

# BIG ROCK PLAN FOR PROGRESS

## BREATHITT SCHOOLS: STUDENT ATTENDANCE, EOY SY 2015-16 ADA 96%

**IN THE FIRST 30 DAYS, WE WILL KNOW WE ARE SUCCESSFUL WHEN:**

**NOTE: PDSA'S WILL BE COLOR-CODED BY DISTRICT TO SHOW PROGRESS ON EACH ACTION STEP (completed tasks highlighted in green, tasks in process marked in yellow and tasks not started/extended date marked in red)**

**REVISION AND FULL IMPLEMENTATION OF POLICY 09.123, ABSENCES AND EXCUSES AND APPLICABLE PROCEDURE 09.123 AP.1**

**DISTRICT ADA = 96%**

**THE MEASURES/EVIDENCE WE WILL USE ARE:**

**APPROVED BOARD AGENDA**

**APPROVED BOARD MINUTES**

**LEADERSHIP TEAM MINUTES/CORRESPONDENCE**

**POLICY POSTED TO KSBA HOSTED WEB SITE – DISTRICT POLICIES AND PROCEDURES**

**WEEKLY DISTRICT INFINITE CAMPUS REPORTS**

<b><u>FIRST 30 DAYS ACTION STRATEGIES:</u></b>		<b><u>WHO IS ON POINT?</u></b>	<b><u>BY WHEN</u></b>	<b><u>HOW COMMUNICATED</u></b>
<b>APPROVE 2<sup>ND</sup> READING OF ATTENDANCE POLICY; BOE, STATE MANAGER</b> <b>POLICY POSTED TO DISTRICT WEB SITE (ANNOUNCEMENT)</b> <b>POLICY SENT TO LOCAL MEDIA</b>		<b>DAVID GIBSON,</b> <b>SUPT.</b> <b>JENNIFER SPENCER,</b> <b>DPP</b>	<b>9-15-15</b>	<b>BOE REPORT/DISTRICT LEADERSHIP CORRESPONDENCE</b>
<b>NOTES:</b>				
<b>REVIEW AND IMPLEMENT WITH FIDELITY OUT-OF-DISTRICT STUDENT RECIPROCAL AGREEMENT CONTRACTS</b> <b>REVIEW AND REPORT DISTRICT ATTENDANCE DATA FROM ICAMPUS</b> <b>REVIEW OF CENTRALIZED ENROLLMENT</b>		<b>DAVID GIBSON,</b> <b>SUPT.</b> <b>JENNIFER SPENCER,</b> <b>DPP</b>	<b>9-15-15</b>	<b>BOE REPORT/DISTRICT LEADERSHIP CORRESPONDENCE/DPP ENROLLMENT</b>
<b>NOTES:</b>				
<b>MYAPP TRAINING COMPLETION FOR BCHS AND SMS COUNSELOR STAFF</b> <b>REVIEW IMPLEMENTATION OF SCHOOL LEVEL ATTENDANCE INTERVENTIONS</b>		<b>JENNIFER SPENCER,</b> <b>DPP</b>	<b>9-15-15</b>	<b>DPP/PRINCIPAL /DESIGNEE/ COUNSELOR</b>
<b>NOTES:</b>				

# BIG ROCK PLAN FOR PROGRESS

REVIEW IMPLEMENTATION OF POLICY/PROCEDURES OF FAIR TEAM AND TDP (TRUANCY DIVERSION PROGRAM)	JENNIFER SPENCER, DPP	9-15-15	DPP/PRINCIPAL/ COUNSELOR
NOTES:			
IF WE ARE NOT SUCCESSFUL, WE WILL: USE AND MODEL PDSA OF PROCESSES FOR REVIEW AND IMPROVEMENT PLAN – DO – STUDY - ACT			

<p><b><u>IN 60 DAYS, WE WILL KNOW WE ARE SUCCESSFUL WHEN:</u></b></p> <p>FULL IMPLEMENTATION OF POLICY 09.123, ABSENCES AND EXCUSES AND APPLICABLE PROCEDURE 09.123 AP.1</p> <p>DISTRICT ADA = 96%</p> <p>COUNSELORS HAVE PROVIDED ALL BCHS AND SMS 8<sup>TH</sup> GRADE TEACHERS WITH MyAp PD</p> <p>ALL BCHS/SMS 8<sup>TH</sup> GRADE STUDENTS HAVE RECEIVED MyAp INSTRUCTION</p>			
<p><b><u>THE MEASURES/EVIDENCE WE WILL USE ARE:</u></b></p> <p>WEEKLY DISTRICT INFINITE CAMPUS REPORTS</p> <p>DAILY SCHOOL IC REPORTS FROM COUNSELOR TO PRINCIPAL/DESIGNEE</p> <p>LEADERSHIP TEAM MINUTES/CORRESPONDENCE</p> <p>COMPLETION OF TEACHER ROSTERS</p> <p>COMPLETION OF STUDENT TRAINING CONFIRMED THROUGH IC REPORT</p> <p>SCHOOL HEALTH AUDIT</p>			
<b>60 DAYS ACTION STRATEGIES:</b>	<b>WHO IS ON POINT?</b>	<b>BY WHEN</b>	<b>HOW COMMUNICATED</b>
<p><b>WEEKLY MONITORING OF ATTENDANCE INTERVENTION TAB (IC)</b></p> <p>NOTE: THE DISTRICT ADA IS CURRENTLY AT 94.84. WITH CONTINUED MONITORING AND FULL IMPLEMENTATION OF STRATEGIES, WE EXPECT TO REACH OUR GOAL OF 96% ADA AT THE END OF THE SCHOOL YEAR.</p>	JENNIFER SPENCER, DPP	11-16-15	BOE REPORT/DISTRICT LEADERSHIP CORRESPONDENCE
<p>WEEKLY DISTRICT INFINITE CAMPUS REPORTS</p> <p>DAILY SCHOOL IC REPORTS</p>	JENNIFER SPENCER, DPP DONNA FUGATE DAC/IS	11-16-15	BOE REPORT/DISTRICT LEADERSHIP CORRESPONDENCE

# BIG ROCK PLAN FOR PROGRESS

FULL IMPLEMENTATION OF POLICY/PROCEDURES OF FAIR TEAM AND TDP (TRUANCY DIVERSION PROGRAM)	JENNIFER SPENCER, DPP	11-16-15	BOE REPORT/DISTRICT LEADERSHIP CORRESPONDENCE
USING THE SCHOOL HEALTH AUDIT RESULTS COMPLETED ON 10-27-15, CREATE PROTOCOL FOR MONTHLY SCHOOL HEALTH SERVICES TO TRACK AND REPORT 1) NUMBER OF HEALTH OFFICE VISITS, 2) NUMBER OF STUDENTS SENT HOME, 3) NUMBER OF STUDENTS WITH KNOWN HEALTH CONDITIONS WITH 6 OR MORE ABSENCES	WAYNE SIZEMORE/JENNIFER SPENCER	12-1-15	INFINITE CAMPUS REPORT/DISTRICT LEADERSHIP CORRESPONDENCE
USING THE SCHOOL HEALTH AUDIT RESULTS COMPLETED ON 10-27-15, CREATE PROTOCOL FOR TRAINED UNLICENSED SCHOOL PERSONNEL ON MEDICATION ADMINISTRATION AND CLINICAL PROCEDURES	WAYNE SIZEMORE/JENNIFER SPENCER	2-1-16	INFINITE CAMPUS REPORT/DISTRICT LEADERSHIP CORRESPONDENCE
SCHOOL LEVEL STUDENT ABSENCES INTERVENTIONS IMPLEMENTATION WITH ATTENDANCE INTERVENTION TAB <ul style="list-style-type: none"> <li>PHONE CALL HOME EACH STUDENT EACH DAY ABSENT (SCHOOL LEVEL RESPONSIBILITY)</li> </ul>	JENNIFER SPENCER, DPP	12-1-15	DISTRICT LEADERSHIP REPORT CORRESPONDENCE
SCHOOL LEVEL STUDENT ABSENCES INTERVENTIONS IMPLEMENTATION WITH ATTENDANCE INTERVENTION TAB <ul style="list-style-type: none"> <li>DAILY ATTENDANCE REPORT FROM EACH SCHOOL</li> </ul>	JENNIFER SPENCER, DPP	12-1-15	DISTRICT LEADERSHIP REPORT CORRESPONDENCE
IF WE ARE NOT SUCCESSFUL, WE WILL: USE AND MODEL PDSA OF PROCESSES FOR REVIEW AND IMPROVEMENT PLAN – DO – STUDY - ACT			

<u>IN 90 DAYS, WE WILL KNOW WE ARE SUCCESSFUL WHEN:</u> FULL IMPLEMENTATION OF POLICY 09.123, ABSENCES AND EXCUSES AND APPLICABLE PROCEDURE 09.123 AP.1 DISTRICT ADA = 96%			
<u>THE MEASURES/EVIDENCE WE WILL USE ARE:</u> DISTRICT ADA = 96%			
90 DAYS ACTION STRATEGIES:	WHO IS ON POINT?	BY WHEN?	HOW COMMUNICATED?
WEEKLY MONITORING OF ATTENDANCE INTERVENTION TAB (IC)	JENNIFER SPENCER, DPP	5-31-16	DISTRICT LEADERSHIP REPORT CORRESPONDENCE

## BIG ROCK PLAN FOR PROGRESS

<b>100% IMPLEMENTATION OF MY ACADEMIC PLANNER (MYAP) – MAY IMPACT HIGH SCHOOL COURSE SCHEDULING OF “A/B” DAYS. COURSE SCHEDULES BEGIN FEBRUARY 2016</b>	<b>JENNIFER SPENCER, DPP</b>	<b>2-1-16</b>	<b>DISTRICT LEADERSHIP REPORT CORRESPONDENCE</b>
<b>NON-TRADITIONAL CLASSROOM INITIATIVES (IE YOUTHBUILD, 6<sup>TH</sup> GRADE ACADEMY, NEXT GENERATION ACADEMY) – NOTE: WILL ALSO BE ADDRESSED IN A SEPARATE PDSA AND 30-60-90 DAY PLAN</b>	<b>JENNIFER SPENCER, DPP</b>	<b>2-1-16</b>	<b>DISTRICT LEADERSHIP REPORT CORRESPONDENCE</b>
<b>IF WE ARE NOT SUCCESSFUL, WE WILL: USE AND MODEL PDSA OF PROCESSES FOR REVIEW AND IMPROVEMENT PLAN – DO – STUDY – ACT</b>			