**SPENCER COUNTY BOARD OF EDUCATION**

**Regular Monthly Meeting**

**6:30 p.m. Monday, February 22, 2016**

**Spencer County High School Media Center**

**Board Members Present:**

Ms. Debbie Herndon, Board Chair

Ms. Janet Bonham, Vice Chair

Ms. Sandy Clevenger

Dr. Lynn Shelburne

Mr. Bart Stark

**Others Present:** Superintendent Chuck Adams, Chuck Abell, Brett Beaverson, Jim Oliver, Steve Rucker, Curt Haun, Kelly Hutt, Justin McElfresh, Vicki Goodlett, Diana Thomas, Pete Clevenger, Michele Barlow, and others.

**ORDER # 99**

**CALL TO ORDER**

The meeting was called to order at 6:31 p.m. by Ms. Debbie Herndon, Board Chair.

**STATEMENT OF BOARD MISSION &**

**WELCOME OF VISITORS**

Ms. Debbie Herndon read the Statement of Board Mission and welcomed visitors to the meeting.

**ORDER # 100**

**REVIEW AND ADOPT AGENDA**

A motion was made by Dr. Lynn Shelburne and seconded by Ms. Janet Bonham to adopt the agenda as presented.

Ms. Debbie Herndon Yes

Ms. Janet Bonham Yes

Ms. Sandy Clevenger Yes

Dr. Lynn Shelburne Yes

Mr. Bart Stark Yes

**RECOGNITIONS:**

**Going the Distance:**

Superintendent Adams recognized Colleen Huff with the Going the Distance Award.

**School Recognition K-Prep Distinguished Plagues**

Superintendent Adams presented each school with their K-Prep Distinguished Plaque.

**2014-15 High Progress District**

Superintendent Adams presented the 2014-2016 High Progress District certificate to the Board/District.

**CITIZENS AND DELEGATIONS**

No members of the public signed to address the Board.

**ACADEMIC SUCCESS AND STUDENT ACHIEVEMENT**

**Academic Spotlight:**

SCHS: Ms. Dorothy Beaverson/Health Science Technical Students:

Students performed a live EKG and Phlebotomy Tests on Brett Beaverson and Board Members.

**Academic Report**:

Mr. Chuck Abell reviewed Map Scores from Winter 2016.

**Superintendent’s Report:**

Superintendent discussed the following items:

* Tentative Allocations
* 2015-2016 School Calendar
* 2016-2017 School Calendar
* New Elementary School

**SHERMAN CARTER BARNHART PRESENTATION – UPDATE**

Justin McElfresh updated the Board on schedule and reviewed ten alternates for Board’s consideration. The Board is welcomed to attend bid openings.

**ACTION WITH DISCUSSION**

**ORDER # 101**

**APPROVAL OF BOARD MINUTES**

A motion was made by Mr. Bart Stark and seconded by Ms. Sandy Clevenger to approve January 25, 2016 Special Called Meeting Minutes and the January 25, 2016 Special Called Finance Corp Minutes.

Ms. Debbie Herndon Yes

Ms. Janet Bonham Yes

Ms. Sandy Clevenger Yes

Dr. Lynn Shelburne Yes

Mr. Bart Stark Yes

**ORDER # 102**

**2016-2017 TENTATIVE STAFFING ALLOCATION**

Dr. Lynn Shelburne asked for a clarification of Section 7.

A motion was made by Ms. Janet Bonham and seconded Mr. Bart Stark to approve the 2016-2017 tentative staffing allocation as presented.

Ms. Debbie Herndon Yes

Ms. Janet Bonham Yes

Ms. Sandy Clevenger Yes

Dr. Lynn Shelburne No

Mr. Bart Stark Yes

**ORDER # 103**

**2016-2017 PRELIMINARY SECTION SIX ALLOCATIONS**

Section 6 allocations for instructional materials were calculated maintaining the 3.5% of SEEK base ($3,981) and prior year end of year average daily attendance.

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **School Name** | **SCHS** | **SCMS** | **SCES** | **TES** | **Hillview** | **Total** |
| **Prior Year EOY ADA** | 781.73 | 651.60 | 727.42 | 375.58 | 38.20 | 2574.53 |
| **3.5% SEEK Base** | $ 139.34 | $ 139.34 | $ 139.34 | $ 139.34 | $ 139.34 | $ 139.34 |
| **Total Allocated** | $108,926 | $90,794 | $101,359 | $52,333 | $ 5,323 | $ 358,735. |

A motion was made by Ms. Sandy Clevenger and seconded by Dr. Lynn Shelburne to approve the 2016-2017 Preliminary Section Six Allocations as presented.

Ms. Debbie Herndon Yes

Ms. Janet Bonham Yes

Ms. Sandy Clevenger Yes

Dr. Lynn Shelburne Yes

Mr. Bart Stark Yes

**ORDER # 104**

**2015-2016 SCHOOL CALENDAR AMENDMENTS**

A motion was made by Mr. Bart Stark and seconded by Ms. Janet Bonham to approve the Amended 2015-2016 School Calendar with the modification of using Friday, April 1, 2016 as a make-up day and contingent on not missing any additional days of schools

Ms. Debbie Herndon Yes

Ms. Janet Bonham Yes

Ms. Sandy Clevenger Yes

Dr. Lynn Shelburne Yes

Mr. Bart Stark Yes

**ORDER # 105**

**2016-2017 SCHOOL CALENDAR**

A motion was made by Mr. Bart Stark and seconded by Ms. Janet Bonham to approve the 2016-2017 School Calendar as presented.

Ms. Debbie Herndon Yes

Ms. Janet Bonham Yes

Ms. Sandy Clevenger Yes

Dr. Lynn Shelburne Yes

Mr. Bart Stark Yes

**ORDER # 106**

**PROPOSALS FOR AUDITING SERVICES**

We received three very competitive proposals for auditing services. Each of the three firms are qualified, having performed school district audits previously and receiving a ‘pass’ on their peer reviews. Our recommendation came down to the cost comparison (provided below for your review). We are recommending the Board approve the firm of Smith and Company, CPAs for auditing services. Services will be for five years, as long as both parties are satisfied.

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| Cost Tabulation | 2015-16 | 2016-17 | 2017-18 | 2018-19 | 2019-20 | 5 Year Total |
| Denise Keene, CPA | $ 15,000.00 | $ 15,000.00 | $ 16,000.00 | $ 16,000.00 | $ 17,000.00 | $ 79,000.00 |
| Ray, Foley, Hensley and Co, PLLC | $ 14,500.00 | $ 14,500.00 | $ 15,500.00 | $ 15,500.00 | $ 15,500.00 | $ 75,500.00 |
| Smith & Company, CPAs | $ 12,800.00 | $ 13,300.00 | $ 13,600.00 | $ 13,600.00 | $ 13,600.00 | $ 66,900.00 |

A motion was made by Mr. Bart Stark and seconded by Ms. Janet Bonham to approve Smith and Company as the financial auditor for Spencer County Public Schools.

Ms. Debbie Herndon Yes

Ms. Janet Bonham Yes

Ms. Sandy Clevenger Yes

Dr. Lynn Shelburne Yes

Mr. Bart Stark Yes

**ORDER # 107**

**ADDITION OF FREEZER AND COOLER TEMPERATURE SENSORS**

In order to ensure efficiency, these sensors will no longer require staff to be scheduled and accumulate overtime to monitor freezer and cooler temperatures during weekends. On occasion, we have malfunctions with cafeteria freezers due to electricity. The loss to Food Service can be substantial in the event the problem isn’t immediately identified and addressed. The cost will be split between food service and maintenance budgets. Budgets are adequate to cover the cost

A motion was made by Ms. Sandy Clevenger and seconded by Mr. Bart Stark to approve the purchase of temperature sensors as requested.

Ms. Debbie Herndon Yes

Ms. Janet Bonham Yes

Ms. Sandy Clevenger Yes

Dr. Lynn Shelburne Yes

Mr. Bart Stark Yes

**ACTION BY CONSENT**

A motion was made by Ms. Janet Bonham and seconded by Mr. Bart Stark to approve the Action by Consent items as presented**.**

Ms. Debbie Herndon Yes

Ms. Janet Bonham Yes

Ms. Sandy Clevenger Yes

Dr. Lynn Shelburne Yes

Mr. Bart Stark Yes

1. Orders of the Treasurer Reports
2. School Financial Reports (Monthly)
3. District Financial Reports
4. Invoices for Approval
   1. Sherman Carter Barnhart: Invoice # 7 $136,080.00
5. Acknowledge Monthly Report and District Employees, Termination, Resignation, and Retirements

**Spencer Co. Elementary School** **Other**

Julia Carter, Speech Lang. Pathologist, Rank 2 Nancy Taylor, Certified Sub Teacher, Rank 3

Sharon Brock, Cafeteria Worker Stacey Kuhner, Emergency Cert Sub Teacher, Rank 4

Melanie Gray, Cafeteria Worker Promise English, Sub Classified

Meredith Barnett, Student Worker Shane Huff, Student Worker

Abigail Franklin, Student Worker

**Resignations** **Retirement**

Barbara Jewell, Custodian – SCMS, eff. 1/25/16 Ingrid Isaac, Elementary Teacher – SCES, Eff, 6/30/16

Jennifer Johnson, Speech Language Pathologist – SCES Brett Beaverson, Director of Operations & Transportation eff 8/1/16

Melissa Verbeck, IA – SCHS eff 2/17/2016

**Suspension**

Tracy Sztanya, Elementary Teacher – TES, w/pay suspension eff 2/19/2016

Kanani Tamayo, Bus Monitor, w/out Pay, eff 2/19/2016

1. Field Trip Approvals (Overnight and Out-of-State)
   * FCCLA Galt House March 28-31, 2016
   * FBLA Galt House April 18-20, 2016
   * HOSA Crown Plaza March 17-19, 2016
2. Fundraiser Approvals

**SCES Fundraisers**

* Papa John’s Fundraising Card – February 2016
* Papa John’s Dollars for Dough – Monthly (Feb – May 2016)

**Central Office:**

* Indoor Yard Sale – April 23, 2016

**Preschool Fundraisers**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Painting Class | Individuals pay to paint | March | American Cancer Society | Parents |
| Coins for a Cure | Students bring in spare change | April | American Cancer Society | Students/Parents |
| Balloon Release | 50 cents – purchase a balloon | Derby Week | American Cancer Society | Students/Parents |
| Yard Sale | Yard Sale during Relay for Life | May or June | American Cancer Society | Parents |
| Usborne Books/Handcrafted Greeting Cards | Parents sell books/cards | April | American Cancer Society | Parents |

**SCMS Fundraisers**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Kids Club | \*Color Fest 2016  (sponsorship for students to participate in Color Run) | 5/20/2016  Tentative | Grizzlies Beyond the Bell | Students/Adults |
| Football | Golf Scramble  (tickets for the scramble, concessions, and hole sponsorships | June 2016 | Purchase Equipment and Travel | Students/Adults |
| Football | 7on7 Tournament  (entry per team and concessions) | May-Aug. | Purchase Equipment and Travel | Students/Adults |
| Basketball/Football | Field Party - Corn Hole, Obstacle Course, concession’ s, Music  (Concessions/Tickets) | April-May 2016 | Uniforms/Equipment for basketball and football | Adults |
| Band | Hat Day | Select Fridays | Band Supplies, Sectional Instruction and Music | Students/Adults |
| Baseball | Banner Sales | March-May | Equipment/Field Maint. | Students/Adults |

**TES Fundraisers**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| TES PTO | Reading for Education  Collect Addresses  One Book = $5.50 | Late Feb – Early March 2016 | K-Prep decorations, snacks, and end of year awards | Students and Parents |
| TES PTO | Mother/Son Dance | March 11, 2016 | K-Prep decorations, snacks, and end of year awards | Adults |
| TES  School Wide | Jump Rope – American Heart Association | Pledges Due Feb 29 | American Heart Association Support  Cardiovascular | Students and Adults |

**SCHS Fundraisers**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Class of 2017  Activity Fund | Lunch for FFA Invitational | February 27, 2016 | Proceeds for Class 2017 Class activities | Parents & Students |
| Football | Strawberry Sales | March-April | Player Apparel | Students/Adults |
| Football | Mattress Sale | March-May | Practice Equipment | Students/Adults |

1. Fee Requests

SCHS FCCLA $250 State Meeting Transportation; Hotel; Event Registration

SCMS Kids Club $15 Painting Club

SCMS Girls Soccer $60 Uniforms

SCMS Baseball $110 Uniforms

1. Surplus Items

* SCHS Cafeteria: APW Wyott Racer Warmer

1. Non Resident Contract - None
2. Maternity Leave Requests

* Catherine Knapp

1. FRYSC School District Assurance Certification FY 17-18
2. Youth Service Center School District Assurance Certification FY 17-18
3. Approval for Grant Requests

* Ezra Jack Keats Foundation
* Snapdragon Book Foundation

1. Approval of Mutual Aid Agreements
2. Taylorsville Community Church Facility Rental Renewal
3. **Communications**
4. Board Members

* Ms. Sandy Clevenger has been contacted by different people in the community about a school nurse at the high school, and she questioned if this could be connected to the nursing class at high school. Brett Beaverson and Superintendent Adams explained that school nurses must be covered by Health Department or doctors.
* Ms. Sandy Clevenger shared information on a cash reward program through the Chamber of Commerce for students earning GED.

1. SCEA Update

* Stacy Hieb gave SCEA update.

1. Written Communication
   1. Attendance Report – Month Five

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Month Five 2015-2016** | | |  |  |  |  |
|  |  |  |  |  |  |  |
|  | **2014-2015** | **2015-2016** | **2014-2015** | **2015-2016** | **2014-2015** | **2015-2016** |
|  | **ADA** | **ADA** | **% ADA** | **% ADA** | **Membership** | **Membership** |
| **Kindergarten** | 176.62 | 179.03 | 92.21 | 94.22 | 193.00 | 190.00 |
| **Grade 1** | 188.93 | 179.7 | 93.94 | 95.92 | 202.00 | 188.00 |
| **Grade 2** | 204.36 | 189.52 | 92.57 | 96.35 | 220.00 | 196.00 |
| **Grade 3** | 199.38 | 211.67 | 94.21 | 95.73 | 214.00 | 219.00 |
| **Grade 4** | 195.76 | 209.5 | 94.28 | 96.36 | 208.00 | 218.00 |
| **Grade 5** | 201.01 | 209.17 | 93.46 | 96.4 | 213.00 | 214.00 |
| **Grade 6** | 215.37 | 207.58 | 94.14 | 95.54 | 229.00 | 218.00 |
| **Grade 7** | 212.49 | 222.45 | 93.76 | 95.59 | 225.00 | 232.00 |
| **Grade 8** | 229.70 | 220.05 | 93.68 | 94.5 | 245.00 | 234.00 |
| **Grade 9** | 214.26 | 237.57 | 93.05 | 95.14 | 230.00 | 250.00 |
| **Grade 10** | 207.80 | 226.05 | 93.09 | 93.18 | 224.00 | 242.00 |
| **Grade 11** | 197.62 | 209.86 | 93.79 | 93.18 | 210.00 | 224.00 |
| **Grade 12** | 179.33 | 183.21 | 90.50 | 92.18 | 199.00 | 199.00 |
| **Grade 14** | 1 | 2.7 | 100.00 | 90.2 | 1.00 | 3.00 |
| **TOTAL** | 2623.63 | 2688.06 | 93.31 | 94.93 | 2813.00 | 2827.00 |
|  |  |  |  |  |  |  |

* 1. Bus Maintenance Report
  2. Building Inspections
  3. SBDM Minutes
  4. Field Trips (Local)
  5. Health Office Visits (Nurse Report)
  6. Open Records Requests

**DIALOGUE AND FUTURE AGENDA TOPICS – N/A**

**ORDER # 108**

**MOTION TO MAKE AGENDA PART OF THE OFFICIAL BOARD MINUTES**

A motion was made by Ms. Janet Bonham and seconded by Dr. Lynn Shelburne to approve the February 22, 2016 agenda as part of the official Board Minutes.

Ms. Debbie Herndon Yes

Ms. Janet Bonham Yes

Ms. Sandy Clevenger Yes

Dr. Lynn Shelburne Yes

Mr. Bart Stark Yes

**ORDER # 109**

**EXECUTIVE SESSION – KRS 61.810 Section (1) Subsection (c)**

A motion was made by Ms. Janet Bonham and seconded by Dr. Lynn Shelburne to enter into

Executive Session KRS.61.810 Section (1) Subsection (c) - Discussions of proposed or pending litigation against or on behalf of the public agency. Spencer County Board of Education will entertain discussions regarding potential litigation against the agency related to the on-going investigation by CPS.

Ms. Debbie Herndon Yes

Ms. Janet Bonham Yes

Ms. Sandy Clevenger Yes

Dr. Lynn Shelburne Yes

Mr. Bart Stark Yes

**ORDER # 110**

**ADJOURN BOARD MEETING**

A motion was made by Ms. Janet Bonham and seconded by Mr. Bart Stark to adjourn meeting at 8:41 pm.

Ms. Debbie Herndon Yes

Ms. Janet Bonham Yes

Ms. Sandy Clevenger Yes

Dr. Lynn Shelburne Yes

Mr. Bart Stark Yes