

## RECORD OF BOARD PROCEEDINGS MINUTES

**The Hopkins Co. Board of Education met at 320 S. Seminary Street, Madisonville, KY at 4:30 o'clock P.M. (Time Change) on the 7<sup>th</sup> day of March, 2016 with the following members present:**

(1) Shannon Embry, Chairman	(2) Steve Faulk, Vice Chairman	(3) Mike Morgan (4:35)
(4) Randy Franklin	(5) Suzanne Duncan	Keith Cartwright, Board Attorney

### **CALL TO ORDER**

Shannon Embry, Chairman, called the meeting to order.

**A. Pledge; Moment of Silence; Mission Statement--The Mission of Hopkins County Schools is to educate, empower and inspire every child to reach their highest potential and be a continual learner.  
"Every Child, Every Effort, Every Day"**

Deanna Ashby, Assistant Superintendent, led the pledge to the flag.

### **B. Community Input**

If you wish to address the Board under item 4B, please complete and submit to the Superintendent a community input sheet located on the side table. **No one signed to speak.**

### **C. Adoption of Agenda**

**Order #83 - Motion Passed:** Approval of the agenda as outlined passed with a motion by Mr. Steven Faulk and a second by Mr. Randy Franklin.

Ms. Suzanne Duncan	Yes
Mr. Shannon Embry	Yes
Mr. Steven Faulk	Yes
Mr. Randy Franklin	Yes
Mr. Michael Morgan	Absent

## **STUDENT/STAFF PRESENTATIONS AND/OR RECOGNITION**

### **A. Superintendent and Staff**

Shannon Embry, Chairman recognized the following:

#### **"Instructional Employee of the Month for March 2016"**

**The Instructional Employee of the Month was Angie Cunningham, School Psychologist for Hopkins County Schools.**

Tonia Griffey, Director of Special Education, has nominated Angie Cunningham as our Instructional Employee of the Month. Angie has served as a School Psychologist for Hopkins County Schools since 1995. Her contributions to our district are apparent in the following statements from some of her colleagues:

- "Angie is approachable and always has a smile on her face. She relates well to parents and presents the evaluation information in a non-threatening manner."
- "Angie possesses a broad knowledge about children and school psychology. I always appreciate her expertise and professionalism. Hopkins County Schools is lucky to have Angie on our staff."
- "Angie is a compassionate, hard-working individual with total focus on students and their success. She is a strong advocate for the children of Hopkins County."
- "I like how Angie explains her results to parents and explains her purpose for being a part of the meeting. If the parents require an easy-to-understand explanation, she is able to do that."

I'm glad we have the opportunity to show our appreciation for all the things Angie does to help our department run smoothly. She is a wonderful asset to Hopkins County Schools and is very deserving of this recognition

**\* Butch Canty, Kentucky School Boards Association (KSBA) made a presentation to the Board regarding the Superintendent Search.**

**\* Boyd Randolph from Kentucky Association of School Administrators (KASA) made a presentation the Board regarding the Superintendent Search.**

**B. Employee Recognition**

Teacher Representative-None

Support Representative-None

Administrative Representative-None

**STUDENT LEARNING AND SUPPORT SERVICES (DIALOGUE, NO ACTION)****B. School Calendar****NO SCHOOL**

Spring Break - April 4-8, 2016

**COMMUNICATION****A. Board Members** -None**B. Public Comment** -None**STUDENT LEARNING AND SUPPORT SERVICES (CONSENT-ACTION)**

**Order #84 - Motion Passed:** Approval of the listed consent items passed with a motion by Ms. Suzanne Duncan and a second by Mr. Steven Faulk

Ms. Suzanne Duncan Yes

Mr. Shannon Embry Yes

Mr. Steven Faulk Yes

Mr. Randy Franklin Yes

Mr. Michael Morgan Yes

**A. Approval of Minutes, Bills, and Salaries**

The Board approved the minutes of February 16, 2016, board meeting and the bills and salaries for the month of March 2016.

**B. Approval of Leave of Absence(s)**

The Board approved the following leave(s) of absence.

1. Valerie Hill, Teacher, Jesse Stuart, FMLA beginning January 26, 2016 not to exceed twelve (12) weeks.
2. Kimberlyn Laffoon, Cook/Baker, MNHHS, return to work from non-paid Extended Disability Leave on March 2, 2016.

**C. Approval of Out of District/Overnight Trips**

The Board approved the following out of district, overnight, or non-school sponsored events as requested by the principal of the school, subject to date rescheduling as necessary.

1. BSMS 8th Grade, Santa Claus, IN, May 14, 2016. Travel by school bus.
2. Hopkins County Robotics Team, Knoxville, TN, March 19-20, 2016. Travel by school vehicle.
3. HCCHS Academic Team, Louisville, KY, March 19-20, 2016. Travel by school vehicle.
4. MNHHS Bass Fishing Team, Eddyville, KY, March 11-12, 2016. Travel by school bus.
5. MNHHS Softball Team, Elizabethtown, KY, March 18-19, 2016. Travel by school bus.
6. MNHHS FCSA, Louisville, KY, March 19-20, 2016. Travel by school vehicle.
7. MNHHS Softball Team, Clarksville, TN, April 8-9, 2016. Travel by school bus.
8. MNHHS Seniors, Evansville, IN, April 11, 2016. Travel by school bus.
9. MNHHS Baseball Team, Radcliff, KY, April 22-23, 2016. Travel by school bus.
10. MNHHS Softball Team, Bowling Green, KY, May 13-14, 2016. Travel by school bus.
11. WHS 3rd & 5th grade, Dover, TN, March 30, 2016. Travel by school bus.

**D. Approval of Payment of Invoice(s)**

The Board approved to pay the following invoice(s).

1. Travis School Equipment, Inc. \$18,868.44, for worktables, stools, and chairs for the HCCTC to be paid from BG14-103 HCCTC.
2. Woodcraft Supply, LLC, \$4,749.00 for Saw Stop 5 HP Industrial Cabinet Saw for the HCCTC to be paid from BG14-103, Industrial Technology Lab, HCCTC.
3. South Western Communications, \$14,752.87 for Audio System for the HCCTC to be paid from BG14-103.

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4. Peyronnin Construction Company, Inc., \$36,819.92 for payment application #18 for construction for the HCCTC to be paid from BG14-103.

### **E. Approval of School Activity Fundraiser(s)**

The Board approved the following activity fundraiser(s).

1. Jesse Stuart, Movie Night. Proceeds will go to purchase good citizenship medals.

### **F. Approval of Resolution Authorizing the Superintendent to Act for the Board with the Sale of Used School Buses A copy may be found in Minute Abstract file #64.**

The Board approved the following resolution authorizing the Superintendent to act on behalf of the Board to sell used school buses.

**A resolution of the Board of Education authorizing the Superintendent to act for and on behalf of the Board in connection with the sale of used school buses which have been and are hereby declared surplus by the Board and the participation of the Board in the pooled used bus sale conducted by the Kentucky Interlocal School Transportation Association (KISTA) on behalf of participating school districts.**

### **G. Approval to Create Teaching Positions at the Hopkins County Career & Technology Center**

The Board approved to create the following positions at the Hopkins County Career & Technology Center beginning with the 2016-17 school year.

- Automotive Technology Teacher (1)
- Business Teacher (2)
- Health Science Teacher (1)
- Information Technology Teacher (1)
- Industrial Manufacturing Teacher (1)

### **H. Approval of BG-4 Contract Close-out**

**A copy may be found in Minute Abstract file #65.**

The Board approved a BG-4 Contract Closeout for MNHHS Baseball Building (BG14-242).

### **I. Approval to Amend BG-5 Project Closeout**

**A copy may be found in Minute Abstract file #66.**

The Board approved to amend the BG-5 Project Closeout for MNHHS Baseball Building (BG14-242).

## **STUDENT LEARNING AND SUPPORT SERVICES (ACTION LIKELY)**

### **A. Personnel**

The following personnel changes have been made by the Superintendent since February 22, 2016.

### **CERTIFIED EMPLOY**

Missy Bogle, Teacher, EES, eff. 2-16-16

Cristin Maxberry, Special Ed. Teacher, GES, eff. 2-24-16

### **HOMEBOUND INSTRUCTORS**

Beth Hancock, Teacher, HCCHS

Tyson Viniard, Teacher, HCCHS

### **CERTIFIED RESIGN FOR RETIREMENT**

Patty Folk, Teacher, HCCHS, eff. 6-30-16

Linda Q. Zellich, Superintendent, eff. 6-30-16

### **CERTIFIED RESIGN**

Phillip Brown, Sub. Teacher, eff. 2-29-16

Michael Shane Decker, Teacher, HCCHS, eff. 6-30-16

Judy Rice, Sub. Teacher, eff. 3-2-16

**CLASSIFIED EMPLOY**

Devan Brady, CIA, GES, eff. 2-22-16  
 Dana Johnson, Head Custodian, BSMS, eff. 3-2-16  
 Lydia Forker, Custodian, EES, eff. 2-22-16  
 Patricia McGinnis, Custodian, WBES, eff. 3-1-16

**CLASSIFIED TRANSFER**

Eugenia Arnett, Sub Bus Monitor to Backup Bus Monitor, eff. 2-22-16

**CLASSIFIED RESIGN**

Kim Davis, CIA, JMMS, eff. 3-15-16  
 Helen Hunt, Sub. Cook/Baker, eff. 3-1-16

**COACH RESIGN**

Hannah Dick, Head Girls Soccer Coach, HCCHS, eff. 2-25-16

**B. Any Other Old/or New Business**

Deanna Ashby, Assistant Superintendent discussed with the Board the possibility of an MOU with KASS.

The Kentucky Association of School Superintendents and the National Institute for School Leadership (NISL) are partnering to create, pilot and evaluate an Advanced Credentialing System for school Principals. The initiative is being funded by a three-year, \$11 million grant from the U.S. Department of Education through the Supporting Educator Development (SEED) grant program.

**CLOSED SESSION**

**Order #85 - Motion Passed:** Approval to enter into **CLOSED SESSION** per KRS 61.815, which meets the requirements for holding Closed Session and the exceptions to Open Meetings, according to KRS 61.810, subsection (1)(b) to discuss the acquisition or future sale of property, passed with a motion by Mr. Michael Morgan and a second by Mr. Randy Franklin.

Ms. Suzanne Duncan	Yes
Mr. Shannon Embry	Yes
Mr. Steven Faulk	Yes
Mr. Randy Franklin	Yes
Mr. Michael Morgan	Yes

**OPEN SESSION**

**Order #86 - Motion Passed:** Motion to return to **OPEN SESSION** passed with a motion by Ms. Suzanne Duncan and a second by Mr. Randy Franklin.

Ms. Suzanne Duncan	Yes
Mr. Shannon Embry	Yes
Mr. Steven Faulk	Yes
Mr. Randy Franklin	Yes
Mr. Michael Morgan	Yes

**Order #87 - Motion Passed:** Motion to authorize the Superintendent to exercise a \$500.00 option to purchase property and building located on Railroad Street in Madisonville, KY passed with a motion by Mr. Mike Morgan and a second by Mr. Randy Franklin.

Ms. Suzanne Duncan	Yes
Mr. Shannon Embry	Yes
Mr. Steven Faulk	Yes
Mr. Randy Franklin	Yes
Mr. Michael Morgan	Yes

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MINUTES**

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(4) Randy Franklin	(5) Suzanne Duncan	Keith Cartwright, Board Attorney

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**Order #88 – Motion Passed:** Motion to authorize the Kentucky School Boards Association (KSBA) to conduct the Superintendent search passed with a motion from Suzanne Duncan and a second by Mike Morgan.

Ms. Suzanne Duncan	Yes
Mr. Shannon Embry	Yes
Mr. Steven Faulk	Yes
Mr. Randy Franklin	Yes
Mr. Michael Morgan	Yes

**BOARD CALENDAR**

**A. Review Board Meeting Dates**

Monday, March 21, 2016, HCBOE Board Meeting, Central Administrative Office, 5:30 p.m.

Saturday, April 9-11, 2016, NSBA Conference, Boston, MA.

Monday, April 18, 2016, HCBOE Board Meeting, Central Administrative Office, 5:30 p.m.

Monday, May 2, 2016, HCBOE Board Meeting, Central Administrative Office, 5:30 p.m.

**ADJOURNMENT**

**Order #89 - Motion Passed:** Motion to adjourn until the next scheduled meeting on March 21, 2016 passed with a motion by Mr. Michael Morgan and a second by Mr. Steve Faulk.

Ms. Suzanne Duncan	Yes
Mr. Shannon Embry	Yes
Mr. Steven Faulk	Yes
Mr. Randy Franklin	Yes
Mr. Michael Morgan	Yes

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Shannon Embry, Chairman

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Linda Q. Zellich, Superintendent