

BG #: 15-017 Change Order No.: 8-9  
 District: Henderson County District Code: 251 Facility Name: HENDERSON CO. HIGH SCHOOL - KY TECH CAREER AND TECHNOLOGY School Code: 60  
 Project: HENDERSON CO. HIGH SCHOOL - KY TECH CAREER AND TECHNOLOGY Time Extension Required: ☐ Yes ☐ No If yes, by \_\_\_\_\_ day(s)  
 Date of Change Order: Thursday, March 10, 2016 Change Order Amount: ☒ Increase ☐ Decrease ☐ Unchanged  
 Contractor / Vendor Name: MECHANICAL CONSULTANTS, INC. Bid Package No.: 008

1. This Requested Change Order Amount + / -	\$	\$1,580.00
2. Remaining Construction Contingency Balance: (including line 1 above)	\$	

3. Change in A/E Fee for this Change Order +/-	\$	
4. Change in CM Fee for this Change Order +/-	\$	

**Note: Change Orders equal to or greater than \$25,000 shall be submitted to KDE with detail cost breakdown.**  
 Attach additional pages if necessary.

Contract change requested by: ☐ Local Board of Education ☐ General Contractor ☐ Architect/Engineer  
☒ Construction Manager ☐ Code Enforcement Official ☐ Other: \_\_\_\_\_

Contract change reason code: ☐ Reduction of Scope ☒ Expansion of Scope ☐ Improved Plans/Specs  
☐ Found Condition ☐ Code Compliance ☐ Other: \_\_\_\_\_

Change Order Description and Justification:	Cost Benefit to Owner:

Have contract unit prices been utilized to support the cost associated with this change order?

☒ Yes ☐ No If no, provide a detailed cost breakdown which separates labor, material, profit and overhead.

**Cost Breakdown:**

Total Change Order Amt.:	Labor	Materials	Profit & Overhead*	Bond & Insurance
\$	\$	\$	\$	\$
% of Total Change Order Amt.:	%	%	%	%

**\*Profit & Overhead shall not exceed 15% of net cost of change order**

Is the cost for this change order supported by an alternate bid or competitive price quote(s)?

☒ Yes ☐ No If no, explain why \_\_\_\_\_

Board of Education Designee's Signature \_\_\_\_\_ Date \_\_\_\_\_

Architect's Signature \_\_\_\_\_ Date \_\_\_\_\_

Finance Officer's Signature \_\_\_\_\_ Date \_\_\_\_\_

Construction Manager's Signature \_\_\_\_\_ Date \_\_\_\_\_



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## Change Order - Construction Manager-Adviser Edition

OWNER ☒  
 CONSTRUCTION MANAGER ☐  
 ARCHITECT ☐  
 CONTRACTOR ☐  
 FIELD ☐  
 OTHER ☐

**PROJECT** (Name and address):  
 HENDERSON CO. HIGH SCHOOL - KY TECH CAREER  
 AND TECHNOLOGY  
 2424 ZION ROAD  
 HENDERSON KY 42420

**CHANGE ORDER NUMBER:** 8-9  
**INITIATION DATE:** 3/10/2016

**TO CONTRACTOR** (Name and address):  
 MECHANICAL CONSULTANTS, INC.  
 P.O.BOX 22025  
 OWENSBORO KY 42304

**PROJECT NUMBERS:** CMA-KDE-000669 / 15-017  
**CONTRACT DATE:** 6/25/2015  
**CONTRACT FOR:** BID PACKAGE #08 MECHANICAL

### THE CONTRACT IS CHANGED AS FOLLOWS:

REUSE AND REINSTALL DUCTWORK MATERIAL IN CHILD CARE AREA THAT HAD TO BE MOVED IN ORDER TO AVP TO COMPLETE WORK. CREDIT FROM AVP TO OWNER IN CHANGE ORDER 1-7 OFFSETS COST FOR THIS CHANGE ORDER RESULTING IN NO ADDITIONAL COST TO OWNER FOR WORK PERFORMED.

The original Contract Sum was	\$257,090.00
Net change by previously authorized Change Orders	\$44,140.00
The Contract Sum prior to this Change Order was	\$301,230.00
The Contract Sum will be increased by this Change Order in the amount of	\$1,580.00
The new Contract Sum including this Change Order will be	\$302,810.00

The Contract Time will not be effected.

The date of Substantial Completion as of the date of this Change Order therefore is 11/23/2016

### NOT VALID UNTIL SIGNED BY THE CONTRACTOR AND CONSTRUCTION MANAGER.

Codell Construction

**CONSTRUCTION MANAGER** (Firm Name)

4475 Rockwell Rd., Winchester, KY 40392

**ADDRESS**

BY (Signature)

(Typed Name)

**DATE:**

MECHANICAL CONSULTANTS, INC.

**CONTRACTOR** (Firm Name)

P.O.BOX 22025 OWENSBORO, KY 42304

**ADDRESS**

BY (Signature)

(Typed Name)

**DATE:**

RBS DESIGN GROUP

**ARCHITECT** (Firm Name)

723 HARVARD DRIVE OWENSBORO, KY 42301

**ADDRESS**

BY (Signature)

(Typed Name)

**DATE:**

HENDERSON COUNTY BOARD OF EDUCATION

**OWNER** (Firm Name)

1805 SECOND STREET HENDERSON, KY 42420

**ADDRESS**

BY (Signature)

(Typed Name)

**DATE:**

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User Notes:

(1884033357)

**From:** Mark Sanders [msanders@mci-mechanical.com]  
**Sent:** Thursday, January 07, 2016 7:45 PM  
**To:** Norm Leigh  
**Cc:** Shawn Rickard; Joy Haycraft; Neal Guess; Robert Barr cell  
**Subject:** Re: Henderson CTE - Child Care Ductwork

**Categories:** Red Category

Four Star has completed the re-installation of the duct work removed in the Child Care area. As requested they used existing material where possible.

Stephen with Four Star had 2 hours on site locating existing material and measuring for duct to be fabricated. Robert had 2 hours in the shop rounding up material and fabricating the rectangular duct that had to be replaced. Stephen and another worker had 9 hours on site installing the duct, diffuser and grilles.  
 Total of 13 hours

Cost of this work:

(4) 10 inch supply diffusers  
 (2) lay in return air grilles  
 (1) lot insulated flex duct  
 Total material cost ..... \$ 400  
 Labor 13 hrs at \$65/hr ..... \$ 845  
 1 truck trip, gas & tools ... \$ 125  
 Sub-total ..... \$ 1,370

Four Star 10% OHP ..... \$ 135  
 MCI mark-up 5% ..... \$ 75

Total Billing ..... \$ 1,580

This is a very fair cost for the work that was done .....especially after Four Star was basically off the job.

do we need to put this into a formal change order

Mark Sanders  
 MCI

On Wed, Jan 6, 2016 at 10:09 AM, Norm Leigh <NLeigh@codellconstruction.com> wrote:  
**Mark**

**Four Star only worked 9 Hours on the Jobsite.**

**Please review the Labor of \$ 1520. ???**

**They need to show Labor Hours x Wage Rate + Labor Mark Up.**

**You need to add 10-15% Overhead and Profit.**

**Thanks,**

**Norm.**