**SUPERINTENDENT'S REPORT ON PERSONNEL ACTIONS**

 **March 2016**

Below are personnel actions taken since the last meeting of the Board of Education:

**1. Accepted the resignation and/or retirement of the following employees:**

 ***Certified:***

 District-Wide:

* Shannon Goodman – Substitute Teacher

 ***Classified:***

 District-Wide:

* Eleena Marshall – Bus Driver
* Kandy Swanson – Classified Substitute
* John West – Maintenance and Facility Coordinator

 T.K. Stone Middle School:

* Titus Sublett – Instructional Assistant for Special Education

 Morningside Elementary School:

* Zachary Alexander – Instructional Assistant
* Michael Buckner – After School Program Care Worker
* Titus Sublett – After School Program Care Substitute

 ***Extra Service Assignment*:**

 T.K. Stone Middle School:

* Titus Sublett – Co-Assistant Football Coach

**2. Approved the employment of the following individuals:**

 ***Certified:***

 District-Wide:

* Valerie Blakemore – Substitute Teacher
* Darian Ditto – Substitute Teacher

 ***Classified:***

 District-Wide:

* Eleena Marshall – Substitute Bus Driver
* Richard Rogers – Classified Substitute

 ***Extra Service Assignment*:**

 Elizabethtown High School:

* Kristin Todd – Assistant Softball Coach

**3. Approved the following individuals for Level I Volunteer status for their respective**

 **schools/programs, effective for the 2015 - 2016 school year:**

 Elizabethtown High School:

* Barbara Jones – Trip to New York
* Timothy Hahn – Lacrosse
* William Pait – Trip to New York
* Paula Pennington – EHS Band
* William Pennington – EHS Band
* Mary Ann Ratliff – Trip to New York
* David Thomas - Lacrosse

 T.K. Stone Middle School:

* Amy M. Dozer – Academic Volunteer

**4. Approved the following leave requests as submitted by the following employees:**

Elizabethtown High School

* Bobbie Henry, Assistant Principal, requesting a Family and Medical Leave of Absence March 29, 2015-April 13, 2016.

Morningside Elementary School

* Brenda Acres-Instructional Assistant, requesting Family and Medical Leave of Absence February 16, 2016 to (TBA).

Helmwood Heights Elementary School

* Carol Lyman-Teacher, requesting a Medical Leave of Absence March 14, 2016-June 18, 2016.