

# FRYSC Continuation Program Plan (CPP) Checklist FYs 17-18

Center Name: **Henderson County High School YSC**

School District: **Henderson**

As you complete the information necessary for each section of the Continuation Program Plan, please place a check in the box and have the center coordinator initial each line next to the check box. This will indicate to the Division of FRYSC staff and Regional Program Managers that all necessary information is included in the continuation plan. Coordinators, please check and initial on the lines provided:

SC Submitted Free/Reduced Lunch numbers on the Green System Center Information Page (no later than Dec. 21, 2015)

**Note:** All files below are to be uploaded to the green system center information page INDIVIDUALLY. Only documents requiring signatures should be scanned (checklist and assurances pages). All other documents should be completed and uploaded in their original format (Word or Excel). Please note the **suggested file descriptions**. Please use these descriptions (or similar) as files are uploaded to the green system.

- SC Checklist (scan) (CPP 17-18 Checklist)
- SC Center Operations Information (CPP 17-18 Center Operations)
- SC attach job descriptions for all center staff (CPP 17-18 Job Desc)
- SC Advisory Council Membership (CPP 17-18 AC Membership)
- SC Center Inventory (CPP 17-18 Inventory)
- SC Needs Assessment Data Sheet (CPP 17-18 Needs Assessment Data)
- SC Action Component spreadsheet (CPP 17-18 Action Components) completed for each core and optional component (2-year planning cycle)

The assurances pages may be scanned together as one document or separately. (CPP 17-18 Assurances ALL)

- SC School District Assurances and Certification (scan) (CPP 17-18 Assurances DISTRICT)
- SC SBDM Council/Principal Policy Agreement (scan) (CPP 17-18 Assurances SBDM)
- SC Advisory Council Assurances and Certification (scan) (CPP 17-18 Assurances AC)

**The budget will be submitted at a later date.**

Phyllis A. Johnson  
Advisory Council Chairperson's Signature

2/29/16  
Date

The Continuation Program Plan is due no later than **March 1, 2016.**

# CENTER OPERATIONS INFORMATION

## (FYs 17-18)

School District: Henderson Center Name: Henderson County HS YSC Date: March 1, 2016

Original     Revision # \_\_\_\_\_

### Program Site

Please provide the center hours of operation. Describe the physical location of the center and space allocated specifically for center services for each school served. School districts are required to provide space and maintenance for the center. Center allocation cannot be used to pay for center space.

**Hours of Operation:** Monday - Friday 7:30 am - 3:30 pm other hours by appointment. 240 days.

**Description of Center Site:** Our center has an excellent space. We have a classroom size office with 3 work stations. One work station is for the coordinator, one work station is for the case manager, and one open work station for students or district staff that occasionally stop by. We also have a food pantry clothes closet located on the back of the office next door. We also have access to the speech pathologist room located off our office 3 days a week to be able to talk privately with students.

The YSC is located directly in the middle of Henderson County High School. We are next to the bookstore and in the hallway behind the main gym. The easiest way to get to the YSC is come through the main entrance go directly down main hall and follow the YSC signs. You can also enter in through door 24 (marked on the door) (and wall directly down that hall and we are on the left.

The space is 28 ft x 22 ft 6 in with cabinet storage and a small conference room next to the office that is accessible to the YSC staff.

### Staffing Pattern

Describe the center's staffing pattern. Please list each position that will be charging salary to the center's operating budget. **Note: Any change in staffing pattern must be approved by the DFRYSC prior to the change. Vacancy of any center staff position should be reported to the FRYSC Regional Program Manager within 10 days.** Attach current job descriptions for all center staff paid with FRYSC funds.

Center Staff		
Name: Shawna O. Evans Position/Function: Coordinator/Director Wage Source(s): HCHS YSC Grant Direct Supervisor: Principal Chad Thompson and District Contact Nancy Gibson	Hire Date: 7/15/01 Weekly Hours: 35 # Days Per Year: 240 % of salary from each wage source: 100%	<input type="checkbox"/> Certified <input checked="" type="checkbox"/> Classified
Name: Tony Fanok Position/Function: Case Manager/Attendance Specialist Wage Source(s): HCHS YSC Grant Direct Supervisor: Coordinator Shawna Evans and Principal Chad Thompson	Hire Date: 7/1/12 Weekly Hours: 40 # Days Per Year: 240 % of salary from each wage source: 100%	<input type="checkbox"/> Certified <input checked="" type="checkbox"/> Classified
Name: Position/Function: Wage Source(s): Direct Supervisor:	Hire Date: Weekly Hours: # Days Per Year: % of salary from each wage source:	<input type="checkbox"/> Certified <input type="checkbox"/> Classified
Name: Position/Function: Wage Source(s): Direct Supervisor:	Hire Date: Weekly Hours: # Days Per Year: % of salary from each wage source:	<input type="checkbox"/> Certified <input type="checkbox"/> Classified
Name: Position/Function: Wage Source(s): Direct Supervisor:	Hire Date: Weekly Hours: # Days Per Year: % of salary from each wage source:	<input type="checkbox"/> Certified <input type="checkbox"/> Classified

For multiple schools, please describe staff coverage for each location (regular schedule for all staff members, hours at each location, etc).

I am only at one location.

## CENTER OPERATIONS INFORMATION

Continued

### Comprehensive School Improvement Plan Involvement

Please describe how the center is involved in the Comprehensive School Improvement Plan process for each school served (including committee representation and center responsibilities). **DO NOT attach copies of the Comprehensive School Improvement Plan.**

The Henderson County High School Youth Services Center is directly involved in the Comprehensive School Improvement Plan. The Coordinator is a part of the leadership team that review the CSIP on a regular basis to make sure we are following on a plan. This is done on a school and district level. The YSC also helps pull data together in regards to areas of attendance and parental involvement. During the process the YSC will explain the ways they can help in each component.

## Youth Services Center Coordinator Job Description

**Qualifications:** The Youth Services Center Coordinator must hold a B.S. or B.A. degree in a human service related field such as social work, psychology, or education. Experience in working with adolescents, families, and community agencies is desired.

**Work Schedule:** The Youth Services Center Coordinator will work a minimum of 30 hours per week, 240 days per year.

**Immediate Supervisor:** The Henderson County High School Principal will serve as the immediate supervisor for the Youth Services Center Coordinator.

### **Job Duties and Responsibilities:**

1. Shall recruit students and families to participate in Youth Services Center services.
  2. Shall develop and implement information dissemination procedures concerning Center services.
  3. Shall coordinate training of Center staff, Advisory Council members, and school staff regarding Center services.
  4. Shall insure that parental consent and confidentiality procedures for Center services are implemented.
  5. Shall participate in regular Advisory Council meetings.
  6. Shall collaborate with community agencies which will assist in the provision of direct services offered through the center.
  7. Shall insure that interagency agreements are developed and implemented between the Center and partnering community agencies.
  8. Shall conduct ongoing program evaluation activities for all components according to the Cabinet for Human Resources Guidelines.
  9. Shall assist community agencies in the development and maintenance of program evaluation activities.
  10. Shall assist students and families with referrals to appropriate community resources.
  11. Shall assist in conducting needs assessments for additional program planning.
  12. Shall be responsible for recruitment of Center volunteer staff.
  13. Shall supervise all youth Services Center Staff.
  14. Shall manage the Youth Services Center budget, including preparing additional grant applications.
  15. Shall prepare all required program progress and evaluation reports.
  16. Shall insure that appropriate supervision is available for all parent and student education and/or enrichment programs sponsored by the Center and held during non-school hours.
  17. Shall participate in state level training for Youth Services Centers.
  18. Shall participate in local district program of professional development.
  19. Shall insure that all program components are implemented.
  20. Shall perform any other duties as determined appropriate by the Director of Pupil Personell and/or the Advisory Council.
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## Youth Services Center Case Manager Job Description

**Qualifications:** The Youth Services Center Case Manager must hold an Associate's degree in a human service related field such as social work, psychology, or education. Experience in working with adolescents, families and community agencies is desired.

**Work Schedule:** The Youth Services Center Case Manager will work a minimum of 30 hours per week, 200 days per year.

**Immediate Supervisor:** The Youth Services Coordinator will serve as the immediate supervisor for the Youth Services Center Case Manager.

### **Job Duties and Responsibilities:**

1. Shall recruit students and families to participate in Youth Services Center services.
2. Shall assist with information dissemination procedures concerning Center services.
3. Shall insure that parental consent and confidentiality procedures concerning Center services are implemented.
4. Shall participate in regular Advisory Council meetings, when requested by the Coordinator.
5. Shall collaborate with community agencies which will assist in the provision of direct services offered through the center.
6. Shall assist students and families with referrals to appropriate community resources.
7. Shall assist in conducting needs assessments for additional program planning.
8. Shall assist in providing supervision for aren't and student education and/or enrichment programs sponsored by the Center and held during non-school hours.
9. Shall participate in state level training for Youth Services Centers, as appropriate.
10. Shall participate in local district program of professional development.
11. Shall conduct family outreach activities, including phone contacts and home visits, to determine individual family needs and develop service delivery plans.
12. Shall conduct student case management activities, including phone contacts and home visits, to determine individual student needs and develop service delivery plans to reduce barriers to student achievement.
13. Shall represent the Youth Services Coordinator, as needed, in meetings with staff of the school district or community partnering agencies.
14. Shall assist in the compilation of Center progress and evaluation reports.
15. Shall perform any other duties as determined appropriate by the Youth Services Center Coordinator and/or Advisory Council.

**FY 17-18 ADVISORY COUNCIL MEMBERSHIP**

Date: 2/18/16

**Center Name:** Henderson County High School Youth Services Center    **School District:** Henderson

Name	Representing LEGEND: P=Parent Y=Youth S*=School District Staff C*= Community *Must indicate agency or group represented.	Original Appointment Date
1. Phyllis Johnson CHAIR	S = School District Staff	1-1-01
2. Scott Wilson	S = School District Staff	10-26-11
3. Christina Duncan	C = Community	5-3-14
4. Gina Breedlove	C = Community	1-13-15
5. Marsha Logan	P = Parent	5-3-14
6. Malissa Crafton	P = Parent	3-1-16
7. Beth Hays	P = Parent	3-1-16
8. Bailey Stauffer	S = Student	3-1-16
9. Jett Savage	S = Student	3-1-16
10.		
11.		
12.		
13.		
14.		
15.		
16.		
17.		
18.		
19.		
20.		

Council composition must include *at least 1/3* parents, *not more than 1/3* school district staff and *at least* two youth on YSC and FRYSC councils. Parents must be representative of parent population served by the center and may not be employees of the school district. The remainder of the Advisory Council membership shall include appropriate community representation. When calculating the 1/3 membership ratio, please remember that 1/3 = 33.333%. (Example: A council with 11 members must have 4 parents)

## Family Resource/Youth Services Center Inventory Tracking Form

Sept. 5

The Contract between the Cabinet for Health and Family Services and the School District providing for FRYSC funding includes a section with specific inventory requirements for items purchased with state funds\*. (See Section 4.33 (1) – “Property Control Ledger/Logs – Inventory Tracking”). Your center inventory should include all of the information contained in this sample inventory form and be updated annually. You can use an alternative format (e.g. your district inventory form) as long as it also contains all of the information required.

- a. Property Tag Number – The tag number assigned by your school or district to a piece of equipment in your center (if available)
- b. Equipment Serial Number – The serial number given to the equipment by the manufacturer.
- c. Description of the item – Any description that may help to identify the item, its purpose and primary users. Please note if the item is leased (e.g. a leased copier)
- d. Value of item – Cost at time of purchase. You can estimate if exact cost is not known – please write “estimate” by the amount.
- e. Date of purchase – Purchase date
- f. Fund source – The funding source used to purchase the item (i.e. state funds, district funds, donation, etc.)
- g. Location of item – If the item is located outside of the center but *within* the school, write the name and room number. If item is at another location *outside* of your school(s), include name of building and its address.
- h. Name of individual responsible for the item – List name

**\*Note:** Although the actual Contract requirement is for items purchased with state funds, it is highly recommended that all items (non-consumable) in your center be listed. This is so you will have an accurate accounting for insurance purposes in the event you need to replace items due to theft, accident or natural disaster.

### FRYSC Inventory Tracking Form      Center Name: Henderson County High School YSC      Date: 2/18/16

Sept. 2015

Name and Description of item	Property tag number/serial number	Value of item/lease cost	Date of purchase or lease	Fund source	Location of item (include address if different)	Responsible person
3 floor lamps with 3 bulbs	NA	\$30.00 each	Aug – 02	HCHS YSC Grant	HCHS YSC Office	YSC Coordinator
3 table lamps	NA	\$20.00 each	Aug – 02	HCHS YSC Grant	HCHS YSC Office	YSC Coordinator
Dell Computer & Monitor	Service Tag #FKJ7Faa Exp Svc. Code 33389331733	\$754.00	Aug – 02	HCHS YSC Grant	Broke Surplus	YSC Coordinator
Printer/Color Inkjet Epson	SN # D33E660513	\$164.00	Aug – 02	HCHS YSC Grant	Broke Surplus	YSC Coordinator
Sony Maverick Camera	NA	\$500.00	2003	HCHS YSC Grant	Broke Surplus	YSC Coordinator
1 silk tree	NA	\$75.00	Aug – 02	HCHS YSC Grant	HCHS YSC Office	YSC Coordinator
(5) 4 drawer locking filing cabinet	NA	\$200 each	2003	HCHS YSC Grant	HCHS YSC Office	YSC Coordinator
1 Cherry Wood Desk	NA	\$1000.00	2002	HCHS	HCHS YSC Office	YSC Coordinator
1 Cherry Wood Computer Station	NA	\$500.00	2002	HCHS	HCHS YSC Office	YSC Coordinator

1 oak desk with turn	NA	\$1200.00	2002	HCHS	HCHS YSC Office	YSC Coordinator
1 cherry book ca.	NA	\$500.00	2002	HCHS	HCHS YSC Office	YSC Coordinator
1 conference table	NA	\$250.00	2002	HCHS	HCHS YSC Office	YSC Coordinator
6 Maroon Plastic Chairs	NA	\$50.00/Each	2004	HCHS YSC Grant	HCHS YSC Office	YSC Coordinator
4 Maroon Chairs	NA	\$50.00	2002	HCHS	HCHS YSC Office	YSC Coordinator
3 Desk Chairs	NA	\$150.00	2003	HCHS YSC Grant	HCHS YSC Office	YSC Coordinator
1 red couch	NA	\$1000.00	2002	HCBOE	HCHS YSC Office	YSC Coordinator
Dell Computer & Monitor Optiplex	Service Tag #BSWMP81 Exp Svc Code 25692465565	\$600.00	2008	HCHS YSC Grant	Broke Surplus	YSC Coordinator
HP Laser Jet #1320 Printer	NA	\$300.00	2008	HCHS YSC Grant	Broke Surplus	YSC Coordinator
HP Laser Jet #3050 Printer	NA	\$200.00	2008	HCHS YSC Grant	Broke Surplus	YSC Coordinator
Dell Computer & Monitor Optiplex 780	Service Tag #171 Gbk1 Exp Svc. Code 2602486657	\$600.00	2010	HCHS	HCHS YSC Office	YSC Coordinator
3 Telephones	NA	\$100.00 each	2014	HCHS	HCHS YSC Office	YSC Coordinator
Office Supplies	NA	\$500.00	2016	HCHS YSC Grant	HCHS YSC Office	YSC Coordinator
Clothing	NA	\$1000.00	2016	Donated	HCHS YSC Office	YSC Coordinator
Hygiene Supplies	NA	\$200.00	2016	HCHS YSC Grant	HCHS YSC Office	YSC Coordinator
School Supplies	NA	\$700.00	2016	HCHS YSC Grant	HCHS YSC Office	YSC Coordinator
1 Cherry Wood Credenza with Hutch	NA	\$1500.00	2013	HCHS YSC Grant	HCHS YSC Office	YSC Coordinator
1 Oak Wood Credenza with Hutch	NA	\$1500.00	2013	HCHS YSC Grant	HCHS YSC Office	YSC Coordinator
Shelving System	NA	\$1200.00	2014	HCHS YSC Grant	HCHS YSC Office	YSC Coordinator
1 Cherry Wood Book Shelf	NA	\$500.00	2012	HCHS YSC Grant	HCHS YSC Office	YSC Coordinator
Storage Containers	NA	\$500.00	2012	HCHS YSC Grant	HCHS YSC Office	YSC Coordinator
Dell Computer & Monitor Optiplex 780	Service Tag - 8GYCVV1 Exp Svc. Code 18439425613	\$600.00	2013	HCHS YSC Grant	HCHS YSC Office	YSC Coordinator
Dell Computer & Monitor Optiplex 780	Service Tag - JC68DX1 Exp Svc. Code 42093247861	\$600.00	2013	HCHS YSC Grant	HCHS YSC Office	YSC Coordinator
HP Printer Laser Jet 200	NA	\$300.00	2013	HCHS YSC Grant	HCHS YSC Office	YSC Coordinator
HP Printer/Copier M476 nw	NA	\$300.00	2013	HCHS YSC Grant	HCHS YSC Office	YSC Coordinator
Student Desk Shelving	NA	\$150.00	2008	HCHS YSC Grant	HCHS YSC Office	YSC Coordinator

**CPP Needs Assessment Data Sheet**

**YSC**

**FY 17-18**

School District: Henderson County Schools

Center Name: Henderson County High School Youth Services Center

Required Data		Result
1.) Attendance rates for each school served	HCS Attendance	2014-2015 – HCHS 93.7% 2015-2016 so far – 94.30%
2.) Dropout rates for each school served	School Report Card	Graduation Rate is 94.1 % Dropout Rate is 5.9%
3.) Top 3 health issues that interfere with learning as reported by teachers and parents	Teacher Survey, Parent Survey	Both Teachers and Parents said 1. Medication not given consistently 2. Poor Nutrition With teachers rating 3 <sup>rd</sup> as Access to Health Care no insurance. Parents rated Hygiene as 3 <sup>rd</sup>
4.) # of teen pregnancies reported at your school during the previous school year	YSC and Guidance	2014-2015 15 teen pregnancies 2015-2016 so far – 10
5.) Type and number of behavior/discipline violations in your school during the previous year	PBIS, Guidance Counselor, Infinite Campus	2014-2015 #1 Tardy to Class – 592 violations #2 Disruptive behavior – 434 violations #3 Failure to obey staff – 258 violations
6.) Top 3 social/emotional issues as reported by staff and students	Teacher survey, Student Survey, guidance Counselor	The top 3 are 1. Fitting in 2. Family Dynamics/Issues 3. Relationships in the social media era. Ex. Sexting, Cyberbully, Bullying, Communication, Lack of respect.
7.) Number of students reporting use of alcohol? Tobacco? Other drugs?	KIP Survey, student survey, YRBS	Alcohol – 26.8% of 10 <sup>th</sup> grade, 34.4% of 12 <sup>th</sup> grade. Cigarettes – 19.6% of 10 <sup>th</sup> grade, 26% of 12 <sup>th</sup> grade. Marijuana – 20.9% of 10 <sup>th</sup> grade, 16.9% of 12 <sup>th</sup> grade. Prescription Drugs – 4.6% of 10 <sup>th</sup> grade, 5.8% of 12 <sup>th</sup> grade. Binge Drinking – 15.2% of 10 <sup>th</sup> grade, 23.1% of 12 <sup>th</sup> grade.
		When asked if alcohol is a problem at your school? 62% of 10 <sup>th</sup> grade, 67.6% of 12 <sup>th</sup> grade said Yes.
		When asked if drugs are a problem at your school? 69.3% of 10 <sup>th</sup> grade, 71.1% of 12 <sup>th</sup> grade said Yes.

8.) Percentage of students who are college and career ready	School Report Card	2014-2015 98.7% of HCHS Seniors were College and Career Ready.
9.) (HIGH SCHOOL ONLY) Number of students confident in their job application, resume-writing and/or interviewing skills? College application skills?	Student Survey	40% of the students feel confident of their skills.
10.) Top 3 things students feel they need in order to make decisions about their future career and/or college plans	Student survey	<ol style="list-style-type: none"> <li>1. Money for their post-secondary education and/or training.</li> <li>2. College Coach to coach them through the information they need that they don't even know they need.</li> <li>3. Deciding what their career interest are. Help finding out what school and training they need to obtain that job.</li> </ol>
11.) What are the biggest academic needs for your school according to the most recent K-PREP results?	Principal, K-PREP	Our greatest need was to improve the gap of special needs student who did not score well. 45 special needs students keep us from being a school of distinction because they were a focus area. When looking at those students we realized that these students have attendance issues, live in a poverty situation, live with grandparents, and are homeless. This group of students alone had missed 186 days of school. The mental health issues for these students was also alarming.
12.) # of parents or students who indicate a need for more after-school or summer enrichment?	Parent survey, student survey	71% of parents surveyed indicated that there was a need for more after school activities.

### Local Supporting Data (YSC)

#### SCHOOL DATA:

According to the data discussed in Response to Invention team the 2015-2016 school year we have double the referrals for emergency evaluation to suicidal thoughts and plans. This also shown through the school therapist and guidance counselors that the mental health issues for the students at HCHS is high.

According to the principals at Henderson County High School there have been a higher number of Policy Violations (Drug/Alcohol Violations) than in previous years. When looking in to the data and services there is not a lot of treatment and recovery help for those teens who are addicted to substances.

Students at Henderson County High School have the opportunity to participate in Career and Technical Education. Career and Technical Education is a blend of highly technical and rigorous academic instruction that aligns with a student's Career Pathway. CTE courses provide relevant instruction that place an emphasis on 21st century skills, and a blend of technical and academic knowledge that prepare students to become college and career ready. The Henderson County High School Career and Technical

Education (CTE) Unit is one of the largest single CTE programs in the state of Kentucky. Students at HCHS have the opportunity to pursue a career major in one or more of the 16 nationally recognized Career Clusters. The HCHS CTE Unit offers a program of study in the following Career Pathways: Agriculture, Automotive Technology, Business, Construction Technology, Criminal Law, Culinary Arts, Early Childhood Education, Health Sciences, Information Technology, Machine Tool Technology, Marketing, Pre-Engineering, Visual Communications/Multimedia Technology, and Welding Technology.

#### COUNTY/DISTRICT DATA:

According to reports from Kyndle which is our local chamber of commerce combine with the job force development. Local businesses are having a hard time finding employees that come to work on time, attend work regularly, and can pass a drug screen.

According to the KIDS Count Data in 2013 there are 28.1% of our children are living at poverty level. This has risen in the last two years there is just not solid data yet.

According to KIDS Count Data in 2013 there were 797 children in reports made to the Department of Community Based Services for abuse and neglect.

#### FRYSC DATA:

Of the teachers who completed the 2016 YSC survey 56% of said the "Parents are not concerned what is happening at school" is the biggest barrier to the home/school connection at HCHS.

The parents surveyed through the HCHS YSC stated that the number one need of HCHS students is College Prep and Tutoring/Homework.

According to the teachers the top four family related crisis issues at students home were Divorce, Substance Abuse, Basic needs not being met, and crisis related to money issues.

#### OTHER DATA:

**FRYSC Continuation Program Plan  
Action Components and  
Implementation and Results ( I and R)**

**FY 17-18**

School District: Henderson  
Center Name: Henderson Co. High School YSC

**Action Component:**

**Referrals to Health and Social Services**

**Goal of Component:**

To improve the overall health and well-being of students and increase their ability to succeed in school by addressing the coordinated school health components\*, safety and oral health, thereby promoting a lifetime of personal wellness.

\*Coordinated school health components include:

- Physical Education
- Health Services
- Nutrition
- Counseling/Psychological Services
- Social Services
- Health Promotion for Staff
- Family/Community Involvement

<b>Strengthening Families Protective Factors</b>	<b>Place an X below all Strengthening Families Protective Factors</b>					
	<b>Parental Resilience</b>	<b>Social Connections</b>	<b>Knowledge of Child Development</b>	<b>Concrete Support in Times of Need</b>	<b>Social and Emotional Competence of Children</b>	<b>Nurturing and Attachment</b>
	X	X	X	X	X	X
<b>Needs Assessment Data Summary</b> (Reviewing the data from your CPP Needs Assessment Coversheet, what are the top needs of your school(s) relating to the goal of this component)	Some of the major medical concerns we found were medication not given consistently, poor nutrition, access to health care, and teen pregnancy. We have also found that mental health issues are becoming a greater need for our teens and their families.					
<b>Desired Outcome (Expected Benefit)</b>	<b>Activities with Timelines</b>			<b>Collaborative Partners (w/ fund source and cost)</b>		

Enter desired outcomes, numbered 1, 2, 3, etc. See example tab.

Enter activity (with timelines in parentheses). Leave a gray Implementation row between each activity. Label A, B, C, etc. See example tab.

List partners (fund source and cost in parentheses).

**FRYSC Continuation Program Plan  
Action Components and  
Implementation and Results ( I and R)**

Desired Outcome (Expected Benefit)	Activities with Timelines	Collaborative Partners (w/ fund source and cost)									
<p>1. 100 HCHS students will attend the back to school readifest. All students will receive back to school information on mental health, receive physicals, dental, an vision screenings. Students and families will also recieve information on nutrition and healthy habits. School supplies will be given to all the students who attend.</p>	<p>A. (July 2016 and July 2017) the week before school begins the Henderson FRYSC will hold a back to school readifest that will give all Henderson County Students the opportunity to receive screenings and immunizations to prepare for school.</p>	<p>Methodist Hospital, Lions Club, Local Dr's, UK Extension Office, Henderson County Schools, Housing Authority, Local Churches, Mental Health Agencies</p>									
<table border="1" style="width:100%"> <tr> <td style="width:30%">I, NI, PI</td> <td style="width:30%">[ ]</td> <td style="width:40%">Evaluated (Y/N)?</td> </tr> <tr> <td colspan="2">If not implemented, briefly, why?</td> <td>[ ]</td> </tr> <tr> <td colspan="2">Did this activity have the intended impact (Y/N)?</td> <td>[ ]</td> </tr> </table>			I, NI, PI	[ ]	Evaluated (Y/N)?	If not implemented, briefly, why?		[ ]	Did this activity have the intended impact (Y/N)?		[ ]
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Did this activity have the intended impact (Y/N)?		[ ]									
<p>2. More students and families will have access to a doctor and health care.</p>	<p>A. The YSC will work with students and families to assist and refer to apply formedical card and/or finding a doctor. (Ongoing)</p>	<p>Youth Services Center, Medical Card Office</p>									
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Did this activity have the intended impact (Y/N)?		[ ]									
<p>3. Teen moms and expecting moms were able to have a support group of adults and peers to help them through the trying times.</p>	<p>A. Bi - weekly YSC and guidance with expectant moms and teen moms. Each week will be a different topic that pertains to being a teen mom and staying in school.</p>	<p>Guidance Office, Youth Services Center, Younglives, Marsha's Place, Early Learning Center</p>									
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If not implemented, briefly, why?		[ ]									
Did this activity have the intended impact (Y/N)?		[ ]									
<p>4. Students who do not have vision insurance will be able to receive eye exams and possibly glasses if needed.</p>	<p>A. 5 students will be referred to the lions club for eye exams and glasses.</p>	<p>HCHS YSC, and Henderson Co. Lions Club</p>									
<table border="1" style="width:100%"> <tr> <td style="width:30%">I, NI, PI</td> <td style="width:30%">[ ]</td> <td style="width:40%">Evaluated (Y/N)?</td> </tr> <tr> <td colspan="2">If not implemented, briefly, why?</td> <td>[ ]</td> </tr> <tr> <td colspan="2">Did this activity have the intended impact (Y/N)?</td> <td>[ ]</td> </tr> </table>			I, NI, PI	[ ]	Evaluated (Y/N)?	If not implemented, briefly, why?		[ ]	Did this activity have the intended impact (Y/N)?		[ ]
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**FRYSC Continuation Program Plan  
Action Components and  
Implementation and Results ( I and R)**

Desired Outcome (Expected Benefit)	Activities with Timelines	Collaborative Partners (w/ fund source and cost)												
5. 15 expecting teen moms will get prenatal care and referred to state agencies for child care, wic, medical card, marsha's place, and many other areas for understanding pregnancy.	A. When the YSC is notified of an expectant mom they will refer the student to the HANDS Program, WIC, Marsha's Place, Medical Card, and other agencies as needed.	HANDS Program, WIC, Marsha's Place, Young Lives, Medical Card												
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Did this activity have the intended impact (Y/N)?		<input type="text"/>												
6. 35 student will receive weekend backpack program servcies. Therefore students will receive adequate nutrition on the weekends.	A. Each Friday studnets will pick up a backpack bag of food that includes entrees, snacks, breakfast for the weekend.	HCHS YSC, Local Area Churches, VIC, Student organizations and community donations												
<table border="1"> <tr> <td>I, NI, PI</td> <td><input type="text"/></td> <td>Evaluated (Y/N)?</td> <td><input type="text"/></td> </tr> <tr> <td colspan="2">If not implemented, briefly, why?</td> <td colspan="2"><input type="text"/></td> </tr> <tr> <td colspan="2">Did this activity have the intended impact (Y/N)?</td> <td colspan="2"><input type="text"/></td> </tr> </table>			I, NI, PI	<input type="text"/>	Evaluated (Y/N)?	<input type="text"/>	If not implemented, briefly, why?		<input type="text"/>		Did this activity have the intended impact (Y/N)?		<input type="text"/>	
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Did this activity have the intended impact (Y/N)?		<input type="text"/>												
7. 10 students will be referred to dental services who would not normally have access.	A. HCHS YSC finds accepting dentist that will take insurance and/or medical cards to refer students to.	HCHS YSC, Insurance, Medical Card, Local Dentist												
<table border="1"> <tr> <td>I, NI, PI</td> <td><input type="text"/></td> <td>Evaluated (Y/N)?</td> <td><input type="text"/></td> </tr> <tr> <td colspan="2">If not implemented, briefly, why?</td> <td colspan="2"><input type="text"/></td> </tr> <tr> <td colspan="2">Did this activity have the intended impact (Y/N)?</td> <td colspan="2"><input type="text"/></td> </tr> </table>			I, NI, PI	<input type="text"/>	Evaluated (Y/N)?	<input type="text"/>	If not implemented, briefly, why?		<input type="text"/>		Did this activity have the intended impact (Y/N)?		<input type="text"/>	
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8. Students will have the opportunity to be confident in the classroom since their hygiene and self care has improved.	A. Students having issues with their hygiene will be refered to the YSC. HCHS YSC will talk to the student about the importance of hygiene. We have hygiene supplies available as well as we can clean their clothing.	HCHS YSC, HCHS Teachers/Staff, local donations												
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If not implemented, briefly, why?		<input type="text"/>												
Did this activity have the intended impact (Y/N)?		<input type="text"/>												
9. Students will not have to sit out a day in PE due to not having supplies.	A. HCHS YSC will have shoes, shorts, and tee shirts for students who may not otherwise be able to participate in PE.	HCHS YSC, HCHS Teachers/Staff, local donations												
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**FRYSC Continuation Program Plan  
Action Components and  
Implementation and Results ( I and R)**

Desired Outcome (Expected Benefit)	Activities with Timelines	Collaborative Partners (w/ fund source and cost)						
<p>10. Students who are in need of medical referrals will be referred quicker through the YSC.</p>	<p>A. HCHS YSC case manager talkes to every student at 4 unexcused events. During this discussion if there is an illness causing the absences the HCHS YSC removes that barrier.</p>	<p>HCHS YSC, HCHS Attendance Office</p>						
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<p>11. Students who are having mental health issues will be referred to an outside agency for additional counseling.</p>	<p>A. HCHS YSC will work with families, impact workers, and other mental health providers to break down the barrier of mental health through collaborations</p>	<p>HCHS YSC, HCHS guidance department, Local Mental Health agencies.</p>						
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If not implemented, briefly, why?								
Did this activity have the intended impact (Y/N)?								
<p>12. Student leaders will learn how to speak and present to middle school students on healthy relationships through the peers project.</p>	<p>A. Student leaders are chosen to learn how to present to middle school students about healthy relationships, social media dangers, and drugs and acohol. This group is lead by the PEERs PROJECT out of Southern Indiana. Students will be taught a curriculum that goes along with a week long sex education program for middle school students. HCHS students will present to NMS and SMS students. This will include the entire student body.</p>	<p>HCHS YSC, HCS, Marsha's Place, Peers Project, HCHS</p>						
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FRYSC Continuation Program Plan  
Action Components and  
Implementation and Results ( I and R)

**FY 17-18**

School District: Henderson  
Center Name: Henderson Co. High School YSC

**Action Component: Career Exploration and Development**

**Goal of Component:** To promote college and/or career readiness for all students by preparing them for future employment and successful transition into adult life through collaboration with school and community resources.

Strengthening Families Protective Factors	Place an X below all Strengthening Families Protective Factors					
	Parental Resilience	Social Connections	Knowledge of Child Development	Concrete Support in Times of Need	Social and Emotional Competence of Children	Nurturing and Attachment
	X	X			X	

**Needs Assessment Data Summary** (Reviewing the data from your CPP Needs Assessment Coversheet, what are the top needs of your school(s) relating to the goal of this component)  
According to the Kyndle Agency (local work force development and chamber of commerce) the employers are looking for a special skill set and those who attendance is explempary. HCHS students would like help in finding out what career field their interest are.

Desired Outcome (Expected Benefit)	Activities with Timelines	Collaborative Partners (w/ fund source and cost)
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Enter desired outcomes, numbered 1, 2, 3, etc. See example tab.      Enter activity (with timelines in parentheses). Leave a gray Implementation row between each activity. Label A, B, C, etc. See example tab.      List partners (fund source and cost in parentheses).

1. Students will acquire employable job skills as measured by classes and activities post survey.	A. The YSC will encourage student involvement in job training programs through the high school and the Career Tech Unit for student placements in community work settings.	HCHS YSC, CTE Unit, Local Industry
	I, NI, PI	Evaluated (Y/N)?
	If not implemented, briefly, why?	
	Did this activity have the intended impact (Y/N)?	

**FRYSC Continuation Program Plan  
Action Components and  
Implementation and Results ( I and R)**

<b>Desired Outcome (Expected Benefit)</b>	<b>Activities with Timelines</b>	<b>Collaborative Partners (w/ fund source and cost)</b>									
2. Incoming 8th grade students as well as current students learned more about the course offerings of HCHS and what track would benefit them in their career search.	A. (Winter 2016/2017) YSC will collaborate with the Career and Technical Ed Unit for an Open House. During the open house the 8-12 grade students will learn about the career offerings in the CTE department. During this time local business will also be invited in to see what training is provided and educate students on what they would need to transition into the workforce of Henderson County.	HCHS YSC, CTE Unit, Local Businesses, HCS, and HCHS.									
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3. Students will have access to available jobs.	A. HCHS YSC will promote job openings throughout the community to the students.	HCHS, Local Business									
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4. Career and Business Fair for all freshman students and the sophomore - seniors students involved in CTE classes.	A. Community businesses set up booths for students to visit and talk about the jobs available in those businesses. This will be done in December 2016/2017. This gives the opportunity for students to know what each company is looking for.	HCHS, HCS, Local Area Business									
<table border="1" style="width:100%; border-collapse: collapse;"> <tr> <td style="width:33%;"><input type="checkbox"/> I, <input type="checkbox"/> NI, <input type="checkbox"/> PI</td> <td style="width:33%; text-align: right;">Evaluated (Y/N)?</td> <td style="width:34%;"></td> </tr> <tr> <td colspan="3">If not implemented, briefly, why? <input style="width:100%;" type="text"/></td> </tr> <tr> <td colspan="3">Did this activity have the intended impact (Y/N)? <input style="width:100%;" type="text"/></td> </tr> </table>			<input type="checkbox"/> I, <input type="checkbox"/> NI, <input type="checkbox"/> PI	Evaluated (Y/N)?		If not implemented, briefly, why? <input style="width:100%;" type="text"/>			Did this activity have the intended impact (Y/N)? <input style="width:100%;" type="text"/>		
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5. Students attendance record in their jobs improves if a students attendance at school is improved.	A. By improving and teaching the importance of attendance in school will carryover to the students realizing the importance of workplace attendance.	HCHS YSC, HCHS									
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6. Students will have the opportunity to career interest inventory through the ILP.	A. Students will have the opportunity to learn about the careers that may interest them while seeing where their skill set is.	HCHS YSC, ILP, Guidance Counselors, PLT teachers.									
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**FRYSC Continuation Program Plan  
Action Components and  
Implementation and Results ( I and R)**

**FY 17-18**

School District: Henderson  
Center Name: Henderson Co. High School YSC

**Action Component:**

**Summer and Part-time Job Development (High School Only)**

**Goal of Component:**

To introduce students to the world of work through education, job-related skills, and work experience by collaborating with community resources. Twenty-first century skills such as critical-thinking, problem-solving, goal-setting, leadership and decision-making will be emphasized.

<b>Strengthening Families Protective Factors</b>	<b>Place an X below all Strengthening Families Protective Factors addressed through this component</b>					
	Parental Resilience	Social Connections	Knowledge of Child Development	Concrete Support in Times of Need	Social and Emotional Competence of Children	Nurturing and Attachment
	X	X		X		
<b>Needs Assessment Data Summary</b> (Reviewing the data from your GPP Needs Assessment Coversheet, what are the top needs of your school(s) relating to the goal of this component)	According to the Kyndle Agency (local work force development and chamber of commerce) the employees are looking for a special skill set and those who attendance is explempary. HCHS students would like help in finding out what career field their interest are.					
<b>Desired Outcome (Expected Benefit)</b>	<b>Activities with Timelines</b>			<b>Collaborative Partners (w/ fund source and cost)</b>		

Enter desired outcomes, numbered 1, 2, 3, etc. See example tab.

Enter activity (with timelines in parentheses). Leave a gray Implementation row between each activity. Label A, B, C, etc. See example tab.

List partners (fund source and cost in parentheses).

1. Students will acquire employable job skills.

A. The YSC will encourage student involvement in job training programs through the high school and the Career Tech Unit for student placements in community work settings.

YSC, Teachers, HCTC Staff, Vocational Rehab Counselors

	I, NI, PI <input type="checkbox"/>	Evaluated (Y/N)? <input type="checkbox"/>
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	Did this activity have the intended impact (Y/N)? <input type="checkbox"/>	

2. Students will be aware of Job Opportunities in the Tri-State area.

A. As jobs become available YSC will post those on our jobs board.

HCHS YSC & Local Businesses

	I, NI, PI <input type="checkbox"/>	Evaluated (Y/N)? <input type="checkbox"/>
	If not implemented, briefly, why? <input style="width: 100%;" type="text"/>	

**FRYSC Continuation Program Plan  
Action Components and  
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<b>Desired Outcome (Expected Benefit)</b>	<b>Activities with Timelines</b>	<b>Collaborative Partners (w/ fund source and cost)</b>									
3. Students will attend an job training class.	A. The YSC will collaborate with the 21st century to provide a class.	HCHS YSC & 21st Century.									
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4. Community members will come in to talk to the students one on one to learn more about job availability.	A. Students will learn different jobs as community leaders explain what was needed for them to excel in their own careers.	HCHS YSC, HCHS, HCS, Local Community Mentors									
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**FRYSC Continuation Program Plan  
Action Components and  
Implementation and Results ( I and R)**

**FY 17-18**

School District: Henderson  
Center Name: Henderson Co. High School YSC

**Action Component:**

**Substance Abuse Education and Counseling**

**Goal of Component:**

To assist in the prevention of the use of alcohol, tobacco and other drugs (ATOD) and improve decision-making skills by educating students and families; and the reduction of ATOD use through coordination of counseling services and education.

Strengthening Families Protective Factors	Place an X below all Strengthening Families Protective Factors					
	Parental Resilience	Social Connections	Knowledge of Child Development	Concrete Support in Times of Need	Social and Emotional Competence of Children	Nurturing and Attachment
	X	X	X	X	X	X

<b>Needs Assessment Data Summary</b> (Reviewing the data from your CPP Needs Assessment Coversheet, what are the top needs of your school(s) relating to the goal of this component)	As you can see from the data sheet we are higher than the state and national average in many areas of student substance use. Any students abusing drugs and alcohol is too many. According to the principals at Henderson County High School there have been a higher number of Policy Violations (Drug/Alcohol Violations) than in previous years. When looking in to the data and services there is not a lot of treatment and recovery help for those teens who are addicted to substances.
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Desired Outcome (Expected Benefit)	Activities with Timelines	Collaborative Partners (w/ fund source and cost)
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Enter desired outcomes, numbered 1, 2, 3, etc. See example tab.	Enter activity (with timelines in parentheses). Leave a gray Implementation row between each activity. Label A, B, C, etc. See example tab.	List partners (fund source and cost in parentheses).
1. The YSC will coordinate with other local agencies with ATOD use/abuse issues in Henderson County	A. The HCHS YSC will serve on the local Henderson Co KY ASAP local board.	HCHS YSC, KY ASAP, community Agencies

2. HCHS students will increase their awareness of strategies to prevent substance use and abuse.	I, NI, PI <input type="checkbox"/>	Evaluated (Y/N)? <input type="checkbox"/>
	If not implemented, briefly, why? <input type="text"/>	
	Did this activity have the intended impact (Y/N)? <input type="checkbox"/>	
A. In October 2016 and October 2017 the YSC will help coordinate Red Ribbon Week, a public awareness campaign for students to promote substance use/abuse prevention.	HCHS, Henderson County Schools, Henderson Police Department, KY State Police	

	I, NI, PI <input type="checkbox"/>	Evaluated (Y/N)? <input type="checkbox"/>
	If not implemented, briefly, why? <input type="text"/>	

**FRYSC Continuation Program Plan  
Action Components and  
Implementation and Results ( I and R)**

Desired Outcome (Expected Benefit)	Activities with Timelines	Collaborative Partners (w/ fund source and cost)									
3. Students will change their attitudes on tobacco use and be more willing to stop smoking.	A. Students will participate in a tobacco cessation group provided through the 21st century .	HCHS YSC , 21st century grant									
<table border="1" style="width:100%"> <tr> <td style="width:33%">I, NI, PI</td> <td style="width:33%">[ ]</td> <td style="width:33%">Evaluated (Y/N)?</td> </tr> <tr> <td colspan="3">If not implemented, briefly, why?</td> </tr> <tr> <td colspan="3">Did this activity have the intended impact (Y/N)?</td> </tr> </table>			I, NI, PI	[ ]	Evaluated (Y/N)?	If not implemented, briefly, why?			Did this activity have the intended impact (Y/N)?		
I, NI, PI	[ ]	Evaluated (Y/N)?									
If not implemented, briefly, why?											
Did this activity have the intended impact (Y/N)?											
4. Students will be referred to outpatient treatment.	A. Students that come to the YSC with concerns of substance abuse/addiction will be referred to local agencies for a screening and treatment.	HCHS YSC, KY ASAP, community Agencies									
<table border="1" style="width:100%"> <tr> <td style="width:33%">I, NI, PI</td> <td style="width:33%">[ ]</td> <td style="width:33%">Evaluated (Y/N)?</td> </tr> <tr> <td colspan="3">If not implemented, briefly, why?</td> </tr> <tr> <td colspan="3">Did this activity have the intended impact (Y/N)?</td> </tr> </table>			I, NI, PI	[ ]	Evaluated (Y/N)?	If not implemented, briefly, why?			Did this activity have the intended impact (Y/N)?		
I, NI, PI	[ ]	Evaluated (Y/N)?									
If not implemented, briefly, why?											
Did this activity have the intended impact (Y/N)?											
5. Students will attend the Regional Teen Leadership Conference which focused on ATOD use and abuse.	A. The YSC along with student leaders will start a group at HCHS to promote awareness of the issues of substance abuse in regards to our community.	HCHS YSC , River valley regional prevention center, Ky ASAP ,									
<table border="1" style="width:100%"> <tr> <td style="width:33%">I, NI, PI</td> <td style="width:33%">[ ]</td> <td style="width:33%">Evaluated (Y/N)?</td> </tr> <tr> <td colspan="3">If not implemented, briefly, why?</td> </tr> <tr> <td colspan="3">Did this activity have the intended impact (Y/N)?</td> </tr> </table>			I, NI, PI	[ ]	Evaluated (Y/N)?	If not implemented, briefly, why?			Did this activity have the intended impact (Y/N)?		
I, NI, PI	[ ]	Evaluated (Y/N)?									
If not implemented, briefly, why?											
Did this activity have the intended impact (Y/N)?											
6. Students will be able to empathize with people who have lost loved ones due to drunk and buzzed driving.	A. HCHS YSC and HCHS Youth Council will put on a Ghost Out day for students. This will be in conjunction with the Kentucky Highway Safety Department.	HCHS YSC, Youth Council, Community Volunteers, Ky Department of Hwy Safety									
<table border="1" style="width:100%"> <tr> <td style="width:33%">I, NI, PI</td> <td style="width:33%">[ ]</td> <td style="width:33%">Evaluated (Y/N)?</td> </tr> <tr> <td colspan="3">If not implemented, briefly, why?</td> </tr> <tr> <td colspan="3">Did this activity have the intended impact (Y/N)?</td> </tr> </table>			I, NI, PI	[ ]	Evaluated (Y/N)?	If not implemented, briefly, why?			Did this activity have the intended impact (Y/N)?		
I, NI, PI	[ ]	Evaluated (Y/N)?									
If not implemented, briefly, why?											
Did this activity have the intended impact (Y/N)?											
7. Youth Council will help change the social norms of everyone is doing it by making posters to put around the community.	A. HCHS Youth Council will make posters with students who choose to be clean and sober while also attaching the stats that prove that most of the students at HCHS are not doing it.	HCHS YSC, KY ASAP, River Valley Prevention Center, Youth Council.									
<table border="1" style="width:100%"> <tr> <td style="width:33%">I, NI, PI</td> <td style="width:33%">[ ]</td> <td style="width:33%">Evaluated (Y/N)?</td> </tr> <tr> <td colspan="3">If not implemented, briefly, why?</td> </tr> <tr> <td colspan="3">Did this activity have the intended impact (Y/N)?</td> </tr> </table>			I, NI, PI	[ ]	Evaluated (Y/N)?	If not implemented, briefly, why?			Did this activity have the intended impact (Y/N)?		
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**FRYSC Continuation Program Plan  
Action Components and  
Implementation and Results ( I and R)**

**FY 17-18**

School District: Henderson  
Center Name: Henderson Co. High School YSC

**Action Component:**

**Family Crisis and Mental Health Counseling**

**Goal of Component:**

To increase self-management and coping strategies by assisting students and families with mental health needs and/or other crises through the identification and coordination of services (i.e. for grief, illness, bullying, incarceration, dating/domestic violence, loss of income, child abuse, etc.)

Strengthening Families Protective Factors	Place an X below all Strengthening Families Protective Factors addressed through this component					
	Parental Resilience	Social Connections	Knowledge of Child Development	Concrete Support in Times of Need	Social and Emotional Competence of Children	Nurturing and Attachment
	X	X	X	X	X	X
<b>Needs Assessment Data Summary</b> (Reviewing the data from your CPP Needs Assessment Coversheet, what are the top needs of your school(s) relating to the goal of this component)	As stated in the data sheet we have many students or their family members suffering from mental illness. This is becoming a huge barrier to our students learning in the last year.					
Desired Outcome (Expected Benefit)	Activities with Timelines	Collaborative Partners (w/ fund source and cost)				

Enter desired outcomes, numbered 1, 2, 3, etc. See example tab.

Enter activity (with timelines in parentheses). Leave a gray Implementation row between each activity. Label A, B, C, etc. See example tab.

List partners (fund source and cost in parentheses).

1. Students will stabilize their emotional status, thus improving achievement and attendance.

A. Students will receive individual or group counseling services provided on site by community.

YSC, RVBH, Lighthouse Services, Impact Services

2. Families will receive needed services, thus, improving achievement and attendance.

A. Students will receive individual or group counseling services provided on site by community.

YSC, RVBH, Lighthouse Counseling Services

	I, NI, PI		Evaluated (Y/N)?	
	If not implemented, briefly, why?			
	Did this activity have the intended impact (Y/N)?			
	I, NI, PI		Evaluated (Y/N)?	
	If not implemented, briefly, why?			
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**FRYSC Continuation Program Plan  
Action Components and  
Implementation and Results ( I and R)**

Desired Outcome (Expected Benefit)	Activities with Timelines	Collaborative Partners (w/ fund source and cost)
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3. Families will receive needed services, thus reducing family stress and reducing barriers to student achievement and attendance.

A. They YSC staff will refer families to community agencies for services which cannot be provided on site at the school.

YSC Staff, Community Agencies

	I, NI, PI <input type="checkbox"/>	Evaluated (Y/N)? <input type="checkbox"/>
	If not implemented, briefly, why? <input type="text"/>	
	Did this activity have the intended impact (Y/N)? <input type="checkbox"/>	

4. Students will learn to cope with dealing with the adversity and loss. Students will have the opportunity to meet with trained professionals on their grief.

A. The HCHS YSC will have their door open to help students deal with tragedies and death. Counseling will be available for students. The HCS crisis response team will work with HCHS according to the designed plan.

HCHS YSC, HCHS Staff, Grief Counselors from Hospice, Surrounding Mental Health Agencies

	I, NI, PI <input type="checkbox"/>	Evaluated (Y/N)? <input type="checkbox"/>
	If not implemented, briefly, why? <input type="text"/>	
	Did this activity have the intended impact (Y/N)? <input type="checkbox"/>	

6. Students will realize that any type of abuse is not okay. They will know that the YSC is a place they can feel safe and stop the cycle.

A. Students that have concerns about their safety or a friend's safety will be able to meet with HCHS YSC staff to talk about the situation.

HCHS YSC, Impact Plus, Department of Child Based Services, HCHS Guidance Office

	I, NI, PI <input type="checkbox"/>	Evaluated (Y/N)? <input type="checkbox"/>
	If not implemented, briefly, why? <input type="text"/>	
	Did this activity have the intended impact (Y/N)? <input type="checkbox"/>	

7. Parents and staff will have a better knowledge of warning signs of suicidal behavior.

A. In the parent newsletter warning signs and what to do if you are afraid someone may be at risk will be listed.

HCHS School Staff  
River Valley Prevention Center, Area Mental Health Counselors.  
\$1000.00

	I, NI, PI <input type="checkbox"/>	Evaluated (Y/N)? <input type="checkbox"/>
	If not implemented, briefly, why? <input type="text"/>	
	Did this activity have the intended impact (Y/N)? <input type="checkbox"/>	

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	I, NI, PI <input type="checkbox"/>	Evaluated (Y/N)? <input type="checkbox"/>
	If not implemented, briefly, why? <input type="text"/>	
	Did this activity have the intended impact (Y/N)? <input type="checkbox"/>	

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	I, NI, PI <input type="checkbox"/>	Evaluated (Y/N)? <input type="checkbox"/>
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**FRYSC Continuation Program Plan  
Action Components and  
Implementation and Results ( I and R)**

**FY 17-18**

School District: Henderson County Schools  
Center Name: Henderson County High School YSC

**Action Component: Parent Involvement**

**Goal of Component:** To keep parents aware of all the events and happenings at HCHS. To include parents in the decision making and involved at HCHS. Help the parents be a partner in their child's learning.

<b>Strengthening Families Protective Factors</b>	<b>Place an X below all Strengthening Families Protective Factors addressed through this component</b>					
	<b>Parental Resilience</b>	<b>Social Connections</b>	<b>Knowledge of Child Development</b>	<b>Concrete Support in Times of Need</b>	<b>Social and Emotional Competence of Children</b>	<b>Nurturing and Attachment</b>
	<b>X</b>	<b>X</b>	<b>X</b>	<b>X</b>	<b>X</b>	<b>X</b>

**Needs Assessment Data Summary** (Reviewing the data from your CPP Needs Assessment Coversheet, what are the top needs of your school(s) relating to the goal of this component)  
As with most high schools parents are at times left to wonder what is going on. HCHS is no different. We have realized that we must use multiple forms of distribution to reach all of our parents. Most parents are very receptive to us providing that knowledge to them.

<b>Desired Outcome (Expected Benefit)</b>	<b>Activities with Timelines</b>	<b>Collaborative Partners (w/ fund source and cost)</b>
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Enter desired outcomes, numbered 1, 2, 3, etc. See example tab.

Enter activity (with timelines in parentheses). Leave a gray Implementation row between each activity. Label A, B, C, etc. See example tab.

List partners (fund source and cost in parentheses).

1. At least 100 parents throughout the year will attend Colonel Parent Academy. Parents will come away with an understanding of programming they had not used in the past. This will be measured by evaluations and sign in sheets.

A. 4 times per year (2 times per semester) Henderson County High School YSC will host a Parent Academy Night. Topics such as Financial Assistance for College, KEES money, Infinite Campus, Testing Accountability, Curriculum, Nutrition, Homework help, and other transition activities.

HCHS YSC, HCHS Guidance Department, Public Library, Extension Office, Central Office, and other community agencies

I, NI, PI	<input type="checkbox"/>	Evaluated (Y/N)?	<input type="checkbox"/>
If not implemented, briefly, why?		<input type="text"/>	
Did this activity have the intended impact (Y/N)?		<input type="checkbox"/>	

**FRYSC Continuation Program Plan  
Action Components and  
Implementation and Results (I and R)**

<b>Desired Outcome (Expected Benefit)</b>	<b>Activities with Timelines</b>	<b>Collaborative Partners (w/ fund source and cost)</b>
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2. Weekly all parents with active emails, approximately 1200, will receive through email the daily announcements as well as a calendar of events going on at HCHS.	A. Website will be updated by YSC. YSC will send out a "Week at a Glance" email to parents and community members about what is going on at HCHS.	HCHS YSC - HCHS
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	I, NI, PI <input type="checkbox"/>	Evaluated (Y/N)? <input type="checkbox"/>
	If not implemented, briefly, why? <input type="text"/>	
	Did this activity have the intended impact (Y/N)? <input type="checkbox"/>	

3. Parents will be given information about the YSC and services provided at HCHS during Freshman Orientation.	A. Parents and students that attend orientation will hear from the YSC. We will explain services provided by the YSC and ways we can help the student and the families during their high school years.	HCHS YSC - HCHS-HCHS Freshman Initiative
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	I, NI, PI <input type="checkbox"/>	Evaluated (Y/N)? <input type="checkbox"/>
	If not implemented, briefly, why? <input type="text"/>	
	Did this activity have the intended impact (Y/N)? <input type="checkbox"/>	

4. YSC staff will participate in the Home Visit Blitz.	A. Henderson County Schools home visit blitz is an annual event in which all HCS students have a face to face contact by school staff before the beginning of school. All school forms are given to the family.	HCS - HCHS YSC - Community Agencies
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	I, NI, PI <input type="checkbox"/>	Evaluated (Y/N)? <input type="checkbox"/>
	If not implemented, briefly, why? <input type="text"/>	
	Did this activity have the intended impact (Y/N)? <input type="checkbox"/>	

5. Parents will receive information in regards to events happening at HCHS.	A. HCHS YSC staff will publicize information on the school facebook, twitter, and website.	HCS - HCHS YSC - Community Agencies
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	I, NI, PI <input type="checkbox"/>	Evaluated (Y/N)? <input type="checkbox"/>
	If not implemented, briefly, why? <input type="text"/>	
	Did this activity have the intended impact (Y/N)? <input type="checkbox"/>	

	I, NI, PI <input type="checkbox"/>	Evaluated (Y/N)? <input type="checkbox"/>
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**FRYSC Continuation Program Plan  
Action Components and  
Implementation and Results ( I and R)**

**FY 17-18**

School District: Henderson County Schools  
Center Name: Henderson County High School YSC

**Action Component: Attendance**

**Goal of Component:** To improve attendance at HCHS. Which will include the quality of learning

<b>Strengthening Families Protective Factors</b>	<b>Place an X below all Strengthening Families Protective Factors addressed through this component</b>					
	<b>Parental Resilience</b>	<b>Social Connections</b>	<b>Knowledge of Child Development</b>	<b>Concrete Support in Times of Need</b>	<b>Social and Emotional Competence of Children</b>	<b>Nurturing and Attachment</b>
	X	X	X	X	X	X

**Needs Assessment Data Summary** (Reviewing the data from your CPP Needs Assessment Coversheet, what are the top needs of your school(s) relating to the goal of this component)

In order to succeed in learning and be involved in school a student must be present. While Henderson County High School Attendance is not horrible it is not good either. When you look at the correlation in the students that did not score well on the standardized test and how much school they missed it is alarming. Our teachers are teaching our students who are here well but those that are not in attendance are falling behind. Raising attendance will also raise success.

<b>Desired Outcome (Expected Benefit)</b>	<b>Activities with Timelines</b>	<b>Collaborative Partners (w/ fund source and cost)</b>
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<p>Enter desired outcomes, numbered 1, 2, 3, etc. See example tab.</p> <p>1. 1000 students and parents will talk to the HCHS YSC Case Manager in regards to attendance. By talking with students and families YSC will be made aware of the barriers keeping students from attending school. Solutions will be discussed to help remove barriers resulting in better student attendance.</p>	<p>Enter activity (with timelines in parentheses). Leave a gray Implementation row between each activity. Label A, B, C, etc. See example tab.</p> <p>A. The YSC case manager will talk to students each year with 4 or more unexcused absences to see why they have not been coming to school. A parent is also contacted at this time. If the student needs to be referred to services we will do that as well.</p>	<p>List partners (fund source and cost in parentheses).</p> <p>HCHS YSC</p>
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I, NI, PI	<input type="text"/>	Evaluated (Y/N)?	<input type="text"/>
If not implemented, briefly, why?		<input type="text"/>	
Did this activity have the intended impact (Y/N)?			<input type="text"/>

**FRYSC Continuation Program Plan  
Action Components and  
Implementation and Results ( I and R)**

**Place an X below all Strengthening Families Protective Factors addressed through this component**

2. Parents will be more aware of the importance of students attending school and the attendance rate will improve.

A. During the months of August, November, and February there will be attendance information in the HCHS Week at a Glance as well as one call reminders of the school policies in regards to attendance. HCHS YSC

I, NI, PI	<input type="checkbox"/>	Evaluated (Y/N)?	<input type="checkbox"/>
If not implemented, briefly, why?		<input type="text"/>	
Did this activity have the intended impact (Y/N)?		<input type="checkbox"/>	

3. Parents will be aware of their child missing school.

A. Daily the Henderson County High School "One HCHS - Call" System and notify parents of their child's absence. HCHS YSC

I, NI, PI	<input type="checkbox"/>	Evaluated (Y/N)?	<input type="checkbox"/>
If not implemented, briefly, why?		<input type="text"/>	
Did this activity have the intended impact (Y/N)?		<input type="checkbox"/>	

4. Families will know who to contact and call in if their child is not at school.

A. Refrigerator magnets will be given out to each student the YSC works with on attendance as well as go into the parent packets. HCHS YSC, HCS

I, NI, PI	<input type="checkbox"/>	Evaluated (Y/N)?	<input type="checkbox"/>
If not implemented, briefly, why?		<input type="text"/>	
Did this activity have the intended impact (Y/N)?		<input type="checkbox"/>	

5. Students and Families will not have a truancy petition filed in court.

A. Every other month Truancy Diversion Program will be held at HCHS. This program brings parents and students into the school to learn about the policies. Family Court Judge, DCBS, CDW, Mental Health, and Henderson County Schools all attend this program. HCHS YSC, Family Court Judge, DCBS, CDW, Mental Health, and Henderson County Schools

I, NI, PI	<input type="checkbox"/>	Evaluated (Y/N)?	<input type="checkbox"/>
If not implemented, briefly, why?		<input type="text"/>	
Did this activity have the intended impact (Y/N)?		<input type="checkbox"/>	

I, NI, PI	<input type="checkbox"/>	Evaluated (Y/N)?	<input type="checkbox"/>
If not implemented, briefly, why?		<input type="text"/>	
Did this activity have the intended impact (Y/N)?		<input type="checkbox"/>	

**FRYSC Continuation Program Plan  
Action Components and  
Implementation and Results ( I and R)**

**FY 17-18**

School District: Henderson County Schools  
Center Name: Henderson County High School YSC

**Action Component: Family Life Basics**

**Goal of Component:** HCHS Families will be better equipped to address basic school supplies, food, health, and home needs through assistance from the YSC.

<b>Strengthening Families Protective Factors</b>	<b>Place an X below all Strengthening Families Protective Factors</b>					
	<b>Parental Resilience</b>	<b>Social Connections</b>	<b>Knowledge of Child Development</b>	<b>Concrete Support in Times of Need</b>	<b>Social and Emotional Competence of Children</b>	<b>Nurturing and Attachment</b>
		X		X		
<b>Needs Assessment Data Summary</b> (Reviewing the data from your CPP Needs Assessment Coversheet, what are the top needs of your school(s) relating to the goal of this component)	With the poverty level being so high many families just don't have the financial means to meet all the basic needs of their family.					
<b>Desired Outcome (Expected Benefit)</b>	<b>Activities with Timelines</b>			<b>Collaborative Partners (w/ fund source and cost)</b>		

Enter desired outcomes, numbered 1, 2, 3, etc. See example tab.

Enter activity (with timelines in parentheses). Leave a gray Implementation row between each activity. Label A, B, C, etc. See example tab.

List partners (fund source and cost in parentheses).

1. Students will be prepared and motivated for the beginning of school measure by post program surveys.

A. During the July 2016 and July 2017 a week before school begins the FRYSC will hold a Back to School Readifest. The students that are in attendance will receive free school supplies, and hygiene supplies.

HCHS YSC, HCS, Housing Authority, Methodist Hospital, Dr. Crick, Fife, & Irvin, Dr. Litke, and Dr. Fife, Migrant Program, Health Department.

I, NI, PI		Evaluated (Y/N)?	
If not implemented, briefly, why?			
Did this activity have the intended impact (Y/N)?			

2. Students will be prepared and motivated for the beginning of school measure by post program surveys.

A. During July 2016 and July 2017 the YSC will refer 10 names to the Volunteer and Information Center to receive back to school clothing assistance.

HCHS YSC, Volunteer and Information and Community Agencies.

I, NI, PI		Evaluated (Y/N)?	
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**FRYSC Continuation Program Plan  
Action Components and  
Implementation and Results ( I and R)**

<b>Desired Outcome (Expected Benefit)</b>	<b>Activities with Timelines</b>	<b>Collaborative Partners (w/ fund source and cost)</b>
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3. Students and families will see the school as an encouraging helpful place. This will make them more comfortable and confident to participate in school based activities.	If not implemented, briefly, why? <input type="text"/>	
	Did this activity have the intended impact (Y/N)? <input type="text"/>	
	A. HCHS Holiday Season the HCHS YSC will refer families for holiday assistance through the Adopt a Family Program	HCHS YSC, Volunteer and Information Center and Community Agencies.

4. Students will be able the concentrate on school work rather than worrying about basic needs at home as measured by post program surveys.	I, NI, PI <input type="text"/>	Evaluated (Y/N)? <input type="text"/>
	If not implemented, briefly, why? <input type="text"/>	
	A. The HCHS YSC will work with families to assure the basic needs of the student's families are being met.	HCHS YSC Community Agencies

5. Students will be able to participate in extra-curricular activites getting the involved the whole high school experience. As measure by post program surveys.	I, NI, PI <input type="text"/>	Evaluated (Y/N)? <input type="text"/>
	If not implemented, briefly, why? <input type="text"/>	
	A. YSC will work on an as need basis to help with funding and scholarships for sports, club, groups, special classes etc.	HCHS YSC and HCHS

6. 35 will participate in the weekend back pack program.	I, NI, PI <input type="text"/>	Evaluated (Y/N)? <input type="text"/>
	If not implemented, briefly, why? <input type="text"/>	
	A. YSC will provide a weekend back pack program that 35 students will participate in. A backpack of food will go home on Friday afternoon to make sure the students will have adequate food for the weekend.	HCHS YSC, Local Churches and Businesses

	I, NI, PI <input type="text"/>	Evaluated (Y/N)? <input type="text"/>
	If not implemented, briefly, why? <input type="text"/>	

**FRYSC Advisory Council  
Assurances Page  
FYs 17-18**

**Center Name:** Henderson County High School Youth Services Center  
**School District:** Henderson

I assure that the local advisory council was actively involved in the planning and development of this Continuation Program Plan and, upon funding, shall assume and perform the following roles and responsibilities:

1. The Advisory Council must have a shared role in the hiring of the center coordinator by recommending an applicant to the SBDM if one is in place and/or the Superintendent;
2. Oversight of center purchase requests through approval of annual budget and amendments to the center operating budget over 10% or \$100, whichever is greater, cumulative within the fiscal year;
3. Written documentation of Advisory Council approval for purchases over \$500 and/or contracts over \$1,000;
4. Review of out-of-state travel requests for center staff;
5. Oversight of center expenditures at least every other month;
6. Strive for a collaborative relationship with the principal(s) and the School Based Decision Making Council(s), if in place;
7. Oversight of the center's action component plans and any revisions with regard to achievement of goals, activities, their implementation and impact, as reflected in the minutes;
8. Brainstorming and planning for new and innovative services, activities and programs for the center, based upon current needs as assessed;
9. Assistance in public relations and public awareness for the center through advocacy;
10. Assistance in outreach to other community representatives for services and support through the center;
11. All advisory council meetings and special called meetings shall be advertised and conducted in accordance with KRS 061.805-850; and,
12. The advisory council will meet at a minimum every other month year-round.

Shellis A. Johnson  
Advisory Council Chairperson

2/29/16  
Date

This document was approved and recorded in the Advisory Council minutes on 2/29/16.

### FRYSC SBDM/Principal Agreement

Center Name: **Henderson County High School Youth Services Center**

School District: **Henderson**

School Name: **Henderson County High School**

Upon submission of the FY 17-18 FRYSC Continuation Program Plan, the SBDM Council hereby assures compliance with all FRYSC-related statutes, and any policies, procedures, and/or requirements as they relate to this application.

Prior to receiving the center allocation, the SBDM Council/Principal shall certify that council/school policies are consistent with the following:

1. Adherence to the locally developed FRYSC Program Plan including budget, action components and designation of center space as contained in the approved application;
2. Assurance that center funds will be utilized for approved center budget and action component activities;
3. Assurance that all job responsibilities of staff funded by this plan will be 100% devoted to center goals, objectives and program activities;
4. Adequate and appropriate record keeping and storage, which includes provisions for the maintenance, custody, security and confidentiality of child and family records;
5. Service priority for children and families with the most urgent needs;
6. Attendance of center coordinators and principals at any required Division of FRYSC training sessions and meetings designed specifically for these individuals;
7. Support for the development of collaborative relationships among the center advisory council, principal, the SBDM Council and other school district programs;
8. The center Advisory Council will have a shared role in the hiring of the center coordinator by recommending an applicant to the SBDM if one is in place and/or the Superintendent.
9. The SBDM Council/Principal will follow the space guidelines outlined in the FRYSC School Administrators Guidebook.
10. Center staff has access to Infinite Campus.
11. Permanent representation in the Comprehensive School Improvement Planning process effective for the 2017-2018 school years for each school served by the center.

\_\_\_\_\_  
Principal Signature

\_\_\_\_\_  
Date

- This document was reviewed and recorded in the SBDM minutes on \_\_\_\_\_.
- There is no SBDM Council at this school.

***All centers serving 2 or more schools are considered district programs; however, this form must be submitted by every school served by the center.***



## Family Resource and Youth Services Centers

### School District Assurance Certification FYs 17-18

I certify that, to the best of my knowledge, the information submitted as documentation for Family Resource and Youth Services Center Continuation Program Plan is correct and complete. The school district has authorized me as its representative to obligate this school district to conduct any ensuing program or activity in accordance with all applicable Federal and State laws and regulations and the following program assurances:

- Compliance with all FRYSC-related statutes and any policies or procedures set forth by the Cabinet for Health and Family Services through its Contract with the school district;
- District Contact/Designee representation at required FRYSC meetings designed specifically for these individuals;
- The center Advisory Council must have a shared role in the hiring of the center coordinator by recommending an applicant to the SBDM if one is in place and/or the Superintendent;
- Student and family records will be kept following the guidelines set forth in the FRYSC School Administrators Guidebook;
- Each Center will maintain written documentation verifying:
  - The number of children eligible to receive free school meals on Dec. 1, 2015 at each school served by the center for FY 17 and Dec. 1, 2016 for FY 18;
  - Permanent representation in the Comprehensive School Improvement Planning process effective for the 2017-2018 school years for each school served by the center;
  - The development of Action Component Plans for each core and optional component provided by the center (with evidence of collaboration with other school district programs);
  - Current needs assessment data that supports programs and activities included in the center's Action Components;
  - An active Advisory Council as outlined in the Contract; and
  - Center staff has access to Infinite Campus
  - Center staff receives monthly detailed MUNIS reports and/or desktop access to MUNIS.

It is understood that the submission of this certification and accompanying center budget constitutes an offer, and if accepted by the Cabinet for Health and Family Services or negotiated to acceptance, a contract will form a binding agreement.

\_\_\_\_\_  
School District

\_\_\_\_\_  
Board Item No. & Date

\_\_\_\_\_  
Superintendent Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Board of Education Chairperson Signature

\_\_\_\_\_  
Date

