

09.36 AP.21

STUDENTS

School-Related Student Trip Request Form

SUBMIT THIS FORM ONE WEEK PRIOR TO THE NEXT REGULAR BOARD MEETING.

SCHOOL PIKEVILLE HS FACULTY MEMBER(S) SPONSORING TRIP D. THOMAS

TYPE OF TRIP (CHECK ONE):

☐ Classroom Field Trip ☐ Class Trip (i.e., junior, senior), specify _____
☐ Organization/Club Trip, specify HS SOFTBALL TEAM ☒ Other (athletic, band, if applicable) _____

DESTINATION OWINGSVILLE KY ADDRESS BATH CO. HS PHONE _____

☐ Out of State ☒ Out of County ☐ Within County
☒ Overnight; give name, address, phone of lodging FAIRFIELD INN
INT STERLING KY

DATE(S) OF TRIP 3/25 - 3/26/2016 DEPARTURE TIME 5:00 PM 3/25 RETURN TIME 10:00 PM 3/26PURPOSE/EDUCATIONAL VALUE PARTICIPATE IN HIGH SCHOOL SOFTBALL TOURNAMENTSOURCE OF FUNDING FOR TRIP PHS SOFTBALL BOOSTERS

NO STUDENT SHALL BE DENIED THE TRIP BECAUSE OF AN INABILITY TO PAY.

BILL TRIP EXPENSES TO: ☒ SPONSORING ORGANIZATION ☐ SCHOOL COUNCIL ☐ BOARD ☐ OTHER, SPECIFY _____NUMBER OF: STUDENTS 20 FACULTY SPONSORS 3 OTHER CHAPERONESTOTAL # OF PARTICIPANTS 23

DAVE THOMAS
 KAYLA BROWN
 CHRIS MCNAMEE

MODE OF TRANSPORTATION

IS DISTRICT TRANSPORTATION NEEDED? ☐ NO ☒ YES, SEE PROCEDURE 09.36 AP.212.☐ CERTIFICATED COMMON CARRIER; SPECIFY _____☐ PRIVATE VEHICLE, IF ALLOWED BY POLICY; SPECIFY DRIVER(S) _____

SUPERVISION (ATTACH LIST OF NAMES OF ADULTS ACCOMPANYING STUDENTS ON TRIP.)

Have all chaperones undergone the required records check and been designated by the principal/designee to supervise students? ☒ Yes ☐ No

Signature of Faculty Sponsor

3-6-16

Date

Trip has been ☐ approved ☐ disapproved. Reason for disapproval _____

Signature of Superintendent/Designee

3-6-16

Date

For overnight and/or out-of-state trips, approval of the Superintendent and/or Board may be required by policy 09.36.

RELATED PROCEDURES:

09.36 AP.211, 09.36 AP.212, 09.36 AP.22, 09.36 AP.23

Review/Revised: 8/20/01