

Board of Education Special Meeting Work Session
March 07, 2016 5:30 PM
Professional Development Center
631 North Green Street
Henderson, KY 42420

Attendance Taken at 5:29 PM:

Present Board Members:

Mrs. Lisa Baird
Mrs. Jennifer Keach
Mr. Bradley Staton
Dr. Sally Sugg
Mrs. Tracey Williams

I. Call to Order

Discussion:

Mr. Brad Staton led the Pledge of Allegiance.

II. Approve Minutes from Prior Meeting

Order #158 - Motion Passed: A motion to approve the minutes from the March 7, 2016 Regular Meeting passed with a motion by Mrs. Jennifer Keach and a second by Mrs. Tracey Williams.

5 Yeas - 0 Nays.

Mrs. Lisa Baird	Yes
Mrs. Jennifer Keach	Yes
Mr. Bradley Staton	Yes
Dr. Sally Sugg	Yes
Mrs. Tracey Williams	Yes

III. Technology Report

Discussion:

Mr. Brian Bailey presented an updated Technology package: DRAFT Henderson County Schools 1:1 Plan, staffing proposal and price comparisons for the Spottsville Project. In regards to the staffing proposal, Dr. Sally Sugg asked Mr. Bailey to clarify what he is requesting. Mr. Bailey is asking for three (3) additional people. The two (2) micro computer specialists will have no impact on the general fund and the network administrator will be paid out of the technology budget that already exists in combination with money from the KETS budget pending the Governor's budget. Mrs. Marganna Stanley asked the Board if adding the approval of the two (2) micro computer specialist

positions at the March 21st board meeting since these positions will not touch the general fund. The Board agreed that these two positions can be added to the agenda for the March 21, 2016 board meeting. After review of the Spottsville Project handout, Mr. Craig Thomas informed the Board that he will be seeking approval on March 21st of the design development documents.

IV. Geothermal Test Wall at Spottsville Elementary

Discussion:

Mr. Craig Thomas presented two proposals for sinking the test well for the geothermal well field. Mrs. Marganna Stanley requested that the Board approve MidSouth Geothermal for \$16,050. Mrs. Jennifer Keach asked to clarify for the record that MidSouth is the low bid. It was confirmed that MidSouth is the low bid.

Order #159 - Motion Passed: A motion to approve MidSouth Geothermal proposal for one 500' closed-loop geothermal test well and one formation thermal conductivity test (Tc) for the Spottsville Elementary School Project for the amount of \$16,050 passed with a motion by Dr. Sally Sugg and a second by Mr. Bradley Staton.

5 Yeas - 0 Nays.

Mrs. Lisa Baird	Yes
Mrs. Jennifer Keach	Yes
Mr. Bradley Staton	Yes
Dr. Sally Sugg	Yes
Mrs. Tracey Williams	Yes

V. Change Order for Flooring at Bend Gate Elementary

Discussion:

Mrs. Marganna Stanley presented Change Order No. 001 for the Bend Gate Elementary School Flooring Replacement 2015 Project adding work to be done in two additional classrooms. This will not finish Bend Gate, but is much closer to the classrooms that they are already doing. Mr. Brad Staton asked about a vendor that had offered to put down enhanced VCT in one of our classrooms for free just to show us what it's all about. Mrs. Stanley confirmed that we do plan to use that offer, but in a different classroom as well.

Order #160 - Motion Passed: A motion to approve Change Order Number 001 for the Bend Gate Elementary School Flooring Replacement 2015 for labor and material to install VCT and base and labor to remove existing flooring at additional areas as requested by the District after bidding in the amount of \$2,116 passed with a motion by Mrs. Tracey Williams and a second by Mr. Bradley Staton.

5 Yeas - 0 Nays.

Mrs. Lisa Baird	Yes
Mrs. Jennifer Keach	Yes
Mr. Bradley Staton	Yes
Dr. Sally Sugg	Yes
Mrs. Tracey Williams	Yes

VI. Arts Pathway at Henderson County High School

Discussion:

Brian Ettensohn and Andrew Miller presented the Henderson County High School School of Fine Arts (sofa) proposal. Mrs. Lisa Baird asked what this will give the students. Mr. Ettensohn stated that it will give the students more opportunities with more colleges and be better prepared for interviews to get into colleges. Mrs. Marganna Stanley stated that there will not be a special diploma at this time, but there is the possibility of recognition on honors night with a particular certificate or an extra cord. Mrs. Jennifer Keach asked what the financial impact would be if community funding doesn't come through as expected. Mr. Ettensohn plans to do some extra fund raising and is confident he can run this program even if he had to charge each student \$15.00, it could be done. Mr. Ettensohn stated that what is needed from the Board is the third (3rd) music teacher and the facilities. Dr. Sally Sugg stated that one of the things that she sees too is that the students will be getting that connection to gifted and talented, which is part of what they haven't been getting.

VII. Gifted/Talented Report

Discussion:

Mrs. Nicole Newland reviewed with the Board the following handouts: Gifted Committee Recommendations to the Henderson County Board for 2016-17, Elementary School Gifted and Talented Specialist 2015-2016 Timeline/Schedule and Middle School Gifted and Talented Specialist 2015-2016 Timeline/Schedule. After discussions regarding the recommendations and with an option of using the extra sofa teacher as the 5th G/T staff member, Mrs. Jo Swanson stated that it would be pretty important if the extra sofa teacher had a G/T endorsement. As a member of the committee, Dr. Sally Sugg complimented everyone for the really critical conversations and great solutions. After the second or third meeting, it was clear to the committee where the holes were and the recommendations express those.

VIII. Maintenance Plan

Discussion:

Mr. Steve Steiner presented a projected maintenance schedule based on needs and efficiency of the district schools and buildings. Mrs. Lisa Baird asked if the amounts shown were using district staff to complete the work. Mr. Steiner stated that most of the

amounts were estimated on the higher side. On some of the projects, district staff can be used, but some of the larger projects would include other people to do the job. Mrs. Baird also asked about the roofing projects not being included on the schedule. Mr. Steiner explained that certain areas in some of the schools have not been touched since there are renovations that will take place in those areas. The roof repair will be included in the renovation projects.

IX. State Budget Updates

Discussion:

Mrs. Marganna Stanley reviewed with the Board the Governor's proposed budget cuts. Mrs. Stanley stated that Cindy Cloutier has been working on our budget and the expenditures are on track with no over spending in certain categories, however, revenues are the area of concern.

X. Chapter 1 - Policy and Procedure Review

Discussion:

The Board picked up where they left off on their review of Chapter 1 of the Policies and Procedures.

04.45 AP.2 - Request to Place an Item on the Agenda: The Board discussed whether this form is used and if the Board should use this form for requesting agenda items. Mr. Brad Staton asked if there was a way to request agenda items on the eMeeting site. Robin will look into it and follow up with the Board. It was confirmed that this form is on the district website on the Board page.

01.5 AP.1 - School Board Policies: Dr. Sally Sugg brought up the section in the policy stating "Each site administrator shall notify employees and/or students under his/her supervision, either orally or in writing, when the Board makes a policy change that applies to them." Dr. Sugg didn't know if we are doing that and, if not, we need to be doing that. Dr. Sugg also mentioned it should be more in depth than just what is in the Board Brief that Robin sends out. Dr. Sugg suggested that the principals could be informed and then they can share with staff to keep the staff up to date on policy changes.

01.7 - Board Attorney: Dr. Sugg brought up the topic from a prior meeting to periodically set just a review of the formal relationship with the board attorney as well as others. Dr. Sugg asked if that was addressed in one of the earlier policies. Mrs. Elizabeth Bird stated that this would be where it should be addressed. Mr. Brad Staton stated that sending out an RFP every two years would be overkill and suggested that there should be an option in that two (2) year review to either continue to retain the attorney services or send out RFP's.

01.821 - Board Member Expense Reimbursement: Mrs. Baird brought up the parts under Out-Of-District Travel "Board members shall obtain Board approval prior to incurring out-of-district expenses." and "Advancements for anticipated expenses shall not be made." It was confirmed that airfare can be paid for in advance. Mrs. Bird said that the reservation has been made and the expense has been incurred. If it ends up not being used, then the board member would have to reimburse the district for the ticket.

01.83 - In-Service Training: Dr. Sugg recommended changing this to professional or school board training instead of in-service since the term in-service is no longer really being used. Mrs. Bird handed out a copy of drafts of the changes to policies from the last meeting.

XI. Executive Session pursuant to KRS 61.810(1)(b) for deliberations on the future acquisition or sale of real property, pursuant to KRS 61.810(1)(c) for discussions of proposed or pending litigation and pursuant to KRS 61.810(1)(f) for discussions which might lead to the appointment, discipline, or dismissal of an individual employee

Order #161 - Motion Passed: A motion to move into Executive Session pursuant to KRS 61.810(1)(b) for deliberations on the future acquisition or sale of real property, pursuant to KRS 61.810(1)(c) for discussions of proposed or pending litigation and pursuant to KRS 61.810(1)(f) for discussions which might lead to the appointment, discipline, or dismissal of an individual employee at 7:40 p.m. passed with a motion by Mrs. Tracey Williams and a second by Mr. Bradley Staton.

5 Yeas - 0 Nays.

Mrs. Lisa Baird	Yes
Mrs. Jennifer Keach	Yes
Mr. Bradley Staton	Yes
Dr. Sally Sugg	Yes
Mrs. Tracey Williams	Yes

Order #162 - Motion Passed: A motion to move out of executive session at 8:56 p.m. passed with a motion by Mrs. Tracey Williams and a second by Mr. Bradley Staton.

5 Yeas - 0 Nays.

Mrs. Lisa Baird	Yes
Mrs. Jennifer Keach	Yes
Mr. Bradley Staton	Yes
Dr. Sally Sugg	Yes
Mrs. Tracey Williams	Yes

XII. Adjourn

Order #163 - Motion Passed: A motion to adjourn the meeting at 8:56 p.m. passed with a motion by Mrs. Jennifer Keach and a second by Mrs. Lisa Baird.

5 Yeas - 0 Nays.

Mrs. Lisa Baird	Yes
Mrs. Jennifer Keach	Yes
Mr. Bradley Staton	Yes
Dr. Sally Sugg	Yes
Mrs. Tracey Williams	Yes

Lisa Baird, Chairperson

Marganna Stanley, Superintendent