

SCHOOL ACTIVITY FUNDS MONTHLY FINANCIAL REPORT

F-SA-14
8/93

South Todd Elementary School
SCHOOL

February 29
FOR THE MONTH ENDING

2016
YEAR

ACTIVITY ACCOUNT	BEGINNING BALANCE	RECEIPTS DURING MONTH	EXPENDITURES DURING MONTH	CLOSE OF MONTH BALANCE
A01 Academic Team	\$13.00	\$333.00	\$130.00	\$216.00
AR01 Archery	\$1,249.12	\$0.00	\$620.00	\$629.12
B01 Bookstore	\$1,964.80	\$0.00	\$0.00	\$1,964.80
D01 Donations	\$50.00	\$0.00	\$0.00	\$50.00
F01 Faculty	\$1,208.97	\$223.00	\$150.84	\$1,281.13
F02 Flower	\$145.67	\$0.00	\$84.97	\$60.70
FT Field Trip Collections	\$0.00	\$0.00	\$0.00	\$0.00
G01 General Fund	\$19,820.19	\$227.13	\$0.00	\$20,047.32
GT! Gifted & Talented	\$0.00	\$0.00	\$0.00	\$0.00
L01 Library	\$4,286.07	\$5,706.83	\$4,806.91	\$5,185.99
M01 Music - Dawn Sharp	\$131.94	\$0.00	\$15.60	\$116.34
P01 PE Fund	\$18.05	\$0.00	\$0.00	\$18.05
PRESC Preschool Tuton	\$0.00	\$0.00	\$0.00	\$0.00
PTO PTO Acct.	\$25,592.78	\$172.00	\$3,357.73	\$22,407.05
R01 Rewards For Students	\$2,710.50	\$67.60	\$45.72	\$2,732.38
SO1 Special Olympics	\$886.41	\$0.00	\$0.00	\$886.41
A. SUB-TOTALS				
B. INTER-FUND TRANSFERS				
C. TOTALS (A - B)				*

RECONCILIATION

Beginning Ledger Balance	_____	Balance per Bank Statement	_____
Add: Receipts (Line C)	_____	Add: Deposits in Transit	_____
Sub-Total	_____	Sub-Total	_____
Less: Expenditures (Line C)	_____	Less: Outstanding Checks	_____
Ending Ledger Balance	* _____	Other Adjustment - EXPLAIN	_____
		Actual Cash Balance	* _____

* THESE THREE NUMBERS MUST AGREE

The above information is a true statement of the financial condition of the various activity accounts of this school.


PRINCIPAL

3-1-16

DATE


CENTRAL FUND TREASURER

3-1-16

DATE

2016
YEAR

RECONCILIATION			
Beginning Ledger Balance	<u>\$75,771.71</u>	Balance per Bank Statement	<u>\$80,006.31</u>
Add: Receipts (Line C)	<u>\$6,729.56</u>	Add: Deposits in Transit	<u>\$0.00</u>
Sub-Total	<u>\$82,501.27</u>	Sub-Total	<u>\$80,006.31</u>
Less: Expenditures (Line C)	<u>\$9,211.77</u>	Less: Outstanding Checks	<u>\$6,716.81</u>
Ending Ledger Balance	<u>* \$73,289.50</u>	Other Adjustment - EXPLAIN	<u>\$0.00</u>
		Actual Cash Balance	<u>* \$73,289.50</u>
* THESE THREE NUMBERS MUST AGREE			


 PRINCIPAL
 2-1-16
 DATE


 CENTRAL FUND TREASURER
 3-1-16
 DATE

South Todd Elementary School
Receipts List by Date for 2/01/2016 to 2/29/2016

Date	Receipt #	Type	Description	Amount	Printed On
2/10/2016	0151888370	Other	Book Fair	\$489.92	
			L01 Library	\$489.92	
2/16/2016	0151888371	Other	Book Fair	\$1,244.73	
			L01 Library	\$1,244.73	
2/17/2016	0151888372	Other	Bookfair	\$1,162.96	
			L01 Library	\$1,162.96	
2/18/2016	0151888373	Other	Book Fair	\$774.87	
			L01 Library	\$774.87	
2/19/2016	0151888374	Other	Bookfair	\$1,521.89	
			L01 Library	\$1,521.89	
2/29/2016	0151888375	Check	Time For Kids	\$27.60	
			L01 Library	\$27.60	
2/29/2016	0151888376	Check	Book Fair	\$484.86	
			L01 Library	\$484.86	
2/29/2016	0151888377	Other	Snacks	\$183.00	
			F01 Faculty	\$183.00	
2/29/2016	0151888378	Other	Jeans	\$40.00	
			F01 Faculty	\$40.00	
2/29/2016	0151888379	Other	T-Shirts	\$172.00	
			PTO PTO Acct.	\$172.00	
2/29/2016	0151888380	Check	Target	\$77.86	
			G01 General Fund	\$77.86	
2/29/2016	0151888381	Check	Vending January	\$166.16	
			G01 General Fund	\$98.56	
			R01 Rewards For Students	\$67.60	
2/29/2016	0151888382	Other	Concessions/Academic	\$333.00	
			A01 Academic Team	\$333.00	
2/29/2016	0151888383	Interest	February Interest	\$50.71	
			G01 General Fund	\$50.71	

Total: \$6,729.56

South Todd Elementary School

Disbursements List by Date from 2/01/2016 to 2/29/2016

(*) Voided Transaction		(sp) Stopped Check				Not Calculated
Date	Check #	Type	Description		Amount	
2/04/2016	7645	Check	Kirklands - Plaques For Lynn, Shelly, Clara		\$84.97	
Check Account Breakdown			F02	Flower	\$84.97	
2/11/2016	7646	Check	School Specialty - Supplies/Queen		\$68.95	
Check Account Breakdown			PTO	PTO Acct.	\$68.95	
2/11/2016	7647	Check	Really Good Stuff - Supplies/ Katherine		\$74.88	
Check Account Breakdown			PTO	PTO Acct.	\$74.88	
2/11/2016	7648	Check	School Specialty - Supplies/Carter A		\$35.55	
Check Account Breakdown			PTO	PTO Acct.	\$35.55	
2/11/2016	7649	Check	School Specialty - Headphones/Sharp		\$165.60	
Check Account Breakdown			M01	Music - Dawn Sharp	\$15.60	
			PTO	PTO Acct.	\$150.00	
2/11/2016	7650	Check	Teacher Created Resources - Supplies/A.Carter		\$95.91	
Check Account Breakdown			PTO	PTO Acct.	\$95.91	
2/11/2016	7651	Check	Really Good Stuff - Supplies/Skipworth		\$149.98	
Check Account Breakdown			PTO	PTO Acct.	\$149.98	
2/12/2016	7652	Check	Lakeshore - Supplies/Queen		\$68.86	
Check Account Breakdown			PTO	PTO Acct.	\$68.86	
2/22/2016	7653	Check	CDW Government, Inc. - Laptop Cart		\$1,185.00	
Check Account Breakdown			PTO	PTO Acct.	\$1,185.00	
2/22/2016	7654	Check	Starfall Education - Starfall School Membership		\$270.00	
Check Account Breakdown			L01	Library	\$270.00	
2/22/2016	7655	Check	MyOfficeProducts.Com - Class Supplies/Larson		\$66.53	
Check Account Breakdown			PTO	PTO Acct.	\$66.53	
2/22/2016	7656	Check	School Specialty - Class Supplies/ Stamps		\$142.97	
Check Account Breakdown			PTO	PTO Acct.	\$142.97	
2/22/2016	7657	Check	School Specialty - Class Supplies/Glodoski		\$101.59	
Check Account Breakdown			PTO	PTO Acct.	\$101.59	

South Todd Elementary School
Disbursements List by Date from 2/01/2016 to 2/29/2016

(*) Voided Transaction		(sp) Stopped Check			Not Calculated
Date	Check #	Type	Description		Amount
* 2/22/2016	7658	Check	School Specialty - Supplies/Dorsey		\$95.59
Check Account Breakdown			PTO PTO Acct.	\$95.59	
2/22/2016	7659	Check	School Specialty - Class Supplies/Dorsey		\$95.59
Check Account Breakdown			PTO PTO Acct.	\$95.59	
2/22/2016	7660	Check	MyOfficeProducts.Com - Pens/Queen		\$16.75
Check Account Breakdown			PTO PTO Acct.	\$16.75	
2/22/2016	7661	Check	South Todd Cafeteria - Food For Students		\$173.79
Check Account Breakdown			PTO PTO Acct.	\$173.79	
2/22/2016	7662	Check	Tinker Conklin - Archery Shirts		\$620.00
Check Account Breakdown			AR01 Archery	\$620.00	
2/25/2016	7663	Check	Scholastic - Bookfair		\$4,536.91
Check Account Breakdown			L01 Library	\$4,536.91	
2/25/2016	7664	Check	MyOfficeProducts.Com - Supplies/Cardwell		\$102.71
Check Account Breakdown			PTO PTO Acct.	\$102.71	
2/25/2016	7665	Check	South Todd Library - Books/T.Sharp		\$142.79
Check Account Breakdown			PTO PTO Acct.	\$142.79	
2/25/2016	7666	Check	South Todd Library - Books/Teachers		\$332.07
Check Account Breakdown			PTO PTO Acct.	\$332.07	
* 2/26/2016	7667	Check	GFS - Supplies For Academic Comp		\$1.00
Check Account Breakdown			A01 Academic Team	\$1.00	
2/27/2016	7668	Check	Little Caesars - Pizza For Concessions Academic Me		\$130.00
Check Account Breakdown			A01 Academic Team	\$130.00	
2/29/2016	7669	Check	Cheryl Queen - Lights For Student To Prevent Head		\$63.61
Check Account Breakdown			PTO PTO Acct.	\$63.61	
2/29/2016	7670	Check	Really Good Stuff - Supplies/Gammon		\$23.65
Check Account Breakdown			PTO PTO Acct.	\$23.65	

South Todd Elementary School

Disbursements List by Date from 2/01/2016 to 2/29/2016

(*) Voided Transaction (sp) Stopped Check Not Calculated

Date	Check #	Type	Description	Amount
2/29/2016	7671	Check	School Specialty - Supplies/Gammon	\$61.83
Check Account Breakdown		PTO	PTO Acct.	\$61.83
2/29/2016	7672	Check	School Specialty - Supplies/Frogue	\$101.24
Check Account Breakdown		PTO	PTO Acct.	\$101.24
2/29/2016	7673	Check	Wal-Mart - Snacks/Ringpops	\$196.56
Check Account Breakdown		R01	Rewards For Students	\$45.72
		F01	Faculty	\$150.84
2/29/2016	7674	Check	School Specialty - Supplies/Wilson	\$103.48
Check Account Breakdown		PTO	PTO Acct.	\$103.48
Total of Disbursements in Range:				\$9,211.77
Total Voided in Range, but Created Outside of Range: -				\$0.00
Total Stopped in Range, but Created Outside of Range: -				\$0.00
				<u>\$9,211.77</u>

South Todd Elementary School

Disbursements List by Date from 7/01/2015 to 2/29/2016

(*) Voided Transaction (sp) Stopped Check Not Calculated

Date	Check #	Type	Description	Amount
8/19/2015	7575	Check	Office DePot - Cork Boards	\$71.82
Check Account Breakdown		PTO	PTO Acct.	\$71.82
* 12/12/2015	7624	Check	Domino's - Pizza For Tournaments Archery	\$267.75
Check Account Breakdown		AR01	Archery	\$267.75
* 12/15/2015	7628	Check	Toomy Lee's Granny - T-Shirts For Archery Tourname	\$1,170.00
Check Account Breakdown		AR01	Archery	\$1,170.00
2/22/2016	7653	Check	CDW Government, Inc. - Laptop Cart	\$1,185.00
Check Account Breakdown		PTO	PTO Acct.	\$1,185.00
2/22/2016	7654	Check	Starfall Education - Starfall School Membership	\$270.00
Check Account Breakdown		L01	Library	\$270.00
* 2/22/2016	7658	Check	School Specialty - Supplies/Dorsey	\$95.59
Check Account Breakdown		PTO	PTO Acct.	\$95.59
2/25/2016	7663	Check	Scholastic - Bookfair	\$4,536.91
Check Account Breakdown		L01	Library	\$4,536.91
2/25/2016	7664	Check	MyOfficeProducts.Com - Supplies/Cardwell	\$102.71
Check Account Breakdown		PTO	PTO Acct.	\$102.71
* 2/26/2016	7667	Check	GFS - Supplies For Academic Comp	\$1.00
Check Account Breakdown		A01	Academic Team	\$1.00
2/29/2016	7669	Check	Cheryl Queen - Lights For Student To Prevent Head	\$63.61
Check Account Breakdown		PTO	PTO Acct.	\$63.61
2/29/2016	7670	Check	Really Good Stuff - Supplies/Gammon	\$23.65
Check Account Breakdown		PTO	PTO Acct.	\$23.65
2/29/2016	7671	Check	School Specialty - Supplies/Gammon	\$61.83
Check Account Breakdown		PTO	PTO Acct.	\$61.83
2/29/2016	7672	Check	School Specialty - Supplies/Frogue	\$101.24
Check Account Breakdown		PTO	PTO Acct.	\$101.24

South Todd Elementary School

Disbursements List by Date from 7/01/2015 to 2/29/2016

(*) Voided Transaction (sp) Stopped Check

Not Calculated

Date	Check #	Type	Description	Amount
2/29/2016	7673	Check	Wal-Mart - Snacks/Ringpops	\$196.56
Check Account Breakdown				
		F01	Faculty	\$150.84
		R01	Rewards For Students	\$45.72
2/29/2016	7674	Check	School Specialty - Supplies/Wilson	\$103.48
Check Account Breakdown				
		PTO	PTO Acct.	\$103.48

Total of Disbursements in Range:	\$6,716.81
Total Voided in Range, but Created Outside of Range: -	\$0.00
Total Stopped in Range, but Created Outside of Range: -	\$0.00
	\$6,716.81