[Marion County Board of Education Regular Meeting]

[February 11, 2016] [5:00 p.m.]

[Administration Building, 755 East Main Street, Lebanon, KY 40033]

Attendance Taken at 4:56 PM:

Present Board Members:

Mr. Kaelin Reed

Mr. Robert Cecil

Rev. DeLane Pinkston

Mr. Jerry Evans

Mr. Michael Cecil

I. Call to Order

II. Pledge of Allegiance/Moment of Silence

Discussion:

Student Ambassadors Kaitlyn Farmer, Caroline Reed, and Leah Thompson led the Pledge of Allegiance.

III. Amend Agenda (Attachment #1)

Motion Passed: Approval to amend the agenda as shown in attachment #1 passed with a motion by Mr. Jerry Evans and a second by Rev. DeLane Pinkston.

Mr. Kaelin Reed Yes
Mr. Robert Cecil Yes
Rev. DeLane Pinkston Yes
Mr. Jerry Evans Yes
Mr. Michael Cecil Yes

IV. Recess to Convene Finance Corporation Meeting

Motion Passed: Approval to recess to convene the special called Finance Corporation meeting at 5:04 p.m. passed with a motion by Rev. DeLane Pinkston and a second by Mr. Robert Cecil.

Mr. Kaelin Reed Yes
Mr. Robert Cecil Yes
Rev. DeLane Pinkston Yes
Mr. Jerry Evans Yes
Mr. Michael Cecil Yes

V. Reconvene Regular Meeting

Motion Passed: Approval to reconvene regular meeting at 5:08 p.m. passed with a motion by Mr. Jerry Evans and a second by Rev. DeLane Pinkston.

Mr. Kaelin Reed Yes
Mr. Robert Cecil Yes
Rev. DeLane Pinkston Yes
Mr. Jerry Evans Yes
Mr. Michael Cecil Yes

VI. Communications

VI.A. Superintendent Report (Attachment #2)

VI.A.1. February 15 Make-Up Day

VI.A.2. February 18 Future Facilities Public Forum

VI.B. MAP Scores

Discussion:

Chief Academic Officer Tammy Newcome gave an update on the Measured Academic Progress (MAP) scores for the winter of 2015. The data shows a growth pattern for the last three years in the district's math and reading scores. Mrs. Newcome also shared the grade comparison MAP data for each school by grade.

VI.C. Finance Report

Discussion:

Finance Officer Lisa Caldwell gave a finance report for January 2016.

VII. Student Learning Services

VII.A. Consider Approval of 2016-17 School Calendar (Attachment #3) Motion Passed: Approval of the 2016-17 School Calendar (Option 1) as shown in Attachment #3 passed with a motion by Mr. Jerry Evans and a second by Rev. DeLane Pinkston.

Mr. Kaelin Reed Yes
Mr. Robert Cecil Yes
Rev. DeLane Pinkston Yes
Mr. Jerry Evans Yes
Mr. Michael Cecil Yes

VII.B. Consider Approval of Policy #09.2 Student Welfare and Wellness Update

Motion Passed: Approval of the Policy #09.2 Student Welfare and Wellness update passed with a motion by Mr. Jerry Evans and a second by Mr. Kaelin Reed.

Mr. Kaelin Reed Yes
Mr. Robert Cecil Yes
Rev. DeLane Pinkston Yes
Mr. Jerry Evans Yes
Mr. Michael Cecil Yes

VII.C. Consider Approval of 2016-2017 Nonresident Pupils Contracts Rationale:

Marion County Nonresident Contracts -

Anderson, Bardstown Independent, Barren, Boyle, Campbellsville Independent, Casey, Danville Independent, Elizabethtown Independent, Green, Hardin, Larue, Mercer, Nelson, Taylor, and Washington Reciprocating Nonresident Contracts -

Campbellsville Independent, Casey, Green, Hardin, Mercer, Nelson, and Taylor

Motion Passed: Approval of the 2016-2017 Nonresident Pupils Contracts as listed in the Rationale Section passed with a motion by Mr. Robert Cecil and a second by Mr. Jerry Evans.

Mr. Kaelin Reed Yes
Mr. Robert Cecil Yes
Rev. DeLane Pinkston Yes
Mr. Jerry Evans Yes
Mr. Michael Cecil Yes

VII.D. Consider Approval of Shortened School Day for Student #009-016 Motion Passed: Approval of shortened school day for student identified as #009-016 passed with a motion by Rev. DeLane Pinkston and a second by Mr. Robert Cecil.

Mr. Kaelin Reed Yes
Mr. Robert Cecil Yes
Rev. DeLane Pinkston Yes
Mr. Jerry Evans Yes
Mr. Michael Cecil Yes

VII.E. Consider Approval of Early Graduation for Student #010-016 Motion Passed: Approval of early graduation for student identified as #010-016 passed with a motion by Mr. Robert Cecil and a second by Mr. Jerry Evans.

Mr. Kaelin Reed Yes
Mr. Robert Cecil Yes
Rev. DeLane Pinkston Yes
Mr. Jerry Evans Yes
Mr. Michael Cecil Yes

VII.F. Consider Approval of Additional 2015-16 ARC & 504 Chairperson Rationale:

Courtney Murphy

Motion Passed: Approval of additional 2015-16 ARC & 504 Chairperson passed with a motion by Mr. Kaelin Reed and a second by Mr. Jerry Evans.

Mr. Kaelin Reed Yes
Mr. Robert Cecil Yes
Rev. DeLane Pinkston Yes
Mr. Jerry Evans Yes
Mr. Michael Cecil Yes

VIII. Student Support Services

VIII.A. Consider Approval of Advertisement of RFP for Soft Drink Services Motion Passed: Approval of the advertisement for the Request for Proposals for soft drink services passed with a motion by Rev. DeLane Pinkston and a second by Mr. Robert Cecil.

Mr. Kaelin Reed Yes
Mr. Robert Cecil Yes
Rev. DeLane Pinkston Yes
Mr. Jerry Evans Yes
Mr. Michael Cecil Yes

VIII.B. Consider Approval of Advertisement of RFP for Technology Wiring Services

Motion Passed: Approval of the advertisement of the Request for Proposals for technology wiring services passed with a motion by Mr. Robert Cecil and a second by Mr. Kaelin Reed.

Mr. Kaelin Reed Yes
Mr. Robert Cecil Yes
Rev. DeLane Pinkston Yes
Mr. Jerry Evans Yes
Mr. Michael Cecil Yes

VIII.C. Consider Approval of FY2017 District & SBDM Staffing Allocation Guidelines (Attachment #4)

Motion Passed: Approval of the FY2017 District & SBDM Staffing Allocation Guidelines as shown in Attachment #4 passed with a motion by Rev. DeLane Pinkston and a second by Mr. Robert Cecil.

Mr. Kaelin Reed Yes Mr. Robert Cecil Yes Rev. DeLane Pinkston Yes
Mr. Jerry Evans Yes
Mr. Michael Cecil Yes

VIII.D. Consider Approval of KISTA Resolution

Motion Passed: Authorize Superintendent Schlosser to act for and on behalf of the Board in connection with the sale of used, declared surplus school buses and for the district to participate in the Kentucky Interlocal School Transportation Association (KISTA) Bus Sale passed with a motion by Mr. Jerry Evans and a second by Mr. Kaelin Reed.

Mr. Kaelin Reed Yes
Mr. Robert Cecil Yes
Rev. DeLane Pinkston Yes
Mr. Jerry Evans Yes
Mr. Michael Cecil Yes

VIII.E. Consider Approval of Service Agreement with Hord Landscaping & Lawncare

Motion Passed: Approval of the service agreement with Hord Landscaping & Lawncare passed with a motion by Mr. Jerry Evans and a second by Rev. DeLane Pinkston.

Mr. Kaelin Reed Yes
Mr. Robert Cecil Yes
Rev. DeLane Pinkston Yes
Mr. Jerry Evans Yes
Mr. Michael Cecil Yes

VIII.F. Consider Approval to Declare Networking Equipment as Surplus Property

Motion Passed: Approval to declare networking equipment as surplus property valued at \$75,794.90 passed with a motion by Mr. Robert Cecil and a second by Mr. Jerry Evans.

Mr. Kaelin Reed Yes
Mr. Robert Cecil Yes
Rev. DeLane Pinkston Yes
Mr. Jerry Evans Yes
Mr. Michael Cecil Yes

VIII.G. Consider Approval of Kentucky Bill of Sale to Avaya Inc. for \$75,794.90

Motion Passed: Approval of Kentucky Bill of Sale to Avaya Inc. for \$75,794.90 for networking equipment surplus property passed with a motion by Rev. DeLane Pinkston and a second by Mr. Jerry Evans.

Mr. Kaelin Reed Yes
Mr. Robert Cecil Yes
Rev. DeLane Pinkston Yes
Mr. Jerry Evans Yes
Mr. Michael Cecil Yes

IX. Student Learning & Support Consent Items

Motion Passed: Approval of all consent agenda items IX. A-G passed with a motion by Mr. Robert Cecil and a second by Mr. Kaelin Reed.

Mr. Kaelin Reed Yes
Mr. Robert Cecil Yes
Rev. DeLane Pinkston Yes
Mr. Jerry Evans Yes

IX.A. Approval of Minutes

Rationale:

January 14, 2016, Regular Board Meeting

IX.B. Approval of Disbursements for Payroll, Direct Deposits, and Accounts Payable

Rationale:

Payroll: 303553-303638
Direct Deposit: 194598-196437
Accounts Payable: 70708-70823

IX.C. Approval of School Fundraisers

Rationale:

LES - "Y-Ties" Elastic Laces Fundraiser/Safety Program/Jan. 25-Feb. 25, 2016

LES - Mr. Earl Computers for Education/Jan. 27-Feb. 15, 2016

IX.D. Approval of Security Agreement for School Community Nutrition Online Reporting Systems

- IX.E. Approval for Superintendent Schlosser and Board Members to Attend 2016 KSBA Annual Conference
- IX.F. Approval of Superintendent Schlosser & MCPS Staff to Present at 2016 National Migrant Education Conference
- IX.G. Acceptance of America's Farmers Donation of \$2,500 to CES
- X. Acknowledgement of Personnel Actions (Attachment #5)
- XI. Adjournment

Motion Passed: Adjournment of the meeting at 6:25 p.m. passed with a motion by Rev. DeLane Pinkston and a second by Mr. Robert Cecil.

Mr. Kaelin Reed Yes
Mr. Robert Cecil Yes
Rev. DeLane Pinkston Yes
Mr. Jerry Evans Yes
Mr. Michael Cecil Yes

Chairnersen		
Chairperson		

Board of Education - Regular Meeting
February 11, 2016 5:00 PM

Attachment #1

Administration Building

755 East Main Street

Lebanon, Kentucky 40033

I. Call to Order

II. Pledge of Allegiance/Moment of Silence

III. Amend Agenda (Attachment #1)

IV. Recess to Convene Finance Corporation Meeting

V. Reconvene Regular Meeting

VI. Communications

A. Superintendent Report (Attachment #2)

1. February 15 Make-Up Day

2. February 18 Future Facilities Public Forum

B. MAP Scores

C. Finance Report

VII. Student Learning Services

A. Consider Approval of 2016-17 School Calendar (Attachment #3)

B. Consider Approval of Policy #09.2 Student Welfare and Wellness Update

C. Consider Approval of 2016-2017 Nonresident Pupils Contracts

D. Consider Approval of Shortened School Day for Student #009-016

E. Consider Approval of Early Graduation for Student #010-016

F. Consider Approval of Additional 2015-16 ARC & 504 Chairperson

VIII. Student Support Services

A. Consider Approval of Advertisement of RFP for Soft Drink Services

B. Consider Approval of Advertisement of RFP for Technology Wiring Services

C. Consider Approval of FY2017 District & SBDM Staffing Allocation Guidelines (Attachment #4)

D. Consider Approval of KISTA Resolution

E. Consider Approval of Service Agreement with Hord Landscaping & Lawncare

F. Consider Approval to Declare Networking Equipment as Surplus Property

G. Consider Approval of Kentucky Bill of Sale to Avaya Inc. for \$75,794.90

IX. Student Learning & Support Consent Items

A. Approval of Minutes

B. Approval of Disbursements for Payroll, Direct Deposits, and Accounts Payable

C. Approval of School Fundraisers

D. Approval of Security Agreement for School Community Nutrition Online Reporting Systems

E. Approval for Superintendent Schlosser and Board Members to Attend 2016 KSBA Annual Conference

F. Approval of Superintendent Schlosser & MCPS Staff to Present at 2016 National Migrant Education Conference

G. Acceptance of America's Farmers Donation of \$2,500 to CES

X. Acknowledgement of Personnel Actions (Attachment #5)

XI. Adjournment

Chairman Michael Cecil Student Ambassadors

Superintendent Schlosser

Tammy Newcome

Lisa Caldwell

Marion County Public Schools: Where We



February 11, 2016

Superintendent Report

Leadership

Book Studies: Leadership Isn't for Cowards & Learning by Doing

21st Century Learning

Leadership NOW Meetings (Future Leaders)

Focus 1: Teaching & Learning

- LMS Today "Kindness Makes A Difference" for Kindness Awareness Week
- Jane Spalding- Marion County Chamber of Commerce Educator of the Year was recognized at Chamber Banquet
- 2nd Round of Learning Walks
- · Awarded the Toyota Born Learning Grant
- Selected to Present at the National Migrant Conference
- Book Bowl planned for April 18th
- Reading Celebration- Community Night is April 19th, 5-7p.m.

Focus 2: High Expectations

- PGES (Professional Growth & Effectiveness System)
 - o Mid-Year Evaluations are complete
- Six Big Dreams Update
 - Ready –Set Grow (Learning Begins at Birth)
 - Birthday Bash, Birth to 3, Book Give Away/Parent Meeting, March 29th, 5:30-6:30
 - 2nd Early Childhood Advisory Committee Meeting
 - o Universal Pre-School
 - Professional Learning Communities- All Stakeholders Invited
 - Over the Top Pre-School Registration, Saturday, February 13th at GES 10-1
 - Market-Connect Communicate

- Channel 6—Student Ambassadors
- Dream Bus is a work in progress
- April 14th Spring Summit
- o 1-to-1 Technology
 - 12 Innovation Institute, January 19th- awesome feedback given from staff
 - Chrome Book Carts & iPad Carts for SCMS & WMES
 - Professional Development Planned for Google Classroom—All Administrators & Coaches, February 25th
 - Additional PD planned for Summer for MCHS
- Next Generation Marion County
 - Next Gen Executive Committee
 - Student Ambassadors are meeting monthly
 - Young Leaders Conference March 12th
- All Students Graduate College & Career Ready –21st Century Achievers
 - Currently 97 Students are College &/or Career Ready
 - Next Gen Lab—KETS WEBCAST, February 17th

Focus 3: Communication

- Public Forum, Feb 18th at LES, Topic: Facility Needs of MCPS
- Budget Work Session in March
- WMES Principal Selection Planning Process, Target Selection Date is March 1st for the 2016-2017 school year
- Kindergarten Registration, February 19th
- Non-Traditional School Day
 - o Completed 2 Days
- 7 weeks till Spring Break
- 108 Days Completed
- 66 Days Remain for the 2015-2016 School Year
- 2016-2017 School Year Calendar Drafts & Discussion (Survey Was Used)

DRAFT 2016-2017 MCPS Calendar - Option 1

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O/C Opening / Closing

K/X Break / Other

U Possible Make-Up Day

PD Professional Development/No Students Holiday D Staff Development/No Students

S First Day for Students L Last Day for Students

If deemed necessary by the Marion County Board of Education these days will be used as Make-Up Days in the following order: May 18 - 19, May 22, February 20 (President's Day), May 23 - 26, May 30 - 31, April 3 - 4 (Spring Break) and June 1 - 2 & 5 - 6.

Marion County Board of Education

DISTRICT STAFFING ALLOCATION - FY 2016-2017

I. <u>CERTIFIED STAFF</u>

High School/Middle School ISD – 1 FTE Next Gen Lab – 1 FTE

II. <u>CLASSIFIED STAFF</u>

Classified staff will be allocated as follows:

A. <u>Bookkeeper</u>

School Level	Allocation	Hours per Day	Days per Year
Elementary <300 students	1	4	207
Elementary >300 students	1	8	207
Middle	1	8	207
High	1	8	255

B. <u>Custodians</u>

School	Sa Footage	Allocation	Hours	Days per Year
	Sq Footage	Anocation	per Day	
Calvary	22,596	1	8	260
		1	2	183
Glasscock	55,680	1	8	260
		1	8	240
		2	4	183
Lebanon Elem	37,498	2	8	260
		1	4	183
WMES	43,219	2	8	260
		1	4	260
Lebanon Middle	78,082	3	8	260
SCMS	72,657	3	8	260
High School	121,654	5	8	260

C. Aide

School Level	Allocation	Hours per Day	Days per Year
High/Middle (ISD)	1	6	183
HCSA	1	6.5	183

D. <u>Food Service</u>

		Hours	Days per
School	Allocation	per Day	Year
Calvary	1	8	192
300	3	6.5	184
Glasscock	1	8	192
	5	6.5	184
Lebanon Elem	1	8	192
	5	6.5	184
WMES	1	8	192
	6	6.5	184
Lebanon Middle	1	8	192
	4	6.5	184
SCMS	1	8	192
	3	6.5	184
High School	1	8	192
***	1	7	187
	9	6.5	184

Marion County Board of Education

SCHOOL COUNCIL STAFFING ALLOCATION GUIDELINES - FY 2016-2017

I. <u>Certified Staff</u>

Staffing shall be allocated to provide sufficient staff to meet the maximum class size caps in state law. Projected enrollment will be used to determine the March 1 FTE (full time equivalent) allocation at each level as follows:

Elementary (K-3) 22:1

Elementary (4-5) 24:1

Middle (6 - 7) 25:1

Middle(8) 26:1

High (9-12) 27:1

II. Principal/Assistant Principal

Principal and assistant principals shall be allocated as follows:

Principal – 1 per school

Assistant Principal - 2 at high school

III. Media Specialist

Media specialists shall be allocated as follows:

Elementary <300 students .5 per school

>300 students 1 per school

Middle 1 per school High 1 per school

IV. Guidance Counselor

Guidance counselors shall be allocated as follows:

Elementary <300 students .5 per school

>300 students 1 per school

Middle 1 per school

High 2 per school

Allocated extended duty days and supplements are included in various positions as noted in the Extended Duty Schedule and School Extended Day Schedule.

V. SUPPLEMENTAL CERTIFIED ALLOCATION

A supplemental allocation will be provided to each school for all other certified SBDM positions. This allocation should be used for position(s)/program(s) deemed essential by the school's council, such as assistant principal, PE, Music, Art, Band, and any other elective programs. Projected enrollment will be used to determine the March 1 FTE allocation at each level as follows:

Elementary (K-5) 125:1

Middle (6-8)

65:1

High (9-12)

230:1

VI. CLASSIFIED STAFF

Classified staff will be allocated as follows:

A. <u>Kindergarten Instructional Assistants</u>

School Level	Allocation		Days per Year
Elementary	24:1	6	183

B. Secretary/Attendance Clerk/General Aide

School Level		Hours	Days per
	Allocation	per Day	Year
Elementary	1	4	207
<300 students	1	7	183
Elementary	1	7	183
>300 students	1	6	183
Middle	1	7	183
	1	6	183
High	1	8	255
	1	8	187
	1	7	183
	1	6	183

Certified

- Appointment of Keith Hamm as a homebound instructor for a Marion County High School student, at regular hourly wage/no less than \$20 per hour, current rate per mile to and from his school to the residence of the student, effective January 27, 2016.
- Appointment of Holly Cox as a homebound instructor for a Marion County High School student, at regular hourly wage/no less than \$20 per hour, current rate per mile to and from her residence to the residence of the student, effective January 28, 2016.
- Appointment of Steve Babak as a homebound instructor for a Marion County High School student, at regular hourly wage/no less than \$20 per hour, current rate per mile to and from his residence to the residence of the student, effective February 3, 2016.
- Appointment of Sandra Gribbins as a homebound instructor for a St. Charles Middle School student, at regular hourly wage/no less than \$20 per hour, current rate per mile to and from her residence to the residence of the student, effective January 27, 2016.
- Appointment of Steve McDaniel as a certified substitute teacher, effective January 29, 2016.
- Appointment of Renee Dobson as a certified substitute teacher, effective February 2, 2016.
- Acceptance of resignation of Curtis Bennett as a teacher at Marion County High School, effective January 25, 2016.
- Acceptance of Roger Crume as a teacher at Marion County High School, effective January 28, 2016.
- Acceptance of resignation of Mary Nugent as a certified substitute teacher, effective February 3, 2016.
- Acceptance of resignation Traci Sharpe as ECE Director at Central Office, effective February 11, 2016
- Appointment of Traci Sharpe as ECE Consultant, as needed, current daily rate, not to exceed 40 days

Classified

- Acknowledgement of retirement of James May as a custodian at Calvary Elementary School, effective March 11, 2016.
- Acceptance of resignation of Roger Crume as head football coach at Marion County High School, effective January 28, 2016.
- Acceptance of resignation of Jerrid Blandford as a bus driver, effective January 8, 2016.
- Acceptance of resignation of Curtis Bennett as band director at Marion County High School, effective January 25, 2016.
- Acceptance of resignation of Will Smith as assistant football coach at Marion County High School, effective February 5, 2016.
- Appointment of Alex Peake as a substitute custodian, effective January 14, 2016.
- Appointment of William Tonge as assistant girls basketball coach at Marion County High School, effective January 24, 2016.
- Appointment of Josie Lyon as an instructional assistant for extended school services/daytime waiver, regular hourly rate, as needed, at Lebanon Elementary School, effective January 15, 2016.
- Appointment of Billy Dye as a substitute custodian, effective January 20, 2016.
- Appointment of Cindy Belcher as an instructional assistant for extended school services/daytime waiver, regular hourly rate, as needed, at Lebanon Elementary School, effective January 26, 2016.
- Appointment of Brooke Gordon as cheerleading coach at St. Charles Middle School, effective January 24, 2016.