**North Park Elementary**

**SBDM Meeting**

**December 17, 2015**

**3:00 pm Conference Rm**

* 1. **Opening Business** – Mrs. Brandenburg called the meeting to order at 3:03 pm. Members present were Michelle Buckley, Keshia Goodman, Sandra Juni, Aundrea Harper, Natasha Clark, and Rebecca Kline. Sabrina Mackey and Ericka Arthur were absent.

**a.** Agenda Approval – Ms. Goodman moved to accept the agenda as corrected. Ms. Clark seconded the motion. **Consensus**

**b.** Minutes Approval – Ms. Buckley moved to accept the minutes as written. Ms. Clark seconded the motion. **Consensus**

**c.** Good News Reports – PBIS assembly was held today. Kindergarten classes are participating in Holidays around the World this week. The Safety Audit report has been sent to central office. The findings will be reported to council in January.

**d.** Public Comment – None

* 1. **School Improvement Planning Report –** Ms. Kline made a motion to accept the CSIP as written. Ms. Clark seconded the motion. **Consensus.**
	2. **Budget Report** – Reviewed PPA, Fund 22 and SAF budgets. Discussion on purchasing 7 or 8 swipe or key pads for exterior door entry was held.
	3. **Committee Reports/Review** - Ms. Goodman made a motion for the Budget Committee to review and revise the Budget Policy. Ms. Buckley seconded the motion. **Consensus.**

**5. Bylaws/Policy Report or Review –** None

 **6. Student Injury Report –** Mrs. Brandenburg reviewed the Student Injury Report with most injuries being fall and trips on the playground.

 **7. New Business** – Parents were reminded to be finger printed at central office.

 **8. Executive Session** – Ms. Juni made a motion to move to executive

 session at 3:57. Ms. Kline seconded the motion. **Consensus.** Ms. Kline

 made a motion at 4:03 to move out of executive session. Ms. Clark seconded the motion. **Consensus.**

 **9. Adjourn** – Ms. Kline made a motion to adjourn the meeting at 4:03. Ms. Harper seconded the motion. **Consensus.**