

New Haven Elementary



Mary Goble, Principal

Sandra Collette, Asst. Principal

Keli Mason & Jackie Fortner, Counselors

February 19th, 2016

Dear Mr. Ford,

I am writing to request a change for instructional time at New Haven Elementary School beginning in the 2016-2017 school year. Our current starting time/end time is 8:55/3:40 for the students. We are requesting the start time be moved to 8:40 increasing our instructional day by 15 minutes.

This proposal has been approved at the school level through our SBDM and does not conflict with any contractual agreements with the teachers' workday. Currently, we have buses unloading at 8:20 to accommodate with our increasing population, so allowing this to continue next year will benefit all. The cafeteria will also start serving breakfast earlier to allow students adequate time to eat in the morning.

As a school we have instructional reasons for this change in time.

-Increased instructional class time to implement the Kentucky Core Academic Standards.

- Flexibility to meet the needs of our above, on, and below level students through intervention blocks at each grade level.

- Increased flexibility in scheduling student services outside the homerooms.

Thank you for taking time to consider this request for the 2016-2017 school year. Please let me know if you need any additional information concerning this request.

Sincerely,

A handwritten signature in blue ink that reads "Mary Goble".

Mary Goble, Principal

