

FLORENCE ELEMENTARY SCHOOL

103 CENTER STREET

FLORENCE, KY 41042



PHONE (859) 282-2610

LISA RESING, PRINCIPAL
DAVID JONES, ASST. PRINCIPAL

STACEY GUTHRIE, GUIDANCE COUNSELOR
JESSICA WHALEN, FRC DIRECTOR

February 12, 2016

Dear Mr. Ford,

I am writing to request a change for instructional time at Florence Elementary School beginning in the 2016-2017 school year. Our current starting time/end time is 8:55/3:40 for the students. We are requesting the start time be moved to 8:40 a.m., increasing our instructional day by 15 minutes.

This proposal has been approved at the school level through our SBDM council and does not conflict with any contractual agreements with the teachers' workday. I have already spoken with the bus garage and it is possible for the buses to arrive 15 minutes earlier to accommodate the earlier start time. The cafeteria will also start serving breakfast earlier to allow students adequate time to eat in the morning.

As a school, we have instructional reasons for this change in time.

- Increased instructional classtime to implement the Kentucky Core Academic Standartds.
- Flexibility to meet the needs of our above level and on and below level students through intervention blocks at each grade level.
- Increased flexibility in scheduling students services outside the homerooms.

Thank you for taking time to consider this request for the 2016-2017 school year. Please let me know if you need additional information concerning this request.

Sincerely,

Lisa Resing
Principal