



JEFFERSON COUNTY BOARD OF EDUCATION

Minutes of Regular Meeting of February 23, 2016

Regular meeting of the Jefferson County Board of Education held at the VanHoose Education Center, 3332 Newburg Road, Louisville, Kentucky, on Tuesday, February 23, 2016, at 7 p.m.

BOARD MEMBERS PRESENT

Chair David A. Jones, Jr.
Mr. Chris Brady
Mr. Chuck Haddaway
Dr. Lisa Willner

Vice-Chair Diane Porter
Mrs. Linda Duncan
Mrs. Stephanie Horne

OTHERS PRESENT

Superintendent Donna Hargens
Francis J. Mellen, Jr., Wyatt Tarrant & Combs LLP
Angie Gilpin, Assistant Secretary to the Board

WORK SESSIONS

- 4:00 p.m. Work Session: Annual Head Start/Early Head Start Governance Training
- 4:30 p.m. Work Session: Update on Plans for Human Resources
- 5:00 p.m. Update on Bellarmine Literacy Project

REGULAR MEETING

Chair Jones called the meeting to order at approximately 7:14 p.m. The meeting opened with a moment of silence, followed by the Pledge of Allegiance and the Vision Statement.

III. Recognitions and Resolutions

- A.** Recognition of Black History Month with a Student Demonstration of Learning from Cochran Elementary and duPont Manual High Schools
- B.** Recognition of the Jefferson County Public School District Dr. Martin Luther King Jr. Contest Winners
- C.** Recognition of Meyzeek Middle School Students, Best in Nation Winner in the Verizon App Challenge
- D.** Recognition of the Louisville Male High School Football Team, 2015 Russell Athletic/Kentucky High School Athletic Association Commonwealth Gridiron Bowl Class 6A Football Championship Winner
- E.** Recognition of Elizabeth Lyles and Linda Pulley, Kentucky Music Educators Association Teachers of the Year
- F.** Recognition of Virgil Baldon Jr., Video Broadcasting Consultant, Upon His Retirement

Dr. Hargens came forward for an additional recognition.

A Golden Oar Award is a special recognition of staff members who model the values outlined in *Vision 2020* in their work. A Golden Oar was presented to Kirk Lattimore, Assistant Superintendent, Academic Achievement K-12, and Area 5. Kirk is retiring after serving the students and staff of JCPS for 29 years. Dr. Hargens wished him the best in his retirement.

Order #2016-032 - Motion Passed: Superintendent Donna Hargens recommends the Board of Education receive the recognitions for February 23, 2016. The recommendation passed with a motion by Ms. Diane Porter and a second by Mr. Chuck Haddaway.

Mr. Chris Brady	Yes	Mrs. Linda Duncan	Yes
Mr. Chuck Haddaway	Yes	Mrs. Stephanie Horne	Yes
Mr. David A. Jones, Jr.	Yes	Ms. Diane Porter	Yes
Dr. Lisa Willner	Yes		

IV. Approval of Minutes of Previous Meeting

Order #2016-033 - Motion Passed: A motion that the Board of Education approve the minutes of the February 9, 2016, regular meeting passed with a motion by Mr. Chuck Haddaway and a second by Dr. Lisa Willner.

Mr. Chris Brady	Yes	Mrs. Linda Duncan	Yes
Mr. Chuck Haddaway	Yes	Mrs. Stephanie Horne	Yes
Mr. David A. Jones, Jr.	Yes	Ms. Diane Porter	Yes
Dr. Lisa Willner	Yes		

V. Superintendent's Report

Dr. Hargens thanked the teachers, parents, guardians, and community resources who support the Scholastic Art Awards. She announced that on Saturday night she attend the YMCA 37th Annual Black Achievers Award Celebration. She offered congratulations to Joe Tolan, President and CEO, of Metro United Way, on his planned retirement this year. Dr. Hargens discussed the RoboRumble VEX and Lego Robotics Competition which was held at Ramsey Middle School. She gave kudos to Dr. Michael Raisor who, by invitation only, presented at the Edu-Tech Facilities Conference in San Diego, California and also to Dr. Dena Dossett and Dr. Bo Yan, who presented to the American Association of School Administrators (AASA) in Phoenix, Arizona. She reminded the Board that the Superintendent's Report will keep them updated on the overall execution of *Vision 2020*. She stated that they are in the process of loading projects into project management tracking software. She then discussed the outputs for June. She concluded her report by announcing some exciting things happening in Dr. John Marshall's department regarding student equity and community engagement.

VI. Action Items

VI.A. Board Organization: Finance Work Group

Chair Jones introduced this item and gave background information. He explained how the Work Group will support the District and how it goes about budgeting and funding activities. Mr. Haddaway explained the rationale and stated that different views will help to give a full picture. The budget process is something that they want to keep an eye on. Board members were given the opportunity to make comments and ask questions.

Order #2016-034 - Motion Passed: A motion that the Board of Education approve Board Organization: Finance Work Group passed with a motion by Mr. Chuck Haddaway and a second by Dr. Lisa Willner.

Mr. Chris Brady	Yes	Mrs. Linda Duncan	Yes
Mr. Chuck Haddaway	Yes	Mrs. Stephanie Horne	Yes
Mr. David A. Jones, Jr.	Yes	Ms. Diane Porter	Yes
Dr. Lisa Willner	Yes		

VII. Information Items

There are no information items.

VIII. Consent Calendar for February 23, 2016

- A.** Report of Personnel Actions
- B.** Certified Leaves of Absence
- C.** Approval of Job Descriptions
- D.** Approval of Organizational Charts
- E.** Approval of Field Trip Requests
- F.** Approval of Bid and Revised BG-1 Form for Phase I HVAC Renovation at Butler Traditional High School
- G.** Approval of Bid and Revised BG-1 Form for Partial Roof Replacement at Conway Middle School
- H.** Approval of Contract Completion and BG-4 Form for Partial Roof Replacement at Farmington Warehouse
- I.** Approval of Contract Completion and BG-4 Form for Partial Roof Replacement at Young Elementary School
- J.** Approval of Construction Change Orders
- K.** Approval of Bid Tabulations, Contract Renewals, and Amendment
- L.** Approval of request from CMTA, Inc. to Apply for Commercial Buildings Tax Deduction under Section 1331 of the Energy Policy Act of 2005
- M.** Approval of request from Studio Kremer Architects to Apply for Commercial Buildings Tax Deduction Under Section 1331 of the Energy Policy Act of 2005
- N.** Approval of Professional Services Contracts of \$5,000 or More
- O.** Acceptance of Monthly Report of Professional Services Contracts of \$5,000 or More
- P.** Acceptance of Purchase Order Report
- Q.** Acceptance of Unaudited Monthly Financial Report

- R.** Acceptance of Voucher Report
- S.** Acceptance of Donations, Grants, and Funding
 - 1.** Acceptance of Donations and Small Grants
 - 2.** Acceptance of Kentucky Arts Council grants for Butler Traditional and Waggener High Schools and Bowen Elementary School
 - 3.** Approval of Memorandum of Agreement and Acceptance of Funding from Fund for the Arts
- T.** Approval of Agreement with Galen Health Institutes, Inc.
- U.** Acceptance of Entry and Testing Agreement with SBA Towers II, LLC
- V.** Approval to Request Ongoing Auto Insurance Variance

Board members pulled down the following Consent Calendar items for additional information and discussion.

- VIII.C. Approval of Job Descriptions
- VIII.D. Approval of Organizational Charts

Order #2016-035 - Motion Passed: A motion that the Board of Education approve the consent calendar for February 23, 2016, minus Agenda Items VIII.C. and VIII.D. The recommendation passed with a motion by Mrs. Stephanie Horne and a second by Dr. Lisa Willner.

Mr. Chris Brady	Yes	Mrs. Linda Duncan	Yes
Mr. Chuck Haddaway	Yes	Mrs. Stephanie Horne	Yes
Mr. David A. Jones, Jr.	Yes	Ms. Diane Porter	Yes
Dr. Lisa Willner	Yes		

Chair Jones asked Chief Business Officer Tom Hudson to explain why there are so many moves on the Organizational Charts. Mr. Hudson stated that the moves are necessary to be efficient and then he gave a quick overview. Dr. Willner questioned why the Area Superintendents were moved. Dr. Hargens explained that it makes more sense for them to report directly to her since they work with principals.

Order #2016-036 - Motion Passed: A motion that the Board of Education approve Agenda Item VIII.C. and VIII.D. passed with a motion by Mr. Chuck Haddaway and a second by Dr. Lisa Willner.

Mr. Chris Brady	Yes	Mrs. Linda Duncan	Yes
Mr. Chuck Haddaway	Yes	Mrs. Stephanie Horne	Yes
Mr. David A. Jones, Jr.	Yes	Ms. Diane Porter	Yes
Dr. Lisa Willner	Yes		

IX. Board Reports, Requests, and Planning Calendar

Reports:

Mr. Brady attended The RoboRumble VEX and Lego Robotics Competition which was hosted by Ramsey Middle School and acknowledged Jeffersontown High School students for winning the robotics tournament. He attended duPont Manual High School PTSA Founders' Luncheon. He offered congratulations to the following: ExCEL Award winner Laurel Oskins; Farmer Elementary School students for winning the Quiz Bowl state champions at the Beta Club Convention; and Ramsey Middle School cheerleaders for winning State Championships.

Ms. Porter attended a luncheon sponsored by The Fund for Transforming Education, featuring Allen Houston and also attended the YMCA 37th Annual Black Achievers Awards Celebration with keynote speaker Dr. Calvin Mackie. She also visited Brandeis Elementary School for a student celebration including a discussing regarding perseverance. She concluded her report by congratulating Tamia Thompson, duPont Manual High School student, for being awarded a scholarship in honor of her daughter, Dani Porter.

Dr. Willner acknowledged and congratulated Minor Daniels Academy on having their first high school graduate. She extended an invitation to Board members to participate in the newly created Wellness and Well-Being Work Group. She closed by stating that she looks forward to receiving answers to her questions from the February 9 Board meeting regarding alternative schools.

Mrs. Horne discussed a visit to Dunn Elementary School. She described weekly email updates which are sent out by Westport Middle School Principal Jodie Zeller. She then reported on a Public Town Hall meeting hosted by Metro Councilman Glen Stuckel. She ended her report by discussing the recent news article regarding the Every 1 Reads program. She requested more transparency from the superintendent.

Mrs. Duncan reported on duPont Manuel High School PTSA Founders' Luncheon. She discussed visits to Medora Elementary School for their Talent Show and Semple Elementary School for their annual Living Wax Museum. Lastly, she announced that she would be attending The Academy at Shawnee to shadow a student for a day.

Chair Jones recognized Black History Month and acknowledged community reads projects going on around the city. He shared information on a few books he has been reading.

Requests:

Mrs. Duncan stated that she sent her requests to the superintendent. She asked for clarity in regards to when it is appropriate to ask questions during the meeting. She then requested an explanation regarding how the Every 1 Reads project information should have been reported to KDE. She stated that one of her requests to the superintendent was for information on Dr. Willner's visit to Hamilton, Ohio.

Chair Jones asked Dr. Hargens if she would comment on the Every 1 Reads issue.

Dr. Hargens said that the Munis records which she read stated Every 1 Reads/Nurses. She advised Mrs. Duncan that it was on the reports. Mrs. Duncan stated that it was not on the state budget item, it was only on the reports brought before the Board. Chief Financial Officer Cordelia Harden gave background information on the issue and assured Board members that every quarter since 2009, a report has been sent to KDE which has said Every 1 Reads Nurses Initiative. She informed the Board that in addition to the reports, there were also emails between KDE and JCPS where there were explanations regarding the use of Nurses and how that ties into Every 1 Reads. She discussed why they chose to use the Every 1 Reads funds to pay for nurses. Chair Jones discussed the history, design, and changes in the program. He suggested they move on from this issue.

Dr. Willner requested information regarding the EQOC. She expressed a desire to know how their work fits into the overall organizational structure.

Mr. Brady inquired on the Board policies that were approved at the February 9 meeting and asked Mr. Mellen if they had broken their own policy by waiving the second reading.

Mr. Mellen explained that proper procedures were followed and the policy to have a second reading is one that can be suspended. Mr. Brady asked Mr. Mellen to speak up in future meetings if issues like this occur. Mr. Brady then requested information regarding the number of schools that continue to give diagnostic tests. Dr. Hargens stated that she can provide that information. He then recommended the Code of Conduct Committee meetings be reset in order to include more teachers. He requested information on the internal audit and wanted to know where the breakdown in communication happened in regards to the Every 1 Reads Initiative. Mr. Brady's last request was regarding the deadline for meeting materials provided to Board members. He stated that he would like all materials to be uploaded the Wednesday before the meetings, as the policy requires.

Planning Calendar:

Ms. Porter requested that they stay focused during meetings and on the topics directly related to student learning. She expressed concern regarding the amount of time that is being spent discussing management issues. She suggested a work session regarding organizational functions of the Board.

Chair Jones reminded Board members why they are changing the meeting format. He stated that they need to get focused on what matters and not management inquiries. He then reviewed the on deck issues for the Planning Calendar.

Chair Jones stated that the goal is to meet with Dr. Alsbury no later than the end of March. The Salary Study is scheduled for April 26. The District Facilities Plan will have a work session on March 22 and the full report will be in June. The Trauma Informed Approaches will hopefully be in March or April. The Transportation Discussion will be part of the Finance Working Group's look and Facilities readout. That will remain on deck for now in addition to Student Assignment. Dr. Hargens announced that there will be a new position relating to restorative practices and

they will get an update after the new Director of Restorative Practices is on board. Chair Jones stated that more information on Success Pathways will be provided as a written report.

- Mrs. Duncan requested a discussion to create a Culture and Climate Work Group, Dr. Willner advised that this is already part of the Wellness and Well-Being Work Group.
- Mrs. Horne requested more dialogue on strategy and not just as updates in the Superintendent's Report. Chair Jones stated that a discussion regarding a monitoring tool will be added to the on deck issues.
- Mrs. Duncan requested an update on minority recruitment.
- Dr. Willner requested explicit information regarding deeper learning and personalization.
- Chair Jones stated that they need to discuss updates regarding the federal and state environments.
- Mrs. Horne requested a report on deeper learning as it relates to gifted and talented students and ECE students.

Order #2016-037 - Motion Passed: Superintendent Donna Hargens recommends the Board of Education receive for information a planning calendar outlining discussion agenda items to occur during the 2015–16 fiscal year. The recommendation passed with a motion by Mr. Chris Brady and a second by Mrs. Linda Duncan.

Mr. Chris Brady	Yes	Mrs. Linda Duncan	Yes
Mr. Chuck Haddaway	Yes	Mrs. Stephanie Horne	Yes
Mr. David A. Jones, Jr.	Yes	Ms. Diane Porter	Yes
Dr. Lisa Willner	Yes		

X. Persons Requesting to Address the Board on Non-Agenda Items

Chris Finzer came forward to discuss restorative practices. William Komp discussed the Board policies that were approved at the February 9 meeting. Rob Mattheu discussed Every 1 Reads. Sharon Frank distributed a letter to the Board and discussed student issues at Wheatley Elementary School. Student Sarah Vincent discussed an invitation to Board members regarding shadowing a student.

XI. Executive Session (If Needed)

XII. Adjournment

Order #2016-038 - Motion Passed: A motion to adjourn the February 23, 2016, regular meeting of the Jefferson County Board of Education at 9:15 p.m. passed with a motion by Ms. Diane Porter and a second by Mr. Chris Brady.

Mr. Chris Brady	Yes	Mrs. Linda Duncan	Yes
Mr. Chuck Haddaway	Yes	Mrs. Stephanie Horne	Yes
Mr. David A. Jones, Jr.	Yes	Ms. Diane Porter	Yes
Dr. Lisa Willner	Yes		

Chair David A. Jones, Jr.

Dr. Donna Hargens, Superintendent/Secretary

**THESE ACTIONS, ALONG WITH THE AGENDA ITEMS, MAKE UP THE OFFICIAL MINUTES,
WHICH ARE ON FILE IN THE OFFICE OF THE SECRETARY**