# CURRICULUM AND INSTRUCTION 08.221

Grading

Achievement

Teachers shall maintain detailed, systematic records of the achievement of each student.

Grade Reports

Teachers shall maintain detailed, systematic records of the achievement for each student assigned to their class roster. The data shall be entered in the District’s student information system (SIS) within the assigned time frames.

Grade reports shall be issued every nine (9) weeks for Grades K-12 students The school calendar shall specify a window for grade reporting. Midway through the grading period, teachers shall inform parents and students of poor performance or possible failure.

A student's grade shall not be lowered as a disciplinary action.

Grading/Reporting Standards

All students’ grades shall be entered in the District’s SIS within five (5) school days from the day of the collection of the students’ assignment unless the Principal/designee has approved a request for an extension. The assignment listing shall coincide with District and teacher curricular documents (to include but not be limited to the teacher’s lesson plans).

The following grading scale shall be used in Grades four (4) through twelve (12):

|  |  |  |
| --- | --- | --- |
| **~~Numerical Scale~~** | | **~~Descriptors~~** |
| ~~A 92‑100~~ | | ~~Superior~~ |
| ~~B 84‑ 91~~ | | ~~Excellent~~ |
| ~~C 76‑ 83~~ | | ~~Average~~ |
| ~~D 70‑ 75~~ | | ~~Below Average~~ |
| ~~F 0‑ 69~~ | | ~~Failing~~ |
| ~~I~~ | | ~~Incomplete~~ |
|  | |  |
| **Letter Grade** | **Numerical Scale** | | |
| A | 90 - 100 | | |
| B | 80 - 89 | | |
| C | 70 - 79 | | |
| D | 60 - 69 | | |
| F | 0 - 59 | | |

The Site-Based Decision-Making Councils of each P-P4/P5 (K-3rd) school will develop a policy for reporting student progress to parents. The policy will include a comprehensive report that is based on samples of their child’s work and that includes a descriptive, narrative evaluation of all aspects of the child’s progress for primary students. If a numerical scale is used, the scale listed above will be in effect.

Incomplete grades shall be made up by the end of the intercession. The student shall be responsible for making up any work.

Teachers shall post all students’ at the assigned times in order to provide reporting of students’ midterms and end of grading period terms.

End-of-Course Exams

Grades earned on end-of-course exams required for high school courses designated by Kentucky Administration Regulation shall count as twenty percent (20%) of a student’s final grade in a course.

# CURRICULUM AND INSTRUCTION 08.221

# (Continued)

Grading

Weighted Courses

Grades in Advanced Placement (AP) courses at the high school shall be weighted according to the following scale:

A 5 points

B 4 points

C 3 points

D 2 points

F 0 points

References:

[KRS 158.140](http://policy.ksba.org//DocumentManager.aspx?requestarticle=/KRS/158-00/140.pdf&requesttype=krs), [KRS 161.200](http://policy.ksba.org//DocumentManager.aspx?requestarticle=/KRS/161-00/200.pdf&requesttype=krs), [KRS 160.345](http://policy.ksba.org//DocumentManager.aspx?requestarticle=/KRS/160-00/345.pdf&requesttype=krs); [KRS 158.860](http://policy.ksba.org//DocumentManager.aspx?requestarticle=/KRS/158-00/860.pdf&requesttype=krs)

[KRS 158.645](http://policy.ksba.org//DocumentManager.aspx?requestarticle=/KRS/158-00/645.pdf&requesttype=krs), [KRS 158.6451](http://policy.ksba.org//DocumentManager.aspx?requestarticle=/KRS/158-00/6451.pdf&requesttype=krs)

[703 KAR 004:040](http://policy.ksba.org//documentmanager.aspx?requestarticle=/kar/703/004/040.htm&requesttype=kar); [703 KAR 005:200](http://policy.ksba.org//documentmanager.aspx?requestarticle=/kar/703/005/200.htm&requesttype=kar)

Related Policies:

02.441, 08.113, 08.22, 08.222, 08.5

Adopted/Amended: 7/19/2011

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