

**Student Hearing Notice**

Date \_\_\_\_\_

Dear \_\_\_\_\_,

*Name of Parent/Guardian*

This letter is your official notice that the Board of Education has scheduled a hearing to consider expulsion of (*student's name*) \_\_\_\_\_.

The hearing will be held ~~immediately following the Board meeting scheduled~~ at (*time*) \_\_\_\_\_ on (*date*) \_\_\_\_\_ in the Board office at (*address*) \_\_\_\_\_. Please be present no later than (*time*) \_\_\_\_\_.

The specific charge(s) against your son/daughter is \_\_\_\_\_. Information related to the charge (s) is enclosed.

The pupil and/or his/her parents, legal guardian, or others on his/her behalf shall be given the opportunity to present oral or written testimony at the hearing. You may be represented by an attorney and present witnesses if you so desire.

Please plan to be present at this hearing.

Sincerely,

\_\_\_\_\_  
*Superintendent/Designee's Signature*