**Regular Site-Based Meeting**

**School Based Decision Making Council**

**Meeting Minutes**

February 25, 2016 4:30 PM

**Attendance Taken at 4:32 PM:**

Present Council Members:

Ms. Kendra Abner

Mr. Eddie Franke

Ms. Karan Hackman

Ms. Shelley Hamberg

Ms. Melissa Herald

Ms. Tonia Schwegman

Absent Council Members:

Ms. Kinta Joseph

Ms. Jenny Muller

**I. Call to Order**

**I.A. Welcome**

**I.B. Roll Call**

**I.C. Approval of Agenda**

**Order #295 - Motion Passed:**  Approval of meeting agenda passed with a motion by Ms. Melissa Herald and a second by Ms. Karan Hackman and the consensus of the council.

**I.D. Approval of Minutes**

**Order #296 - Motion Passed:**  Approval of previous meeting minutes passed with a motion by Ms. Melissa Herald and a second by Ms. Kendra Abner and the consensus of the council.

**II. Principal's Report**

Discussion:

Mr. Franke discussed the following items with Council:

1) SBDM funds allocated for supplies need to be expended by March 16th this year.

2) Any input regarding the 2016-17 Master Schedule should be sent to Mr. Franke over the next couple of weeks.

3) Parent/Teacher conferences may be held over two evenings next school year or a combination of one evening and half of one day.

4) SB 1 has moved to the house for discussion

**III. Proposed Budget Cuts**

Discussion:

Mr. Palm presented Council with the proposed budget cuts for FY16, 17 and 18. These cuts represent a total of $30000 to the district if they are approved by the General Assembly.

**IV. FY 17 Allocations to Council**

Discussion:

Mr. Palm presented Council with the FY17 allocations.

**V. Budget Report**

**VI. Needs Assessment Form**

**VII. Gifted & Talented Program**

Discussion:

The Gifted & Talented Program was discussed and will be reviewed for improvement at the district level.

**VIII. 2016-17 School Calendar**

Discussion:

Council reviewed a proposed 2016-17 School Calendar that will be presented to the Southgate Board of Education.

**IX. Comments from the Audience**

Discussion:

Mr. Palm updated Council on the following items:

1) Southgate is the only independent district in Campbell County to be rated as a High Progress District on the 2015 state assessment

2) Southgate is one of nine districts to be selected as Energy Efficient Districts in Kentucky

3) There will be roofing repairs to the building during the summer break

**X. Adjourn**

**Order #297 - Motion Passed:**  passed with a motion by Ms. Karan Hackman and a second by Ms. Melissa Herald and the consensus of the council.

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Chairperson

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Date