

Board of Education Regular Meeting
February 15, 2016 6:00 PM
Professional Development Center
631 North Green Street
Henderson, KY 42420

Attendance Taken at 6:00 PM:

Present Board Members:

Mrs. Lisa Baird
Mrs. Jennifer Keach
Mr. Bradley Staton
Dr. Sally Sugg
Mrs. Tracey Williams

I. Welcome & Call Meeting to Order

I.A. Moment of Silence & Pledge of Allegiance

Discussion:

Mrs. Lisa Baird called for a moment of silence in remembrance of Amy Beverland Elementary School principal, Susan Jordan, who gave her life for two students in front of a bus. Ms. Aleisha Sheridan, principal of the Thelma B. Johnson Early Learning Center, introduced a student from TBJ ELC, Garrett Wilson, who led the Pledge of Allegiance with technology assistance from Dash and Dot.

II. Students & Staff Recognition

II.A. HCHS Candidate for United States Presidential Scholars Program

Discussion:

Miranda Phipps, Senior from Henderson County High School, was recognized for being named a 2016 Presidential Scholars Program Candidate. Miss Phipps also scored a perfect score of 36 on her ACT. Mr. Chad Thompson, Principal of Henderson County High School, announced that he was notified that Miss Phipps is a National Merit Scholarship finalist.

II.B. February Judges Scholar

Rationale:

Judges Scholar
Emerson Kirtley - 5th Grade at East Heights Elementary

II.C. North Middle School Academic Team

Rationale:

Henderson North Middle School Academic Team is the Overall Winner at District Governor's Cup.

The following students placed in testing:

Luke Fulkerson- 1st place in math & 1st place in social studies

Noah Hamblin-4th place in science and 3rd place in social studies

Wil Kyle- 1st place in science

Tristan Clement- 2nd place in math

Luke Payne- 2nd place in science

Parker Harrah- 1st place in arts and humanities and 4th place in language arts

Maggie Privette- 2nd place in arts and humanities and 5th place in language arts

Natalie Hutchinson- 2nd place in language arts and 5th place in composition

Andrew Russell- 2nd place in composition

Bryant Wroten- 3rd place in math

FPS Team: Ellie Kellen, Claire DeKemper, Sydney Spainhoward, and Noah Whitmore- 2nd place.

II.D. 2014-2015 High-Progress District Award from the Kentucky Department of Education

Discussion:

Mrs. Marganna Stanley presented to the Board the Kentucky Department of Education award certificate to Henderson County in recognition of the progress made on the Unbridled Learning Assessment and Accountability System during the 2014-15 school year. As a High-Progress District, our district was in the top 10 percent in improvement, as compared to like districts.

III. Public Participation & Recognition of Guests

Discussion:

Mr. Sam Ball expressed his pride of being a product of Henderson County Schools. Mr. Ball reminded the Board that he presented HCHS with a Golden Football that was placed in the school's trophy case last fall. Mr. Ball received a letter from the NFL with a \$5,000 grant for the school that got the Golden Football. Mr. Ball has met with school administration to seek the \$5,000 grant that will go toward the football program at the high school. On March 19th Mr. Ball will be in Lexington, KY to be inducted into the Kentucky High School Sports Hall of Fame. Mr. Ball ended his presentation to the Board with a prayer.

IV. Approve Minutes from Prior Meetings

Order #145 - Motion Passed: A motion to approve the Minutes from February 1, 2016 Special Meeting Work Session passed with a motion by Mr. Bradley Staton and a second by Dr. Sally Sugg.

5 Yeas - 0 Nays.

Mrs. Lisa Baird	Yes
Mrs. Jennifer Keach	Yes
Mr. Bradley Staton	Yes
Dr. Sally Sugg	Yes
Mrs. Tracey Williams	Yes

V. Committee Reports

V.A. Technology

Discussion:

Mr. Brian Bailey presented a Technology Committee Report. Mrs. Marganna Stanley shared a couple things the administration is working through as they prepare for the 1:1 initiative: It opens up the access for student email which is something that all students have not had access to. Another thing is iPad vs. Chromebook in keeping with what the needs of the student are. Mrs. Stanley brought up the added number of devices without adding the number of personnel that work in that department. Mrs. Stanley stated that if we cannot support the technology and help make our teachers and kids successful, then we won't be able to manage and sustain. Mrs. Stanley asked the Board if the conversation could continue in a work session about looking at staffing issues that will need to be addressed as we move forward with 1:1. Mr. Bailey stated that he has been working on a proposal and right now being in that 841:1 ratio is a huge concern of his, which is where we currently sit. Dr. Sally Sugg asked if the 841 per technician includes everyone in technology. Mr. Bailey said that they divide that number by 7. He stated that they have 4 field technicians from central office and 3 at the school level (high school and 2 middle schools). Mrs. Jennifer Keach asked in regards to the Chromebook Pilot, it's 700 students that are in the pilot program. Mr. Bailey stated that the devices touch 700 students. We do not have 700 devices. Mrs. Keach asked how the students are selected to participate. Mr. Bailey stated that they sent a proposal out to building administrators with an opportunity to participate. Ms. Paige O'Nan, Principal of Niagara Elementary School, stated that six or seven people is not going to be enough nor is the salary. She stated that in order to get the people that know technology, we are going to have to get people with some technology background. Ms. O'Nan stated that at Niagara they now have five 1:1 classrooms. The teachers that met with Mr. Bailey said that behavior and management have improved drastically and that students are more engaged. Mrs. Lisa Baird mentioned to Mr. Bailey about the devices that the district has purchased, but that there are also devices that are donated and once we have them, they are our responsibility to maintain. Mr. Bailey said that that is correct. Mrs. Baird asked the Board

Members if it was okay to have Mr. Bailey bring back to the Board in a work session a proposal. Dr. Sally Sugg echoed Ms. O'Nan's comment about salary levels by stating that in the school system, we do not have a lot of money, but if we are going to keep great folks and attract good people, we need to think outside the box on this one. These folks could go out in the private sector and make a lot more money.

V.B. Literacy Initiative

Discussion:

Mrs. Jo Swanson spoke to the Board regarding the district wide initiative called the "Great Reading Adventure".

VI. Reports

VI.A. CTE Project Update

Discussion:

Mrs. Marganna began by first thanking the Board for being progressive. The CTE Project has been completed and because the Board saw what the students needed and the importance of that need, the Board allowed that renovation to occur. On February 18th starting at 4:00 p.m. there will be a ribbon cutting and open house to showcase the CTE renovation. Mrs. Stanley also thanked Mr. Chad Thompson and Mr. Victor Doty for their vision and advocacy and staying with it. Mrs. Stanley stated that Codell and RBS were fantastic to work with. Codell held weekly meetings and stated that their job was to get the job done without adding any money to the budget. Mrs. Stanley gave a shout-out to Mr. Billy Austill, Mr. Steve Steiner and Mr. Donnie Thacker who met weekly with them as well. Mrs. Stanley also mentioned that we came in under budget. There is somewhere around \$40,000 left in contingency, but will have a final money meeting on Thursday and will then be able to give a final report to the Board. The only work left to be done is where the trailer and contractors sat, that needs to be repaved which may occur over spring break.

VI.B. South Middle School Uniforms

Discussion:

Ryan Reusch, Principal of South Middle School, reported to the Board on school uniforms this year. Mr. Reusch stated that they believe that it has added value to their school in three basic ways: 1. better learning environment conducive to learning. 2. higher level of mutual respect between and among the students; and 3. oneness as they work together to try to be the best middle school in the State of Kentucky.

VI.C. GALLUP Poll

Discussion:

Mrs. Nancy Gibson presented the results from the Fall 2015 Gallup Student Poll to the Board. Mrs. Jennifer Keach asked how this data is used at each of the locations. Mrs. Gibson said that when you see an area of concern, it is a way to pinpoint and address

them. Ms. Paige O'Nan mentioned that it is also addressed through guidance. Mrs. Lisa Baird gave a shout-out to former Board Member, Mr. Jon Sights, for first introducing the Gallup Poll to the Board and got it for us for free for attending a work session at NSBA a few years ago. Mr. Brad Staton mentioned that on the individual reports, there was some state compiled data that we can compare our schools in the district to. He asked if there was any place that we can go to see where individual schools outside of our district scored on these polls in certain categories to identify who is doing the best job in the state and possibly get ideas from them. Mrs. Gibson stated that she is not aware of any, but will certainly inquire and get back to the Board with an answer.

VII. Old Business

VII.A. Second Reading of 2015-2016 District Improvement Plan

Discussion:

Mrs. Kim White presented the 2015-2016 District Improvement Plan for a second reading. Mrs. Lisa Baird asked the question that was brought up at the last work session. She asked if the District Improvement Plan made available on the website and is there a place that would allow the public to comment back. Mrs. White confirmed that it was done.

Order #146 - Motion Passed: A motion to approve the second reading of the 2015-2016 District Improvement Plan passed with a motion by Dr. Sally Sugg and a second by Mrs. Tracey Williams.

5 Yeas - 0 Nays.

Mrs. Lisa Baird	Yes
Mrs. Jennifer Keach	Yes
Mr. Bradley Staton	Yes
Dr. Sally Sugg	Yes
Mrs. Tracey Williams	Yes

VII.B. Mission/Vision Statement

Discussion:

Mrs. Marganna Stanley presented two suggestions and requested that the Board come to a consensus on the mission statement. Mrs. Stanley mentioned the mission statement that was presented this evening by Mr. Brad Staton. Mrs. Stanley also included language for the vision and board goals to share some of the language that they are working on right now. Dr. Sally Sugg stated that she still likes #1. It's simple and easy to remember. Mrs. Tracey Williams likes #1 because of its simplicity. Mrs. Jennifer Keach prefers #1, but really likes some of the words that Mr. Staton has brought to the Board and hopes that some of that can be used in the vision piece. Mr. Brad Staton stated that he likes #1 as well. Mrs. Lisa Baird stated that she really likes a combo of Mr. Staton's version and #1 with "recognize", "optimize" and "full potential". Mrs. Baird asked the Board if they want #1 the way it is or #1 with Mr. Staton's additions. All were in agreement with #1 as is.

Mrs. Baird stated that she saw a mission statement over the weekend that read "mission of education" instead of "mission statement". Dr. Sugg stated that she likes just plain "mission" in keeping it short and simple. Mrs. Stanley stated that Julie Wischer is already working on ways to brand the mission and vision and can bring to a work session with some new board goals. Mr. Staton stated that he likes "educational mission".

Order #147 - Motion Passed: A motion to approve #1 (To provide extraordinary educational opportunities for every student.) as listed passed with a motion by Mr. Bradley Staton and a second by Mrs. Jennifer Keach.

5 Yeas - 0 Nays.

Mrs. Lisa Baird	Yes
Mrs. Jennifer Keach	Yes
Mr. Bradley Staton	Yes
Dr. Sally Sugg	Yes
Mrs. Tracey Williams	Yes

VII.C. Update on Attorney RFP

Discussion:

Mrs. Marganna Stanley updated the Board on her efforts to prepare an RFP for board attorney services. She has contacted John Fogle of KSBA, Wayne Young at KASA, Fred Carter and Phil Eason to send her a guide and was told that they had never encountered ever having to write an RFP for attorney services. She did receive an NSBA link from John Fogle, which is a general guide book. After those attempts, Mrs. Stanley stated that she emailed the Co-ops for what they might have. There were a few counties where board attorney agreements were submitted. Mrs. Stanley spoke with Mike Owsley about this as well. Mrs. Stanley reviewed five areas that we would look for in a board attorney along with five questions. Mrs. Stanley asked the Board for guidance in moving forward in the process. Dr. Sally Sugg thinks this is a really good start and would like to lean toward simplicity. What we need is something to memorialize and put some history and parameters to the relationship. Dr. Sugg mentioned the RFP Cindy Cloutier has for auditing services and that our RFP process should look similar no matter what the service is. Dr. Sugg also thinks that having a rubric is the key with no interviews. The rubric to be our guide. Mr. Brad Staton stated that the one thing that he really wants to come out of all of this is aside from a contract, he wants to see a review on a periodic basis. The time period does not matter, but the review of services by the Board. Mrs. Jennifer Keach agrees with Dr. Sugg and Mr. Staton, but wants to make sure the financial piece is included. Mrs. Lisa Baird stated that she is great with all of the questions and wants to make sure that when it gets narrowed down to a couple of firms, she would like to see a committee such as a couple of Board Members and a couple of staff that are involved with the attorney or do the interview process. Mrs. Stanley said that the second thing that was requested was the attorney invoices for the past three years. Ms. Cloutier does have those together and will be getting them to the Board shortly.

VIII. New Business

VIII.A. Approval of Drainage Easement

Discussion:

Mrs. Elizabeth Bird explained the purpose of the proposed drainage easement on 304 Burdette Street which is clarifying the easement with the property owner.

Order #148 - Motion Passed: A motion to grant the Board Chair to sign the proposed Drainage Easement located at 304 Burdette Street, Henderson, KY passed with a motion by Dr. Sally Sugg and a second by Mrs. Jennifer Keach.

5 Yeas - 0 Nays.

Mrs. Lisa Baird	Yes
Mrs. Jennifer Keach	Yes
Mr. Bradley Staton	Yes
Dr. Sally Sugg	Yes
Mrs. Tracey Williams	Yes

VIII.B. Request for Proposal for Professional Auditing Services

Discussion:

Ms. Cindy Cloutier presented a proposed RFP for professional auditing services and asked, if the Board is agreeable with the RFP as written, permission to move forward with this process. Dr. Sally Sugg suggested that the two processes (board attorney and auditor) match by having a rubric with a small committee bringing back to the Board for a vote. Mrs. Lisa Baird is okay with a rubric and small committee.

Order #149 - Motion Passed: A motion to accept the RFP as written and Mr. Brad Staton to be the Board Member representative on the committee passed with a motion by Dr. Sally Sugg and a second by Mrs. Tracey Williams.

5 Yeas - 0 Nays.

Mrs. Lisa Baird	Yes
Mrs. Jennifer Keach	Yes
Mr. Bradley Staton	Yes
Dr. Sally Sugg	Yes
Mrs. Tracey Williams	Yes

III.C. First Reading Policy 04.312 - School Activity Funds

Discussion:

Ms. Cindy Cloutier presented a first reading of Policy 04.312 - School Activity Funds in order to start accepting online payments at the high school.

Order #150 - Motion Passed: A motion to approve the first reading of Policy 04.312 - School Activity Funds passed with a motion by Mr. Bradley Staton and a second by Mrs. Jennifer Keach.

5 Yeas - 0 Nays.

Mrs. Lisa Baird	Yes
Mrs. Jennifer Keach	Yes
Mr. Bradley Staton	Yes
Dr. Sally Sugg	Yes
Mrs. Tracey Williams	Yes

VIII.D. Amendment to 2015-2016 Salary Schedule

Discussion:

Mrs. Jinger Carter presented an amendment to the External Professional Licensure page of the 2015-2016 Salary Schedule to include Interpreter III and to clarify the progression of steps to III, II, I and to align with KDE Codes.

Order #151 - Motion Passed: A motion to accept the change to the 2015-2016 Salary Schedule as presented passed with a motion by Dr. Sally Sugg and a second by Mrs. Tracey Williams.

5 Yeas - 0 Nays.

Mrs. Lisa Baird	Yes
Mrs. Jennifer Keach	Yes
Mr. Bradley Staton	Yes
Dr. Sally Sugg	Yes
Mrs. Tracey Williams	Yes

VIII.E. Consent Agenda

Order #152 - Motion Passed: A motion to approve the Consent Agenda as presented passed with a motion by Mrs. Jennifer Keach and a second by Mrs. Lisa Baird.

5 Yeas - 0 Nays.

Mrs. Lisa Baird	Yes
Mrs. Jennifer Keach	Yes
Mr. Bradley Staton	Yes
Dr. Sally Sugg	Yes
Mrs. Tracey Williams	Yes

VIII.E.1. Approve PIPE Grant

VIII.E.2. Approve Bid Recommendations

Rationale:

Bid Recommendations:

Lawn Mowing Bid #5-14-5-3

Electrical, Incandescent, and Fluorescent Lamps Bid #4-13-5-3

VIII.E.3. Accept SFCC Offer of Assistance

VIII.E.4. Approve School Activity Fund Fundraisers

Rationale:

Niagara National Elementary Honor Society (Valentine Candy Grams) to raise funds for NEHS and American Heart Association

HCHS Band (Candy Bars) to cover late/spring, early summer band expenses

North Middle 8th Grade Peer Mentors (World's Finest Chocolate) to pay for 8th grade trip to Holiday World at the end of the year

VIII.E.5. Approve Student Overnight Trip Requests

Rationale:

Retroactive approval for Criminal Law program to travel to Georgetown, KY January 29-30, 2016 to attend the 5th Annual High School Mock Trial Invitational

Criminal Law program to travel to Richmond, KY February 18-19, 2016 to attend the Middle School Mock Trial

HCHS Academic Team to travel to Lexington, KY February 26-27, 2016 to attend the UK Spring Invitational

Criminal Law program to travel to Richmond, KY March 3-5, 2016 to attend the Middle School Mock Trial

Health Occupation (HOSA) program to travel to Louisville, KY March 17-19, 2016 to attend the HOSA State Leadership Conference

Family Consumer Science program to travel to Louisville, KY March 28-31, 2016 to attend the Star Event Competition & FCCLA State Leadership Conference

HCHS - Y Club to attend KUNA (Kentucky United Nations Assembly) March 13-15, 2016 in Louisville, KY

VIII.E.6. Approve Grant Applications

Rationale:

TBJ Early Learning Center - \$20,000 "Together Counts" national grant

AB Chandler - \$25,000 National School Lunch Program (equipment)

Bend Gate - \$25,000 National School Lunch Program (equipment)

HCHS - \$25,000 National School Lunch Program (equipment)

HCHS CTE Unit - \$15,000 PLTW Pre-Engineering Program

South Middle - \$10,000 Schools Gateway to Technology (GTT) Program

North Middle - \$15,000 Schools Gateway to Technology (GTT) Program

North and South Middle - \$100,000 DJJ Program
HCHS - \$2,500 Action for Health Kids "GAME ON" grant (volleyball)
HCHS - \$5,000 "Action for Health Kids grant ("Grab and Go" breakfast)

VIII.E.7. Approve Superintendent to attend Leadership Institute for Kentucky Superintendents

IX. Financial

IX.A. Treasurer's Report

Discussion:

Ms. Cindy Cloutier presented the Treasurer's Report for the month ending January, 2016. Mrs. Marganna Stanley requested that the Board accept the Treasurer's Report as presented by Cindy Cloutier.

Order #153 - Motion Passed: A motion to approve the Treasurer's Report for the month ending January 2016 as presented passed with a motion by Mr. Bradley Staton and a second by Mrs. Tracey Williams.

5 Yeas - 0 Nays.

Mrs. Lisa Baird	Yes
Mrs. Jennifer Keach	Yes
Mr. Bradley Staton	Yes
Dr. Sally Sugg	Yes
Mrs. Tracey Williams	Yes

IX.B. Paid Warrant Report

Discussion:

Ms. Cindy Cloutier presented the Paid Warrant Report for payments made between January 20, 2016 and February 15, 2016. Mrs. Marganna Stanley requested the Board's approval on the Paid Warrant Report as presented by Cindy Cloutier.

Order #154 - Motion Passed: A motion to approve the Paid Warrant Report for payments made between January 20, 2016 and February 15, 2016 as presented passed with a motion by Mrs. Jennifer Keach and a second by Mrs. Tracey Williams.

5 Yeas - 0 Nays.

Mrs. Lisa Baird	Yes
Mrs. Jennifer Keach	Yes
Mr. Bradley Staton	Yes
Dr. Sally Sugg	Yes
Mrs. Tracey Williams	Yes

X. Personnel Actions

Discussion:

Personnel actions taken by the Superintendent since the last regular board meeting were reviewed with the Board and are attached to these minutes.

XI. Executive Session pursuant to KRS 61.810(1)(f) for discussions or hearings which might lead to the appointment, discipline, or dismissal of an individual employee, member, or student

Order #155 - Motion Passed: A motion to move into Executive Session pursuant to KRS 61.810(1)(f) for discussions or hearings which might lead to the appointment, discipline, or dismissal of an individual employee, member, or student as 8:01 p.m. passed with a motion by Mr. Bradley Staton and a second by Mrs. Jennifer Keach.

5 Yeas - 0 Nays.

Mrs. Lisa Baird	Yes
Mrs. Jennifer Keach	Yes
Mr. Bradley Staton	Yes
Dr. Sally Sugg	Yes
Mrs. Tracey Williams	Yes

Order #156 - Motion Passed: A motion to move out of executive session at 8:29 p.m. passed with a motion by Mrs. Tracey Williams and a second by Dr. Sally Sugg.

5 Yeas - 0 Nays.

Mrs. Lisa Baird	Yes
Mrs. Jennifer Keach	Yes
Mr. Bradley Staton	Yes
Dr. Sally Sugg	Yes
Mrs. Tracey Williams	Yes

XII. Adjourn

Order #157 - Motion Passed: There being no further business to come before the Board, a motion to adjourn the meeting at 8:30 p.m. passed with a motion by Mr. Bradley Staton and a second by Mrs. Lisa Baird.

5 Yeas - 0 Nays.

Mrs. Lisa Baird	Yes
Mrs. Jennifer Keach	Yes
Mr. Bradley Staton	Yes
Dr. Sally Sugg	Yes
Mrs. Tracey Williams	Yes

Lisa Baird, Chairperson

Marganna Stanley, Superintendent