

Board Governance Training for Head Start

February 23, 2016





Head Start Act states:

TRAINING AND TECHNICAL ASSISTANCE

Appropriate training and technical assistance shall be provided to the members of the governing body and the policy council to ensure that the members understand the information received and can effectively oversee and participate in the programs of the Head Start agency.



- Eligibility, Recruitment, Selection, Enrollment and Attendance (ERSEA)
 - Created an ERSEA team
 - approved a new ERSEA plan
- Keeping the board informed
 - Developed and implemented a monthly one page report
- Self-Assessment
 - Approved annually by the board



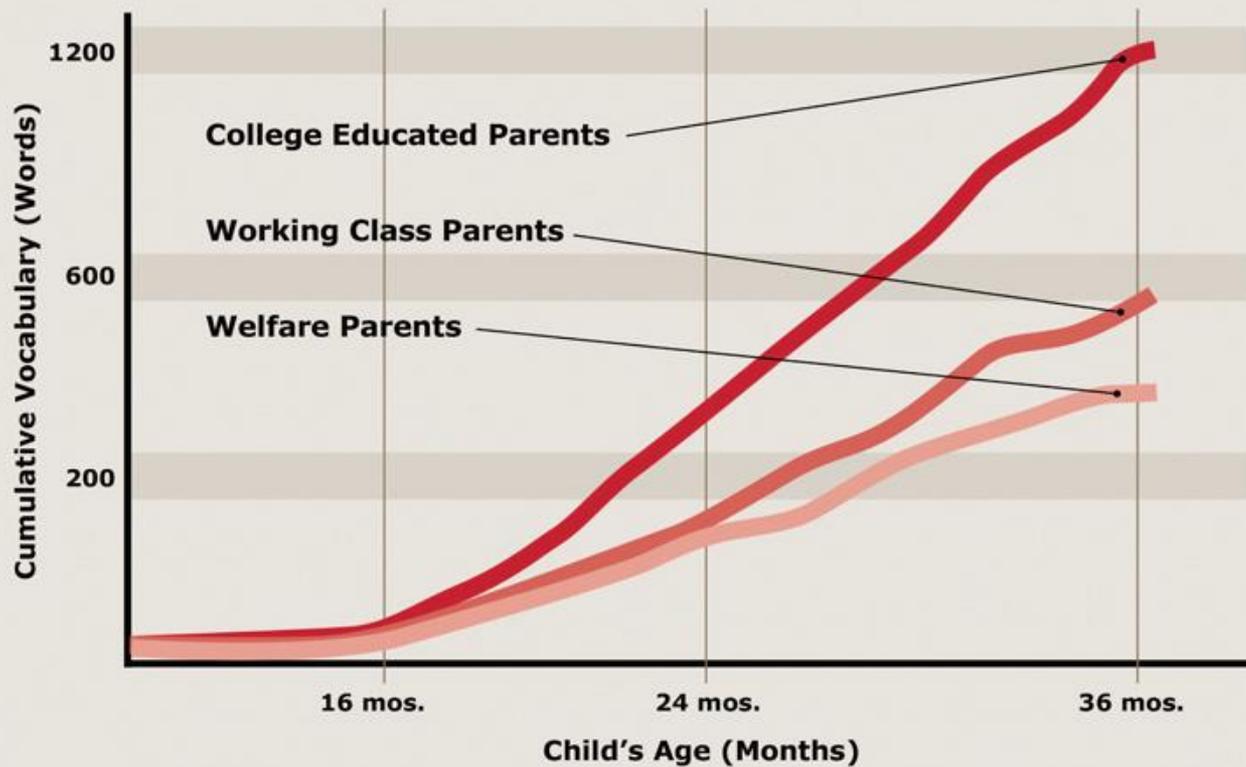
- Head Start was part of President Johnson's War on Poverty and began as a pilot summer program in 1965.
- Head Start was grounded in research showing that children raised in poverty were less likely to do well in school and more likely to be poor in adulthood.
- Head Start was developed to break the cycle of poverty by providing preschool children *and* their families with comprehensive services to help them prepare for success in school.

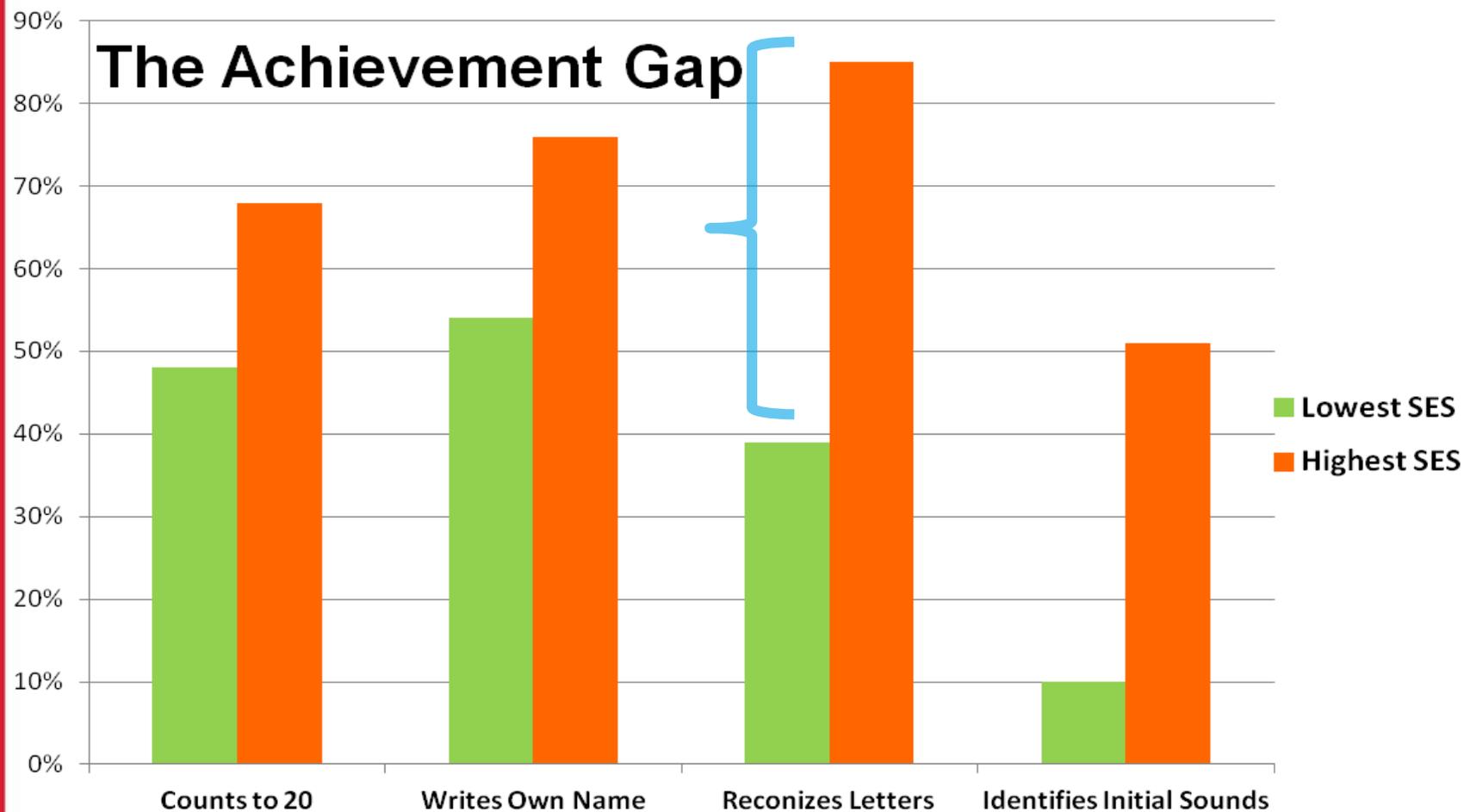
- By age 4, children who live in poverty are, on average, 18 months behind in cognitive skills.

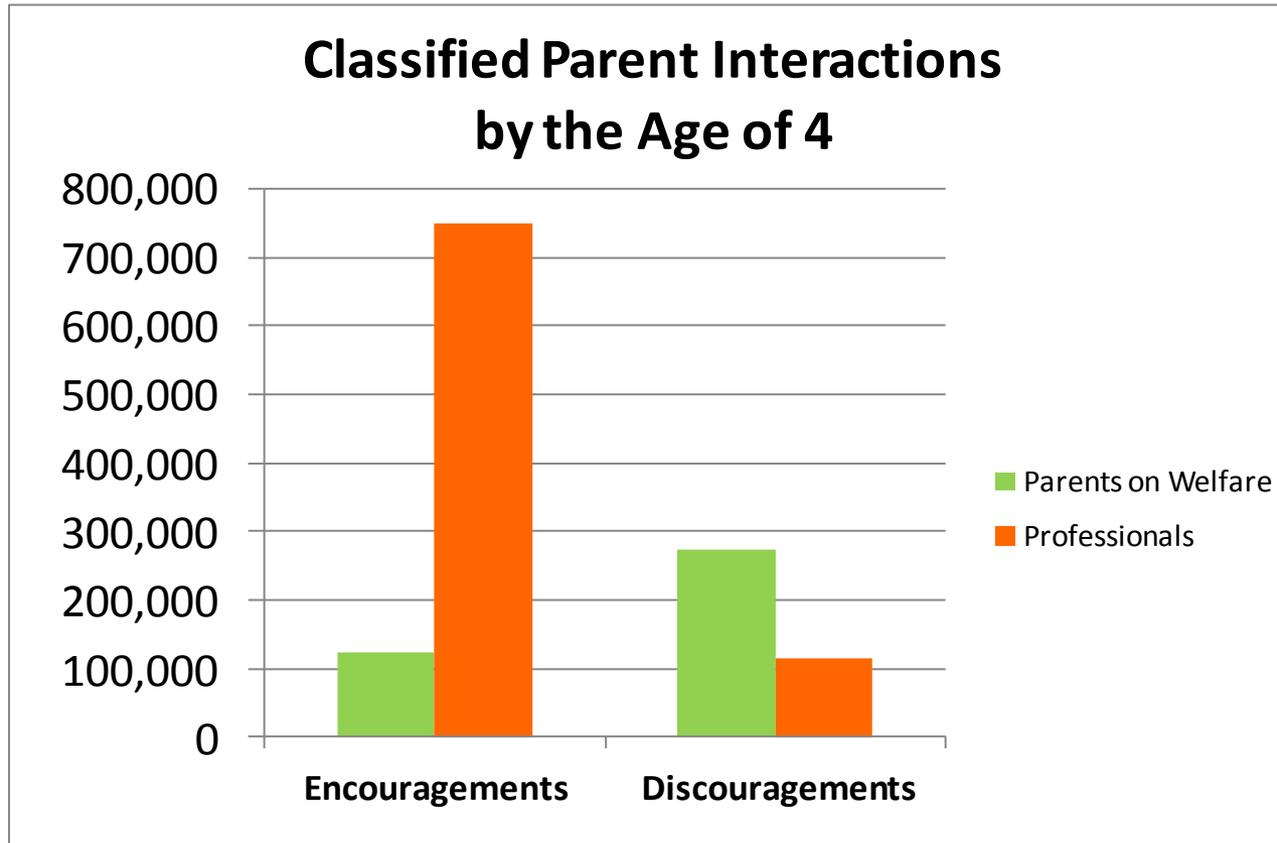


18

18 MONTHS: AGE AT WHICH DISPARITIES IN VOCABULARY BEGIN TO APPEAR

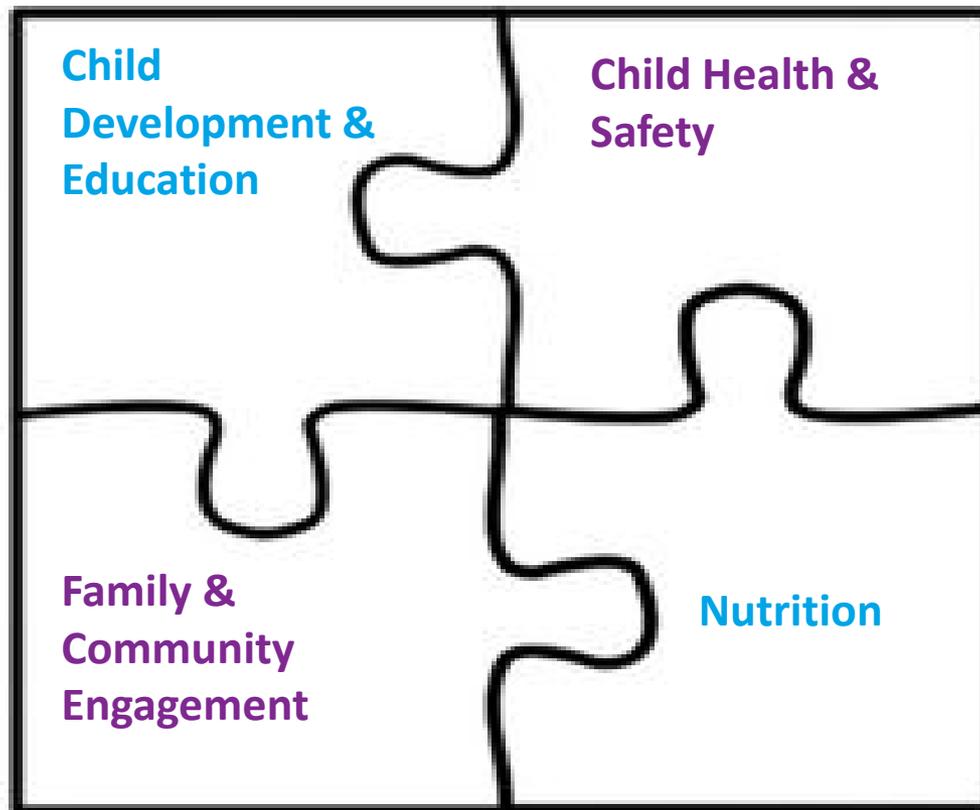






** B. Hart & T. Risley, "Meaningful Differences in the Everyday Experience of Young American Children" (1995).

Head Start Services



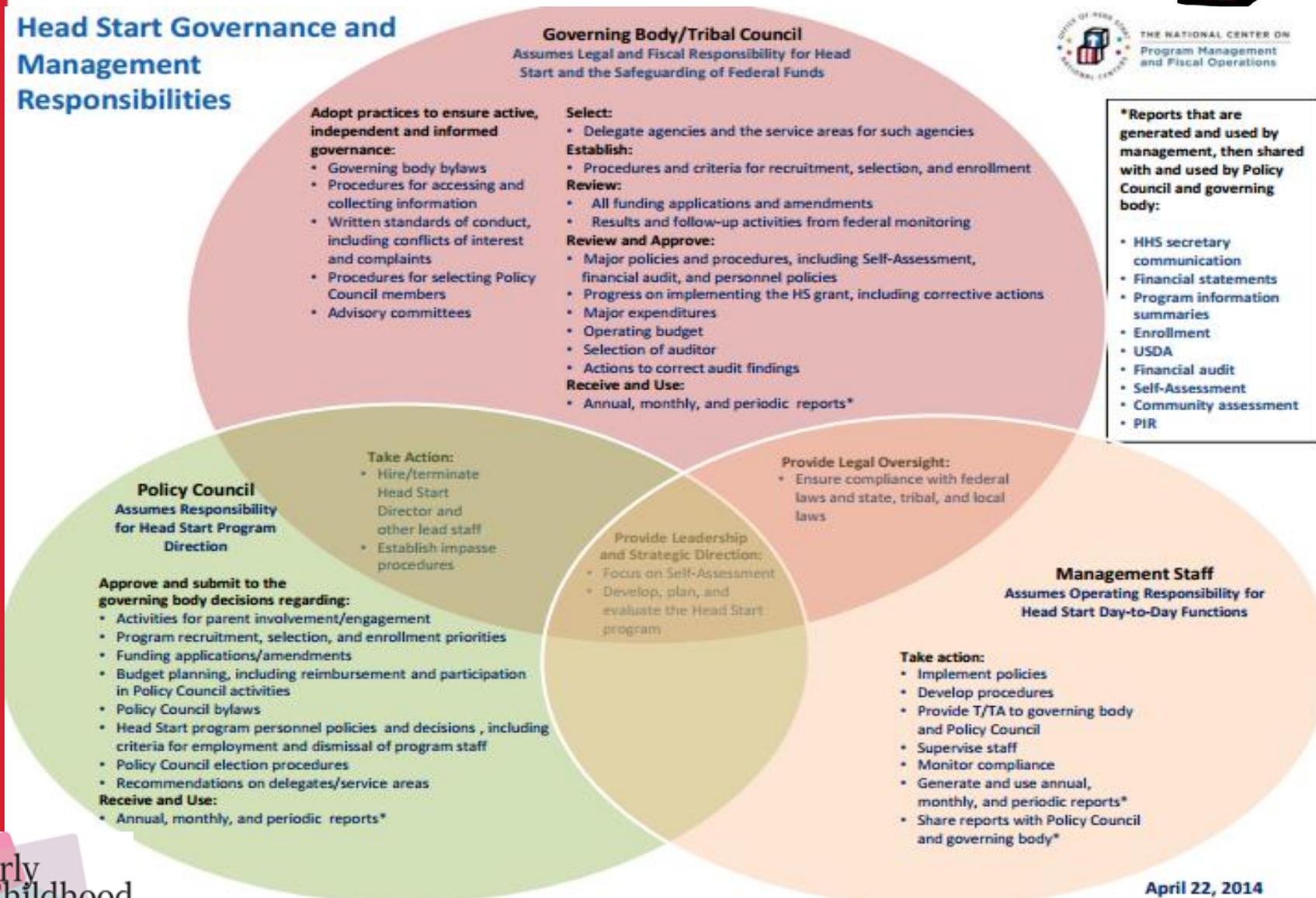


(VI) developing procedures for how members of the policy council are selected, consistent with paragraph (2)(B)

(VII) approving financial management, accounting, and reporting policies, and compliance with laws and regulations related to financial statements

(VIII) reviewing results from monitoring conducted under section 641A(c), including appropriate follow-up activities

Head Start Governance and Management Responsibilities

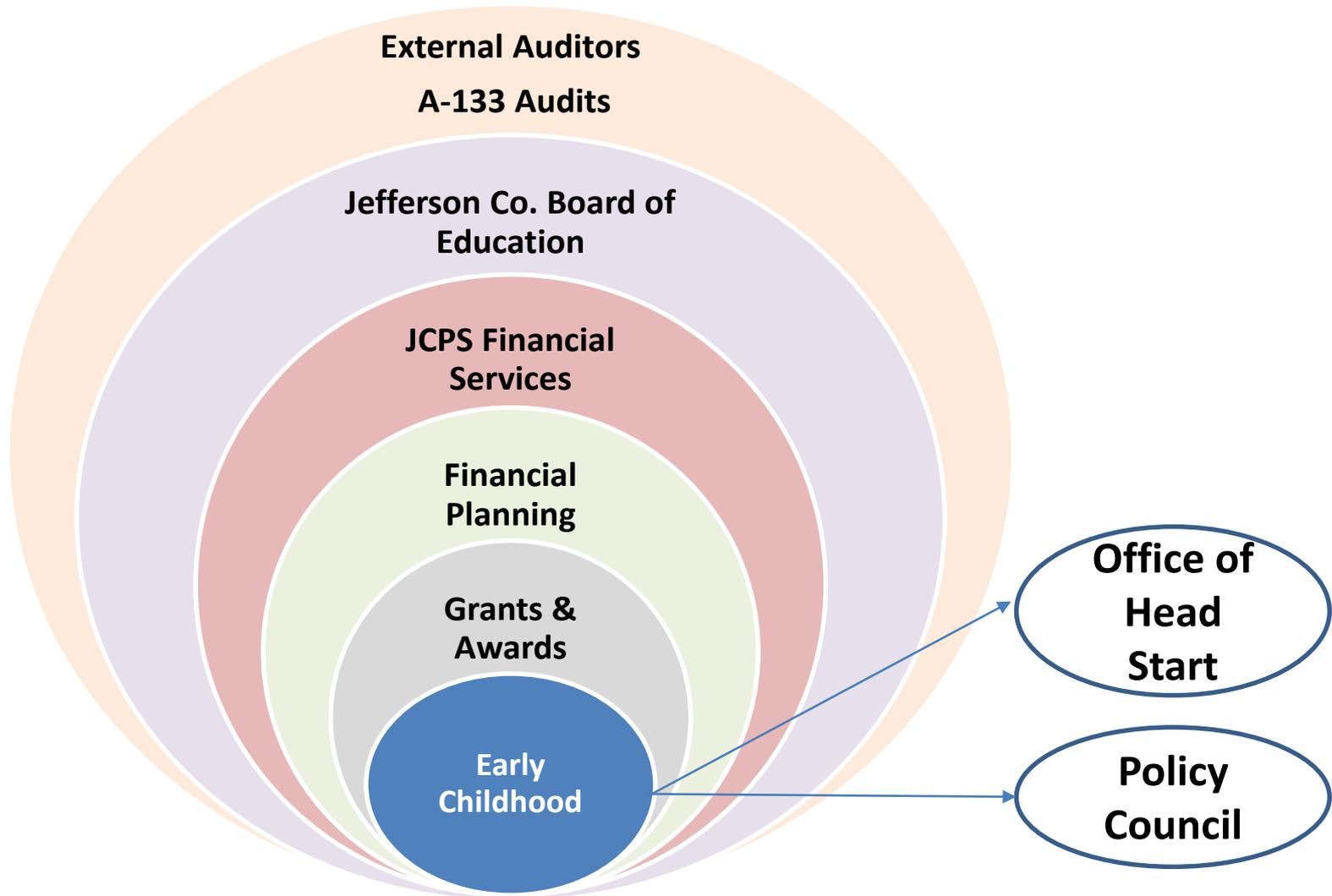




- Selecting Policy Council members:
 - One parent member from each achievement area (6)
 - Three parent members from Curriculum and Instruction
 - One parent alternate from each achievement area
 - Three parent alternates from Curriculum and Instruction
 - 8 community members



- JCPS System of Internal Control Provides





- A NEW MONITORING SYSTEM

What makes Shine Insight unique?



1. Role-based accounts
2. Drill-down reporting
3. Family Outcome Tracking/Follow Ups

Prioritized Caseloads by Role

The screenshot shows the Shine Insight dashboard interface. At the top, there is a navigation bar with the "shine" logo and menu items: Pre-enrollment, Attendance, Reporting, and Help. The user is logged in as "Theresa Training". Below the navigation bar, there is a search bar and a "Filter Applied >" indicator. The main content area displays a grid of 15 child profiles, each with a photo and a red circular alert point indicator in the top right corner. A yellow arrow points to the first profile, Tran Guel, who has 90 alert points.

Child Name	Alert Points
Tran Guel	90
Exie Montaivo	90
Chau Saari	80
Suzan Hipps	80
Scot Vacca	80
Abram Hollman	80
Maricela Derbyshire	60
Clemencia Raatz	60
Jeanne Parm	60
Tory Gatewood	50
Drew Landrum	50
Tayna Dixon	40
Cornelia Dugas	40
Winford Lydick	40
Dona Mahaffey	40

Child Alert Points



shine Pre-enrollment Attendance Batch Entry Reporting Help Theresa Training [Log Off]



SUZAN HIPPS

Date of Birth: 09/24/2010
 Age: 3 years 11 months
 Sex: Female
 Guardians: Margaret Hipps
 Primary Language: English
 Enrollment Date: (OL Head Start): 09/24/2013
 Entry Date: (OL Head Start): 10/01/2013
 Days Enrolled: (OL Head Start): 322
 Current Classroom: (OL Head Start): Moths
 Teacher: (OL Head Start): Cate Teacher; (OL Head Start): Katie Connor
 Family Advocate: (OL Head Start): Theresa Training
 Address: 35 Crescent St., East Bridgewater, MA - 02333
 Phone: (508) 555-9678
 Email: Margaret.Hipps@geemail.com

CALENDAR

10/31/2013: FSA-Section A&B Due
 10/31/2013: Goals Due
 12/30/2013: FSA-Section C&D Due

ALERTS

- Nutrition Questionnaire Past-Due
- Lead Test Past-Due
- Health History Past-Due
- Nutrition Assessment Past-Due
- Hemoglobin-Hematocrit Past-Due
- Hearing Screening Past-Due
- Physical Past-Due
- Family Goal Follow-Up Almost Due

STATUS OVERVIEW

<p>Goals Progress</p>  <p>3 / 4</p>	<p>Strengths Assessment</p> <p>31/35</p>
<p>Attendance (last 30 days)</p>  <p>*with 0 consecutive absences & 0 late arrivals</p>	

- Proactive alerts
- Calendar organization
- Key metrics highlighted



Easy to produce MBI reports offer Drill Down reporting, offering a view from Program, Center, Classroom, and Child Levels. This allows for “One Click” Fixes and Follow Ups!

Reporting – Program/Center Level View

OL Head Start

Center Name ▲	Funded Enrollment	Enrolled	Waitlist	MTD %Attendance	Last Month %Attendance	Blank Entry Date	Full FSA Complete	No Medical Home	No Dental Home	No Medical Insurance	Health Events Past Due or Expired	Health Events Coming Due
MLK Head Start	40	41	28	95%	79%	1	28	3	7	5	323	12
	40	41	28			1	28	3	7	5	323	12

Reporting - Classroom Level View

MLK Head Start

Classroom Name	Funded Enrollment	Enrolled	MTD %Attendance	Last Month %Attendance	Blank Entry Date	Full FSA Complete	No Medical Home	No Dental Home	No Medical Insurance	Health Events Coming Due
Butterflies	20	19	100%	84%	0	14	0	1	4	1
Moths	20	22	95%	60%	1	14	3	6	1	11
	40	41			1	28	3	7	5	12



Reporting - Item Level View

Child	Screening	Status	Due Date
Michael Connor	Dental Exam	Screening Coming Due / Expiring	3/10/2014
Michael Connor	Growth Assessment	Screening Coming Due / Expiring	3/10/2014
Michael Connor	Hemoglobin-Hematocrit	Screening Coming Due / Expiring	3/10/2014
Michael Connor	Lead Test	Screening Coming Due / Expiring	3/10/2014
Michael Connor	Nutrition Assessment	Screening Coming Due / Expiring	3/10/2014
Michael Connor	Physical	Screening Coming Due / Expiring	2/8/2014
Michelle Jackson	Dental Exam	Screening Coming Due / Expiring	2/26/2014
Michelle Jackson	Growth Assessment	Screening Coming Due / Expiring	2/26/2014
Michelle Jackson	Hemoglobin-Hematocrit	Screening Coming Due / Expiring	2/26/2014
Michelle Jackson	Lead Test	Screening Coming Due / Expiring	2/26/2014
Michelle Jackson	Nutrition Assessment	Screening Coming Due / Expiring	2/26/2014

Reporting – Children Level View

HEALTH EXAMS AND SCREENINGS
Cancel Save

Sort by: Due Date - Most Recer

Dental Exam Status: Screening Coming Due / Expiring	Due: 2/26/2014
Growth Assessment Status: Screening Coming Due / Expiring	Due: 2/26/2014
Hemoglobin-Hematocrit Status: Screening Coming Due / Expiring	Due: 2/26/2014
Lead Test Status: Screening Coming Due / Expiring	Due: 2/26/2014
Nutrition Assessment Status: Screening Coming Due / Expiring	Due: 2/26/2014
Physical Status: Initial Screening Past Due	Due: 1/27/2014
Hearing Status: Initial Screening Past Due	Due: 1/12/2014
Vislon Status: Initial Screening Past Due	Due: 1/12/2014
Health History	Due: 12/28/2013

DOCUMENTATION

▼ Dental Exam -

Refusal

Exemption

Screening Date: Expiration Date:

(0) Attachments Add New:

Screening Results Status: No Concerns

Int./Ext.

Notification Method: On:

Enter Notes about Screening Results here...

Child Alert Points – Prioritizes Work



Family Engagement Outcome

- Family Well-Being
- Positive Parent-Child Relationships
- Families as Lifelong Educators
- Families as Learners
- Family Engagement in Transitions
- Family Connections to Peers and Community
- Families as Advocates and Leaders

PIR Services

mm/dd/yyyy	Parenting education	▼
mm/dd/yyyy	-	▼
mm/dd/yyyy	-	▼

Goal Follow Up

1. Goal Follow-up Date:

Insert follow-up note here.

Add

Created on 10/23/2015 by [REDACTED]

(0) Attachments Add New



HEALTH EXAMS AND SCREENINGS

✕ Cancel ✓ Save

Sort by: **Name - Ascending** ▼

Blood Pressure Status: Initial Screening/Exam Past Due	Due: 1/19/2016
Dental Exam Status: Initial Screening/Exam Past Due	Due: 1/19/2016
Growth Assessment Status: Initial Screening/Exam Past Due	Due: 1/19/2016
Health History Status: Initial Screening/Exam Past Due	Due: 11/20/2015
Hearing Status: Initial Screening/Exam Past Due	Due: 12/5/2015
Hemoglobin-Hematocrit Status: Initial Screening/Exam Past Due	Due: 1/19/2016
Lead Test Status: Initial Screening/Exam Past Due	Due: 1/19/2016
Nutrition Assessment Status: Initial Screening/Exam Past Due	Due: 1/19/2016
Nutrition Questionnaire Status: Initial Screening/Exam Past Due	Due: 1/19/2016

DOCUMENTATION



Refusal

Exemption

Screening Date: Expiration Date:

 (0) Attachments **Add New:**

Screening Results Status: **Concern Noted-F** ▼

Int./Ext. ▼

Notification Method: On:

Enter Notes about Screening Results here...

Requirements for Family Services



- Family Engagement Outcomes (PFCE framework)
- Family Partnerships
- Attendance
- Goal-setting status
- Goal-setting progress
- Services received for PIR submission
- Case note follow-ups

A black line drawing of a DNA double helix, positioned vertically on the left side of the slide, overlapping the text.

Early Childhood