

School-Related Student Trip Request Form

SUBMIT THIS FORM ONE WEEK PRIOR TO THE NEXT REGULAR BOARD MEETING.

SCHOOL THS FACULTY MEMBER(S) SPONSORING TRIP Bergaglia

## TYPE OF TRIP (CHECK ONE):

- ☐ Classroom Field Trip ☐ Class Trip (i.e., junior, senior), specify \_\_\_\_\_  
☐ Organization/Club Trip, specify \_\_\_\_\_ ☒ Other (athletic, band, if applicable) Band

DESTINATION \_\_\_\_\_ ADDRESS \_\_\_\_\_ PHONE \_\_\_\_\_

☒ Out of State ☐ Out of County ☐ Within County☒ Overnight; give name, address, phone of lodging TBA (in progress)DATE(S) OF TRIP April 22-30, 2016 DEPARTURE TIME TBA RETURN TIME TBAPURPOSE/EDUCATIONAL VALUE Senior High Wind Band trip to Virginia Beach - Perform at Bush Gardens ParkSOURCE OF FUNDING FOR TRIP Band Account

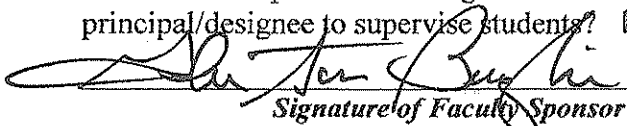
NO STUDENT SHALL BE DENIED THE TRIP BECAUSE OF AN INABILITY TO PAY.

BILL TRIP EXPENSES TO: ☒ SPONSORING ORGANIZATION ☐ SCHOOL COUNCIL ☐ BOARD ☐ OTHER, SPECIFY \_\_\_\_\_NUMBER OF: STUDENTS 29 FACULTY SPONSORS 1 OTHER CHAPERONES \_\_\_\_\_TOTAL # OF PARTICIPANTS 30

## MODE OF TRANSPORTATION

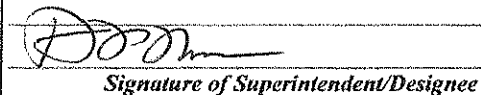
IS DISTRICT TRANSPORTATION NEEDED? ☒ NO ☐ YES, SEE PROCEDURE 09.36 AP.212.☐ CERTIFICATED COMMON CARRIER; SPECIFY \_\_\_\_\_☐ PRIVATE VEHICLE, IF ALLOWED BY POLICY; SPECIFY DRIVER(S) \_\_\_\_\_

## SUPERVISION (ATTACH LIST OF NAMES OF ADULTS ACCOMPANYING STUDENTS ON TRIP.)

Have all chaperones undergone the required records check and been designated by the principal/designee to supervise students? ☒ Yes ☐ No


Signature of Faculty Sponsor

19 Jan 2016  
Date

Trip has been ☐ approved ☐ disapproved. Reason for disapproval \_\_\_\_\_


Signature of Superintendent/Designee

1-19-16  
Date

For overnight and/or out-of-state trips, approval of the Superintendent and/or Board may be required by policy 09.36.

## RELATED PROCEDURES:

09.36 AP.211, 09.36 AP.212, 09.36 AP.23

Review/Revised:8/20/01