

**KENTUCKY DEPARTMENT OF EDUCATION**

702 KAR 4:160

**BG-4**
**CONTRACT CLOSEOUT FORM**

District Name: Boone County District Code: 35 Facility Name: Collins Elementary School Code: 65

BG #: 15-250 Project Name: Collins - Portable Classrooms

Contractor: \_\_\_\_\_ Bid Package: \_\_\_\_\_

**A. Project Construction Cost:**

1. Original Contract Amount	\$	<u>38,000</u>
2. Net Total of Change Orders to Contract	\$	_____
3. Original Purchase Order Summary Amount	\$	_____
4. Net Total of Change Orders to Purchase Orders	\$	_____
5. Total Cost of Construction (sum of lines 1 - 4)	\$	<u>38000</u>

**B. Verification of required approvals by other regulatory agencies:**
**1. Office of Housing, Buildings and Construction**

a. Certificate of Occupancy	DATE: <u>8/10/2015</u>	e. Sprinkler Certificate	DATE: _____
b. Plumbing Certificate	DATE: _____	f. Boiler Certificate	DATE: _____
c. Electrical Certificate:	DATE: _____	g. Range Hood Suppression	DATE: _____
d. Fire Alarm Certificate:	DATE: _____	h. Other _____	DATE: _____

**2. Natural Resources and Environmental Protection Cabinet**

a. Sewage Disposal Certificate	DATE: _____
b. Other _____	DATE: _____

**C. Close Out:**

1. Punch List Completed	DATE: _____	4. Owner Training on Systems	DATE: _____
2. Record Drawings Completed	DATE: _____	5. Verification of Payment of	
3. Warranty & Guarantees		Debts and Claims to Date	DATE: _____
Information Provided	DATE: _____	6. Other _____	DATE: _____

The work performed under this contract has been reviewed and found to be substantially complete, according to the plans and specifications approved by the Kentucky Department of Education.

Architect: _____	DATE: _____
Engineer: _____	DATE: _____
Contractor/ Construction Manager: _____	DATE: _____
The Boone County _____ Board of Education accepts this contract as being complete subject to the review of the Kentucky Department of Education.	
Local Board of Education Designee: _____	DATE: _____

LOCAL BOARD ORDER MUST BE ON FILE WITH DISTRICT  
Submit one complete copy to KDE for each contract and purchase order summary, if utilized.

BG-4 Date: 2/1/2016

Board Order Date: \_\_\_\_\_