

Memorandum of Agreement
between
Jefferson County Board of Education
and
Fund for the Arts

This Memorandum of Agreement (Agreement) is by and between the Jefferson County Board of Education dba Jefferson County Public Schools (JCPS), with its principal location at 3332 Newburg Road, Louisville, KY 40218, and Fund for the Arts, Inc., located at 623 West Main Street, Louisville, KY 40202.

I. Purpose of the Agreement

This Agreement sets out the terms by which Fund for the Arts and JCPS will work together to implement the 5x5 Arts Initiative, which works to provide five live arts experiences to elementary school students before they complete the fifth grade. The 5x5 program is part of the broader Fund for the Arts "Every Child" Arts Education Initiative.

Attachment A, attached and incorporated herein by reference, lists the 76 JCPS elementary schools that are currently participating in the 5x5 grant program.

II. Roles and Responsibilities

JCPS:

- Agrees to match payments made by Fund for the Arts for JCPS elementary schools to participate in the 5x5 program, up to the amount of and not to exceed \$100,000.
- Implement program evaluation to assess the effectiveness of the 5x5 program.

Fund for the Arts:

- Agrees to arrange for the services of its Cultural Partners and selected other arts organizations for student arts educational in-school/field trip programming for participating JCPS elementary schools as part of its Fund for the Arts 5x5 grant program.
- Agrees to work with each participating JCPS elementary school, based on the school's arts educational programming plan (refer to Attachment B, attached and incorporated herein by reference, a form provided by the Fund for the Arts and completed by schools

participating in the 5x5 program), to determine scheduling of the in-school/field trip arts educational programming for the duration of the services provided.

- Agrees to cover all costs of the 5x5 program for participating JCPS elementary schools in excess of \$100,000.

III. Entire Agreement; Duration; Amendment; Termination

This Agreement is the entire agreement of the parties and supersedes any and all agreements, representations and negotiations, either oral or written, between the parties before the date of this Agreement. This Agreement will be in effect from September 1, 2015 – June 30, 2016 and may be updated at any time through a written agreement signed by both parties. Either party can terminate this Agreement with 30 days written notice. In the event of the termination of this Agreement, each party will remain obligated to make the payments as set forth herein for its share of the costs for all 5x5 program events awarded to participating JCPS schools before the date of termination.

IV. Payment

The total cost for the in-school/field trip arts educational programming services in the 5x5 program averages \$3,118 per school, resulting in a total cost of about \$236,968.00 based on the participation of 76 JCPS schools. As provided in Article II, JCPS will match the payments made by Fund for the Arts for JCPS elementary schools to participate in the 5x5 program, up to the amount of and not to exceed \$100,000, and Fund for the Arts will cover all such costs in excess of \$100,000. Payment by JCPS to Fund for the Arts for the JCPS share of such costs will be based on submission of two invoices, once in February, 2016 and the final in May, 2016, each in an amount up to but not to exceed \$50,000. Invoices should be submitted to:

Suzanne Wright, Director
Curriculum Management
Jefferson County Public Schools
Gheens Academy
4425 Preston Highway
Louisville, KY 40213

V. Miscellaneous

If any part of this Agreement shall be held void, against public policy or illegal, the balance of this Agreement shall continue to be valid and binding. No delay or omission by either party in exercising any right under this Agreement shall operate as a waiver of that or any other right or prevent a similar subsequent act from constituting a violation of this Agreement. This Agreement shall be governed and construed in accordance with the laws of the Commonwealth of Kentucky.

VI. Signatures of Parties' Principals

If the terms of this Memorandum of Agreement are acceptable, please sign and date the Agreement and return to JCPS.

Fund for the Arts:

Christen Boone
Christen Boone, President and CEO

Date 1-28-16

Jefferson County Public Schools:

Donna M. Hargens, Superintendent

Date _____

Attachment A

**2015-16 Fund for the Arts 5x5 Program
List of Participating Schools**

1. Atkinson Academy
2. Auburndale Elementary School
3. Audubon Traditional
4. Bates Elementary School
5. Blake Elementary School
6. Bloom Elementary School
7. Blue Lick Elementary School
8. Bowen Elementary School
9. Brandies Elementary School
10. Breckinridge-Franklin Elementary School
11. Byck Elementary School
12. Camp Taylor Elementary School
13. Cane Run Elementary School
14. Carter Traditional Elementary School
15. Cochran Elementary School
16. Cochrane Elementary School
17. Coleridge-Taylor Elementary School
18. Coral Ridge Elementary School
19. Crums Lane Elementary School
20. Dixie Elementary School
21. Dunn Elementary School
22. Eisenhower Elementary School
23. Engelhard Elementary School
24. Fairdale Elementary School
25. Farmer Elementary School
26. Field Elementary School
27. Foster Traditional Academy
28. Frayser Elementary School
29. Gilmore Lane Elementary School
30. Goldsmith Elementary School
31. Greathouse Shryrock Traditional
32. Greenwood Elementary School
33. Gutermuth Elementary School
34. Hartstern Elementary School
35. Hawthorne Elementary School
36. Hazelwood Elementary School
37. Hite Elementary School

38. Indian Trail Elementary School
39. Jeffersontown Elementary School
40. Johnsontown Road Elementary School
41. Kennedy Montessori Elementary School
42. Kenwood Elementary School
43. Kerrick Elementary School
44. King Elementary School
45. Klondike Lane Elementary School
46. Laukhuf Elementary School
47. Layne Elementary School
48. Lincoln Elementary Performing Arts School
49. Luhr Elementary School
50. Maupin Elementary School
51. McFerran Preparatory Academy
52. Medora Elementary School
53. Middletown Elementary School
54. Mill Creek Elementary School
55. Norton Elementary School
56. Okolona Elementary School
57. Portland Elementary School
58. Price Elementary School
59. Rangeland Elementary School
60. Rutherford Elementary School
61. Sanders Elementary School
62. Semple Elementary School
63. Shacklette Elementary School
64. Shelby Traditional Academy
65. Slaughter Elementary School
66. Stopher Elementary School
67. Tully Elementary School
68. Watson Lane Elementary School
69. Watterson Elementary School
70. Wellington Elementary School
71. Wheatley Elementary School
72. Wheeler Elementary School
73. Wilder Elementary School
74. Wilkerson Traditional Elementary School
75. Young Elementary School
76. Zachary Taylor Elementary School

Attachment B

Fund for the Arts 5x5 Program 2015-2016 Information for Requesting Funding

Funding Request Deadlines: August 1, September 1, (A later deadline may be added if funds are still available) *Schools are asked to only submit one request per year and include requests for all arts programming for the 2015-2016 school year that you are aware of at the time of application. However, funding can be requested at more than one deadline.*

Steps for developing your 5x5 plan and submitting funding requests:

- **Review the 2015-2016 Arts Education Programs funded through the EVERY CHILD Arts Education Initiative.** The format of this listing was re-designed to be more user-friendly and encourage exploration of new programs. A PDF of this listing is available on our website www.fundforthearts.com under Programs – EVERY CHILD Arts Education Initiative.
- **Discuss with your principal, ILT/SBDM, and teachers what their arts programming interests are for the coming year.** Ask questions like “what arts discipline would you like to see in your classroom (drama, dance, music, visual art)?” or “what content area would you like the Arts to help re-enforce?” This information will aid in your discussion with the Arts groups education directors. As you are discussing, keep in the mind questions on the 5x5 narrative and the funding priority statements below.
- **Prepare a list of programs** and the associated arts group you want to include in your plan. As you are developing your plan, keep in mind the stated range of funding for your school and plan accordingly. (Funding range is the same as previous years. Contact Kristin if you do not have this information.)
- **Contact the Arts Groups.** Talk with them about what you are trying to accomplish at your school. Ask how they can help you meet your academic goals. You can go ahead and tentatively book the program if you would like. The Arts groups are aware of the 5x5 funding process and will understand your funding timeline. Be sure to get all information needed for the 5x5 Program Funding Request form from the Arts group (see listing below)
- **Complete the Arts Discipline Matrix by Grade Level.** See instructions on top of Chart
- **Complete the 5x5 Narrative.**
- **Submit a 5x5 Program Funding Request form for each program you are seeking funding.** (See information below)
- **E-mail the Impact Officer Kat Abner** (kabner@fundforthearts.com). In your e-mail, state how many 5x5 Program Funding Request forms you have completed (i.e. the number of programs you are requesting funding for).

Funding Priority Statements:

- The 5x5 steering committee will evaluate plans based on the following criteria:

- Is the plan complete, well-written, and easily understandable?
- Does the 5x5 plan provide an Arts experience for all students in the school?
- Does the 5x5 plan provide exposure to a variety of Arts disciplines?
- Does the 5x5 plan provide both in-school and field trip experiences?
- Does the 5x5 plan integrate the arts experiences into curriculum?
- What is the per student cost of each program in the Plan?
- Is the total requested funding within the school's stated range of funding?
- Schools can request funding at each deadline but should be aware that funds are greater at the earlier deadline.
- Members of the 5x5 steering committee include Fund for the Arts Staff and Board representatives along with representatives of major program sponsors.
- Best efforts will be made to determine funding awards by the first day of school for the August 1 deadline and within two weeks of the September and later deadlines. A letter will be sent to the principal with a copy to the school liaison along with the vouchers.

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