**Regular Meeting Boone County Board of Education**

**January 14, 2016 7:30 PM**

**Ralph Rush Professional Development Center**

**99 Center Street**

**Florence, Kentucky 41042**

**I. CALL TO ORDER**

The Regular meeting of the Boone County Schools Board of Education January 14, 2016 was called to order by Chairperson Bonnie Rickert at the Ralph Rush Staff Development Center.

**Attendance Taken at 7:30 PM:**

Present Board Members:

Dr. Maria Brown

Ms. Karen Byrd

Mr. Ed Massey

Ms. Bonnie Rickert

Mr. Steve Templeton

Gerry Dusing attended as Board Attorney

Karen Evans, Board Secretary, recorded the minutes.

**II. NATIONAL ANTHEM**

The National Anthem was presented by students from ALL RYLED UP of Ryle High School under the direction of Joshua Hein.

**III. PLEDGE TO THE FLAG**

The Pledge to the Flag was led by students from Collins Elementary School.

**IV. STUDENT BOARD MEMBER REPRESENTATIVE REPORT**

Michael Henry, Student Board Member Representative reported on the Healthy Choice Talks with a goal for high school students to meet with 4th and 5th grade classes, accompanied by health professionals to discuss the dangers of drugs. Michael spoke to the board on the Student Voice video against drugs that is being developed and hopes to show this at the next board meeting.

**V. GOOD NEWS**

**V.A.** January is School Board Member Recognition Month. Karen Byrd, Steve Templeton, Ed Massey, Bonnie Rickert, Dr. Maria Brown and Michael Henry were acknowledged for their commitment and positive contributions to our students and schools. In recognition a proclamation was read and presented by Judge Executive Gary Moore. Bonnie Rickert 2015 board chair was recognized

**V.B.** The January 2015 Break the Mold Award recipient was Mr. Joe Hamelin, Boone County Schools District Bus Driver. Mr. Hamelin was recognized for his dedication to our schools and students.

**V.C.** The board will recognize the 2016 Achieving Excellence Award Recipient, Mr. Tony Lamb, President and Founder of Kona Ice and Mr. Jake Lamb, General Manager and Ralph McWhorter at a future meeting. Kona Ice representatives were unable to attend the January meeting.

**V.D.** The board will recognize the 2016 January Parent Power Award Recipients.

January Boone County Schools Parent Power Award Recipients are:

Boone Cluster

Shannon Steffke

Conner Cluster

Lesley Wainscott

Taylor Moore

Cooper Cluster

Tonya Karn

Monica Day

Sabrina Ishmael

Donna Klotz

Kate Moore

Kelly Earick

Steve Stricker

Kristie Stricker

Rachel Stewart

Greg Stewart

Susan Taylor

Ben Taylor

Radha Murthi

Katie Priar

Sarah Newman

Ryle Cluster

Regina Rich

Theresa Rhodes

Teresa Shanley

Mary Erickson

Angie Deatherage

**V.E. School Nutrition Association Certification Recipients**

During the last 2 year food services has made a concerted effort to provide for every school nutrition manager and the central office staff, the training required to achieve the Level 1 certification from the School Nutrition Association. This is in addition to the rigorous training required yearly for every staff member. Some of these staff members have chosen to utilize those classes to apply for certification. The following staff members have earned certification or credentials demonstrating their hard work and passion for child nutrition.

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Level 1 Certification** |  |  |  |  | **Level 3 Certification** |
| Debbie Reed - MES |  |  |  |  | Karen Johnson - Child Nutrition Coordinator |
| Sarah Hayden - LES |  |  |  |  |  |
| Dawn Schwamb - TES |  |  |  |  | **Credentialed School Nutrition Specialist** |
| Maria Cable - SES |  |  |  |  | Barbara Kincaid - Director |
| Beth Cox - Administrative Assistant |  |  |  |  |  |
| Holly Buchanan-Assistant Director  Debbie Roland- CHS |  |  |  |  |  |

* Karen Cheser, Chief Academic Officer and Linda Black discussed the educational movie that will be presented at Ryle High School on Feb. 11, 2016. The board viewed the trailer for the movie “Most Likely to Succeed” and the all are welcome to attend. Mrs. Cheser also spoke on the new hashtag #Boone2020, which will be a community conversation and information flow of the district strategic plan.
* Ed Massey, board member, introduced Mr. Alex Perkins of Speedway Inc. to discuss the Racing with Excellence Program in our school district. Mr. Perkins spoke on the program in collaboration with NASA and the opportunities for our students in the STEM fields. The superintendent and the board thanked Mr. Perkins for bringing this excellent opportunity to the district.

**VI. AUDIENCE OF CITIZENS**

Nathan Schertler, Burlington, spoke on an issue concerning the alternative school and assignments to the school. Dr. Poe informed Mr. Schertler than following FERPA he nor the boared would be able to speak concerning any student due to the confidentially of the matter for the student. Dr. Poe explained the process of suspension and expulsion and asked that Mrs. Kathy Ruetman speak privately on his particular concern. Mr. Shertler agreed to speak to Mrs. Ruetman and they met immediately as the meeting proceeded.

**VII. BOONE COUNTY BOARD OF EDUCATION ELECTION OF OFFICERS 2016**

**VII.A. Election of Chairperson for 2016**

Nominations were open for the Office of Chairperson by Superintendent Randy Poe.

1. A motion was made by Karen Byrd, seconded by Steve Templeton, to nominate Dr. Maria Brown as Chairperson for the year 2016 by acclamation and to close nominations. Karen Byrd, Dr. Maria Brown, Steve Templeton, Ed Massey and Bonne Rickert voted, “aye” MOTION: The motion passed 5-0.

Bonnie Rickert passed the gavel to Dr. Maria Brown as the new board chair for the 2016 year.

**VII. B. Election of Vice Chairperson for 2016**

Nominations were open for Vice-Chairperson by Chairperson Maria Brown.

1. A motion was made by Karen Byrd, seconded by Steve Templeton, to nominate Ed Massey as Vice-Chairperson for the year 2016 by acclamation and to close nominations. Karen Byrd, Maria Brown, Steve Templeton, Ed Massey and Bonne Rickert voted, “aye” MOTION: The motion passed 5-0.

**VIII. RECOMMENDED ACTION - CONSENT AGENDA**

Dr. Randy Poe, Superintendent, recommend the Consent Agenda items A- Y for Board approval

1. A motion was made by Karen Byrd, seconded by Bonnie Rickert, to approve the consent agenda items A-Y as presented. . Karen Byrd disqualified herself on vendor # 20340, Maria Brown disqualified herself on vendor # 52109, Ed Massey disqualified himself on vendor # 43041, Bonnie Rickert disqualified herself on vendor # 49478, and Steve Templeton disqualified himself on vendor # 45951. Ed Massey disqualified himself from the board minutes, he was not in attendance at the December 2015 meeting. Steve Templeton, Bonnie Rickert, Maria Brown, Ed Massey and Karen Byrd voted, “aye” MOTION: The motion passed 5-0.

**VIII.A. Minutes of the regular board meeting of December 10, 2015.**

The board approved the minutes of the regular board meeting of December 10, 2015, as presented.

**VIII.B. Bill List**

**VIII.C. Treasurer's Report** –Report given by Linda Schild

**VIII.D. Leaves of Absence**

The board approved the following leaves of absence request, as presented.

**Recommended by Principal/Supervisor for approval:**

Beckerich, Kathy, Custodian @ District Office, 1/13/2016 – 2/12/2016

Delph, Jacob, Teacher @ Cooper High School, 1/4/2016 – 1/22/2016

Gascon, Melissa, Bus Driver @ Transportation, 12/9/2015 – 1/29/2016

Gelement, Bethanie, Teacher @ Florence Elem, 2/17/2016 – 3/7/2016

Otterman, Tiffany, Teacher @ Kelly Elem, 12/7/2015 – 1/12/2016

Roach, Leslie, Teacher @ Long Branch Elem, 1/4/2016 – 5/6/2016

White, Oliva, Para-Educator @ Goodridge Elem, 11/18/2015 – 12/18/2015

**Not Recommended by Principal/Supervisor for approval:**

Nothing to Report

**Amended Leaves:**

Baldwin, Lynn, Teacher @ Conner High School, 10/28/2015 – 12/3/2015

Bramlage, Amber, Teacher @ Yealey Elementary, 12/7/2015 – 12/18/2015

Doyle, Rhonda, Custodian @ Erpenbeck Elem, 10/27/2015 – 1/25/2016

Gillum, Linda, Café Worker @ Camp Ernst Middle, 9/28/2015 – 1/15/2016

Johnson, Robyn, Instructional Coach @ Kelly Elem, 10/8/2015 – 11/30/2015

King, Holly, Teacher @ Ockerman Elem, 10/2/2015 - EOY

Marcum, Claude, Bus Driver @ Transportation, 1/29/2016 – 2/23/2016

Morris, Sheli, Secretary @ Technology, 10/30/2015 – 11/16/2015

Ratliff, Linda, Custodian @ Goodridge Elem, 12/1/2015 – 12/31/2015

Shimp, Melissa, Teacher @ RA Jones, 1/25/2016 – 4/8/2016

Zatlokowicz, Leigh, Café Worker @ Ockerman Middle, 11/3/2015 – 2/1/2016

**Cancelled Leaves:**

Ponder, Philip, Para-Educator @ RA Jones Middle School, 12/1/2015 – 12/18/2015

**VIII.E. Reappointment of Board Secretary for 2016**

The board approved the reappointment of Karen Evans as the Boone County Board of Education Secretary for the 2016 calendar year, as presented.

**VIII.F. Reappointment of Board Treasurer for 2016**

The board approved the reappointment of Linda Schild as the Boone County Board of Education Treasurer for the 2016 calendar year, as presented.

**VIII.G. Chromebook Carts and Charging Station Bid**

The board approved the Chromebook carts and charging stations bid from Logicalis, Inc. as presented.

**VIII.H. Chromebooks Bid Award to Firefly Computers**

The board approved the 8500 Chromebooks bid award to Firefly Computers, as presented.

**VIII.I. Duke Energy PowerShare Agreement**

The board approved the Duke Energy PowerShare Agreement, as presented.

**VIII.J. Rotary International Semi Annual Membership Dues 2016**

The board approved the 2016 Rotary International Semi Annual Membership Dues, as presented.

**VIII.K. FRYSC Grant District Assurance Certificate**

The board approved the FRYSC Grant District Assurance Certificate, as presented

**VIII.L. Kentucky Crime Prevention Through Environment Design Checklist for the New Haven Elementary School - Renovations Project**

The board approved the Kentucky Crime Prevention through Environment Design Checklist for the New Haven Elementary School - Renovations Project, as presented.

**VIII.M. Auditor and Reporting Specialist Job Description Modification**

The board approved the Auditor and Reporting Specialist Job Description Modification, as presented.

**VIII.N. BG-1 Application -Gray Middle School Boilers**

The board approved the BG-1 Application -Gray Middle School Boilers, as presented

**VIII.O. BG#16-087 Conner Middle School HVAC Upgrades Design Development, BG-2 and BG-3**

The board approved the BG#16-087 Conner Middle School HVAC Upgrades Design Development, BG-2 and BG-3, as presented.

**VIII.P. Approval of Contract Closeout BG-4 Longbranch Elementary /Cooper High Additions BG#13-027**

The board approved the Contract Closeout BG-4 Longbranch Elementary /Cooper High Additions BG#13-027, as presented.

**VIII.Q. Surplus Food Service Equipment**

The board approved and declared the surplus food service equipment for disposal, as presented.

**VIII.R. Annual Commissioning Services**

The board approved the renewal of the Annual Commissioning Service to ZH Commissioning for the period of February 1, 2016 through January 31, 2017, as presented.

**VIII.S. Gasoline and Diesel Bid Renewal Lykins Oil**

The board approved the gasoline and diesel bid renewal for the period of March 1, 2016 through February 28, 2017 with Lykins Oil, as presented.

**VIII.T. Yealey Elementary Copier Equipment Maintenance Agreement- Millennium Business Systems**

The board approved the Yealey Elementary Copier Equipment Maintenance Agreement with Millennium Business Systems, as presented.

**VIII.U. Surplus Items**

The board approved the disposal of surplus items of outdated textbooks, technology items and kiln as presented.

**VIII.V. Surplus Items Cooper High School Jerseys**

The board approved and declared items as surplus from Cooper High School of old jerseys, as presented.

**VIII.W. Alternative School Copier Maintenance Equipment Agreement**

The board approved the Alternative School Copier Equipment Maintenance agreement with Ricoh Company, as presented.

**VIII.X. Field Trips**

The board approved the Field Trips, as presented.

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| --- | --- | --- | --- |
| **School** | **Date Of Trip** | **Location** | **Reason** |
| Burlington Elementary | January 21, 2016 | Frankfort | Educational |
| Cooper High School | February 12-14, 2016 | Chicago, IL | Leadership Conference |
| Kelly Elementary | April 18, 2016 | Frankfort | Educational |
| Ryle High School | February 5, 2016 | Louisville | Wind Symphony Performance |
| Ryle High School | March 16-20, 2016 | New York | Cappella Chamber Ensemble Performance |
| New Haven Elementary | April 19 & April 26 | Frankfort | Educational |

**VIII.Y. Conner Middle School HVAC BG#16-087 AIA Standard Form of Agreement**

The board approved the Conner Middle School HVAC BG#16-087 AIA Standard Form of Agreement, as presented.

**IX. RECOMMENDED ACTION - OLD BUSINESS**

**IX.A. Board Policy Revision 03.211 Medical Examination - 2nd Reading**

Dr. Poe, Superintendent recommended for board approval of the Board Policy Revision 03.211 Medical Examination – 2nd Reading, as presented.

1. A motion was made by Karen Byrd, seconded by Steve Templeton, to approve of the Board Policy Revision 03.211 Medical Examination – 2nd. Reading, as presented. Karen Byrd, Maria Brown, Steve Templeton, Ed Massey and Bonne Rickert voted, “aye” MOTION: The motion passed 5-0.

**X. RECOMMENDED ACTION - NEW BUSINESS**

**X.A. Approval and Resolution- Refunding 2007 Series Bond Issue**

Dr. Poe, Superintendent, recommended the board to adopt a resolution authorizing the Boone County School District Finance Corporation to issue refunding revenue bonds, as presented.

1. A motion was made by Bonnie Rickert, seconded by Steve Templeton, to approve to adopt a resolution authorizing the Boone County School District Finance Corporation to issue refunding revenue bonds, as presented. Karen Byrd, Maria Brown, Steve Templeton, Ed Massey and Bonne Rickert voted, “aye” MOTION: The motion passed 5-0.

* Dr. Poe discussed this bonding issue is bonds for lower percentage rate and increasing our bonding potential.

**BOARD OF EDUCATION RESOLUTION:**

RESOLUTION OF THE BOARD OF EDUCATION OF BOONE COUNTY SCHOOL DISTRICT, FLORENCE, KENTUCKY CONFIRMING THE ACCEPTANCE OF AN OFFER OF ASSISTANCE FROM THE KENTUCKY SCHOOL FACILITIES CONSTRUCTION COMMISSION; AUTHORIZING AND APPROVING THE EXECUTION OF A PARTICIPATION AGREEMENT WITH SAID COMMISSION, AUTHORIZING AND APPROVING THE REFUNDING OF CERTAIN OUTSTANDING BOONE COUNTY SCHOOL DISTRICT FINANCE CORPORATION SCHOOL BUILDING REVENUE BONDS, SERIES 2007, APPROVING THE PLAN OF REFUNDING SAID SERIES 2007 BONDS; AUTHORIZING THE EXECUTION OF A CONTRACT, LEASE AND OPTION WITH THE BOONE COUNTY SCHOOL DISTRICT FINANCE CORPORATION AND ANY FURTHER NECESSARY INSTRUMENTS.

**X.B. 2015-2016 District Improvement Plan**

Dr. Poe, Superintendent, recommended the board approve the 2015-2016 District Improvement Plan, as presented.

1. A motion was made by Bonnie Rickert, seconded by Steve Templeton, to approve the 2015-2016 District Improvement Plan, as presented. Karen Byrd, Maria Brown, Steve Templeton, Ed Massey and Bonne Rickert voted, “aye” MOTION: The motion passed 5-0.

* Dr. Jim Detwiler, Assistant Superintendent Learning Support, presented the Comprehensive District Improvement Plan Executive Summary. Dr. Detwiler gave a detailed powerpoint presentation along with a handout to each board member on the Required Goals: College and Career Readiness, Next Generation Learners-KPREP, Achievement Gap, Novice Reduction for Gap Closure and High School Graduation.

Dr. Detwiler also spoke on the #Boone2020 Parent Ambassador Summit on January 19th at Camp Ernst Middle School.

**X.C. Draft Budget for 2017 Fiscal Year**

Dr. Poe, Superintendent, recommended the board approve the Draft Budget for the 2017 Fiscal Year, as presented.

1. A motion was made by Karen Byrd, seconded by Ed Massey to approve the Draft Budget for the 2017 Fiscal Year, as presented. Karen Byrd, Maria Brown, Steve Templeton, Ed Massey and Bonne Rickert voted, “aye” MOTION: The motion passed 5-0.

* Dr. Poe discussed this is a draft budget and this may change once we get the legislative budget.

**XI. SUPERINTENDENT'S REPORT**

**XI.A.** Gray Middle School Tech Team First Lego League Robotics presented to the board their Recycling Innovation Project involving plastic lead collection and the design of a disposal for collections in the school. Members included: Xavier Veselovec, Diana Runkel, Cole McIntire, Riley Atkinson, Dalton Aragon, and

Mitch Playforth. Ms. Lori Veselovec, team sponsor, was also present.

**XI.B.** Barbara Kincaid, Food Services Director, gave a detailed report of the Districts Nutrition, Wellness and Physical Activity Report. Mrs. Kincaid discussed the Boone County Food Service Program is accredited in meeting the Healthy, Hunger-Free Kids Act (HHFKA) 2010 provisions, which was adopted by the district wide Wellness Policy 2015-2016. Mrs. Kincaid gave a detailed report on the new tool for Nutrition Information and Education called Nutrislice which has a website and mobile app for parents. This new feature has all the dietary specifications for every meal that is served in the district. District wide average daily participation in school meals: Breakfast – 3,050 meals, Lunch 13,500 meals. Wellness and physical activities are coordinated throughout the district, many schools have developed personalized wellness plans specific to the needs of the schools and a detailed report of these activities will be posted on the district website.

**XII. INFORMATION, PROPOSALS, COMMUNICATIONS**

**XII.A. Human Resource Actions**

**XII.B. Worker's Compensation Claims**

**XII.C. Overtime Report**

**XII.D. Construction Status Report**

**XII.E. Energy Management Report**

**XII.F. Gerry Dusing -Board Member Code of Ethics and Review of Board Policies.**

Gerry Dusing, board attorney, discussed with the board the Board Member Code of Ethics and each board member reviewed and individually signed the forms. Mr. Dusing opened the discussion up for questions and gave each board member copies of the board member policies.

**XII.G. Brigance Kindergarten Screen Data for District Preview**

* Ed Massey discussed the Stars for Hope Program and how the project helps to encourage hope in tragic situations or for people who are going through tough times. The project will have students paint wooden hearts and those hearts will be sent to community and areas in need of hope. Adele Gormley, principal of Stephens Elementary, discussed the Art Club will be participating in this service project and their box of hope hearts will be sent to Haiti.
* Ed Massey disused the KSBA Advocacy Day which will be held in Frankfort on January 21st. Mr. Massey reported Karen Byrd and himself will be attending the NSBA Advocacy Conference on January 23-26, 2016 in Washington to advocate to our legislators on Capitol Hill for our children’s education.

**XIII. AUDIENCE OF CITIZENS**

**XIV. CLOSED EXECUTIVE SESSION PER KRS 61.810**

**XIV.A. No closed session**

**XV. ADJOURN**

1. A motion was made by Karen Byrd, seconded by Steve Templeton, to adjourn the meeting. Bonnie Rickert, Maria Brown, Karen Byrd, Ed Massey and Steve Templeton voted, “aye” MOTION: The motion passed 5-0.

Meeting was adjourned at approximately 9:17 pm

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Dr. Maria Brown/Chairperson

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Karen Evans/Secretary