

## Family Resource and Youth Services Centers

### School District Assurance Certification FYs 17-18

I certify that, to the best of my knowledge, the information submitted as documentation for Family Resource and Youth Services Center Continuation Program Plan is correct and complete. The school district has authorized me as its representative to obligate this school district to conduct any ensuing program or activity in accordance with all applicable Federal and State laws and regulations and the following program assurances:

- Compliance with all FRYSC-related statutes and any policies or procedures set forth by the Cabinet for Health and Family Services through its Contract with the school district;
- District Contact/Designee representation at required FRYSC meetings designed specifically for these individuals;
- The center Advisory Council must have a shared role in the hiring of the center coordinator by recommending an applicant to the SBDM if one is in place and/or the Superintendent;
- Student and family records will be kept following the guidelines set forth in the FRYSC School Administrators Guidebook;
- Each Center will maintain written documentation verifying:
  - The number of children eligible to receive free school meals on Dec. 1, 2015 at each school served by the center for FY 17 and Dec. 1, 2016 for FY 18;
  - Permanent representation in the Comprehensive School Improvement Planning process effective for the 2017-2018 school years for each school served by the center;
  - The development of Action Component Plans for each core and optional component provided by the center (with evidence of collaboration with other school district programs);
  - Current needs assessment data that supports programs and activities included in the center's Action Components;
  - An active Advisory Council as outlined in the Contract; and
  - Center staff has access to Infinite Campus
  - Center staff receives monthly detailed MUNIS reports and/or desktop access to MUNIS.

It is understood that the submission of this certification and accompanying center budget constitutes an offer, and if accepted by the Cabinet for Health and Family Services or negotiated to acceptance, a contract will form a binding agreement.

\_\_\_\_\_  
School District

AF 1-20-16  
WRB 1-19-16

\_\_\_\_\_  
Board Item No. & Date

\_\_\_\_\_  
Superintendent Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Board of Education Chairperson Signature

\_\_\_\_\_  
Date



**FAMILY RESOURCE AND YOUTH SERVICES CENTER (FRYSC)**  
**GRANT ASSURANCES**

**BACKGROUND:**

As a condition for approval of FRYSC grant funds, school districts must agree to a set of assurances to be included in center operation plans. Those assurances include:

- Compliance with all applicable statutes and regulations
- Assignment of a district designee for FRYSC program meetings
- Include center Advisory Councils in coordinator position hiring processes
- Appropriate maintenance of student and family records
- Maintenance of required compliance documentation

Cabinet for Health and Family Services staff conduct regular monitoring visits of district centers, as well as IAKSS staff, and FCPS programs are in full compliance with the requirements outlined above.

**PROPOSAL:**

<b>Item</b>	<b>Amount</b>	<b>Funding Source</b>	<b>Recurring/ Nonrecurring</b>	<b>Measurable Expected Impact And Timeline</b>
Approval of Family Resource Youth Services Center funding assurances	N/A	N/A	N/A	Improved support services programming in supported district schools

**STAFF CONTACT:**

Faith Thompson, Associate Director of Student Achievement and Support, 381-4166

Velva Reed-Barker, FRYSC District Coordinator, 381-4811

**POLICY REFERENCE:**

KRS 156.497 – 156.4977

**RECOMMENDATION:**

A motion is in order to:

“Approve Family Resource and Youth Services Center Assurances to be submitted to the Cabinet for Health and Family Services”