**HOPKINSVILLE HIGH SCHOOL 30+ PLAN 2015-2016**



***Principal: Curtis Higgins***

***School: Hopkinsville High School***

***Implementation Team:***

1. ***Claudell Robertson–*** *Assistant Principal*
2. ***Nathan Howton –*** *Assistant Principal*
3. ***Megan Kem -***  *Assistant Principal*
4. ***Dawn Stalker –*** *IBC*

***Three large rocks that will be addressed for growth throughout the 2015-1016 school year:***

1. ***Communication (Student, Parent/Community, Teacher)***
2. ***College & Career Readiness***
3. ***Professional Learning Community Work***

***August, 2015***

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| ***College & Career Readiness*** | **M** | | **T** | **W** | **T** | **F** | | ***PLC Work*** |
|  | 3  District Leadership Retreat 8:00 | | 4  District Leadership Retreat 8:00  Principal mtg 4:00 | 5  Registration 10-12 12:00-6:00 | 6  Registration  Freshman Orient. | 7  District PD Certified Staff  Deadline for Sept ACT  PBIS Meeting | |  |
| * HHS COMPASS Summer Intersession: Approximately 70 incoming seniors were invited / encouraged to participate in college readiness classes offered at HHS. Each session is four days. Students will receive remediation in any area that they did not meet the benchmark on the ACT. | * PLC expectations for the 2015-16 school year will be released during the HHS Faculty Retreat |
|  | 10  District PD Certified Staff  HHS PD non-negotiable training | | 11  New Teacher Training | 12 | 13  HHS Faculty Retreat | 14  HHS Faculty Retreat | |  |
| * Junior / Senior Transcript Audit: All junior and senior transcripts will be pulled to ensure that students are enrolled in classes for their career pathway. This audit will be completed by M. Kem & D. Stalker. | * Start Guided PLC meetings in the library conference room. |
|  | 17  Teacher Opening Day  Chamber Breakfast 8:30am | | 18  First Day of Students | 19 | 20  Leadership Team Meeting 7:00 am  PD POWER HOUR  (ELEOT) | 21  Dept meeting during planning  IBC Meeting | |  |
| * Updated CCR Listing for Class of 2016: The updated CCR listing for the Class of 2016 will be updated. Students that are not CCR will be flagged and a plan will be developed to help those individuals. | * Post Learning Maps on back of all doors before September 30th. |
|  | 24 | | 25  Social Media Presentation to English Classes  Admin team meeting | 26  PLC Meeting during planning  PBIS Meeting 3:30pm | 27  Leadership Meeting 7:00  Suicide Prevention Training 5th Per.  AP Conversations / Contracts | 28  HHS Customer Service visit  Dept meeting - planning  New Teacher Mentor Breakfast  TPGES Self Reflections Due | |  |
| * Create Class of 2016 CCR power point to display in the cafeteria (before students arrive on August 18th). Update bulletin boards around the building so that everyone speaks the language of CCR. |  |
|  | 31  Suicide Prevention Training for All Students 5th Period | |  |  |  |  | |  |
| * HHS CCR Pathway Posters * CCR Audit for Math and Reading Classes * Algebra 3 Audit for CCR Math Benchmark |  |
| ***Student Communication*** | ***Parent/Community Communication*** | | | | | | | ***Teacher Communication*** |
| * Advanced Placement Class Conversations about grading scale / expectations. Contracts due back to Ms. Kem by Friday, August 28th. * First Days Power Point about School-wide Expectations and Common Area Expectations. * Admin Team to each English class to review Code of Conduct and School-wide Expectations * New Student Orientation August 6th | * All teachers will gain access to their Teacher Website. Teachers will use a checklist to create / update their webpages. All webpages should be updated by September 30th. Teachers should update webpages monthly. The administrative team will monitor the updates. * WHOP Radio Weekly Interview begins on Thursday, August 13th. * Distribution of Code of Conduct * New electronic marquee installed * New Student Orientation August 6th | | | | | | | * TPGES Self Reflections will be completed by August 30th (pages 14-15 in CEP). * Set up a Remind text messaging service for all faculty and staff. * Notify certified employees that are in their Summative Evaluation Year (first 30 days). * PD Power Hour to discuss new ELEOT walk-through document. * PGES Self-Reflections are due by September 1st. |
| **Department Meetings** | * First Department Meetings Held on Friday, August 28th. * Department Meetings weekly during planning period on Fridays. | | | | | | | |
| **Teacher Leadership Meetings** | * First Leadership Meeting Held on Thursday, August 27th. * Leadership Meetings Weekly Thursday mornings at 7:00 a.m. | | | | | | | |
| **Other Meetings** | Orientation, HHS Retreat, Opening Day, PBIS Team Meeting, SBDM Meeting, Monthly Faculty Meeting, Weekly Administrative Team Meetings | | | | | | | |
| **Pluses:** | | **Deltas:** | | | | | **Next Steps:** | |
| * CCR Data thru August (53 Srs. College Ready, 4 Srs. Career Ready, 16 Srs. College & Career Ready, 48 Srs. 1 Benchmark Away from College Ready, 39 Srs. 2 Benchmarks Away) * Sr./Jr. Transcript Audit in Progress * All Student Communication met. * All Parent/Community Communication met. * All teacher Communication met. * All PLC expectations met. | | * CCR Power Point for display in cafeteria not completed. * HHS Career Pathway Posters not Completed * CCR Bulletin Boards?? * Transcript Audit Incomplete * ELEOT Observations / Google Doc not Completed | | | | | * Complete CCR Power Point and display in cafeteria * Create HHS Career Pathway Posters * Update CCR Bulletin Boards * Complete Transcript Audit * Administrative Meeting Template * Webpage Scheduled for Faculty Meeting * Continue to Highlight Teacher | |

***September, 2015***

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| ***College & Career Readiness*** | **M** | | **T** | **W** | **T** | **F** | | ***PLC Work*** |
|  |  | | 1  Adm. Team Meeting | 2  PLC Meetings during planning  Senior CCR Individual Conferences | 3  Leadership Team meeting 7:00 am  ALICE Training - Safety Procedures  Senior CCR Individual Conferences | 4  Dept meeting during planning  Senior CCR Individual Conferences | |  |
| * Complete transcript audit for seniors; start transcript audit for juniors | * GradeCam Training for Step 4 in PLC Process - Analyzing Data; Purchase Document Cameras |
|  | 7  Holiday | | 8  Princ mtg 4:30  Adm Team Meeting  Student Log-on to Computer & Email via Math Class  COMPASS TESTING | 9  PLC Meeting During Planning  Student Log-on to Computer & Email via Math Class  Dog Search of Building (K Stevenson) | 10  Leadership Team meeting 7:00 am  Student Log-on to Computer & Email via Math Class  Underclassmen Pictures  COMPASS TESTING | 11  Department meeting during planning  Student Log-on to Computer & Email via Math Class | |  |
| * Begin COMPASS testing - only students one point away | * Continue Guided PLC Process in library conference room |
|  | 14  SBDM & Faculty Meeting  DISCOVERY ED TESTING | | 15  Student Computer Log-on & Email Deadline  AP Academy at  CCDB 8-11 and 12-3  Admin Team Meeting  PPGES Self-Reflection | 16  PLC meeting during planning  Devin Hargrove visit  Senior College Fair 1 - 3pm Gym | 17  Leadership Team meeting 7:00 am  PD POWER HOUR | 18  Department meeting during planning  Deadline for Oct ACT IBC meeting | |  |
| * Register students for the Oct.24th nation-wide ACT; Deadline Sept. 14th | * Register EOC Tested Area Teachers on the New Quality Core / Vantage Website |
|  | 21  DISCOVERY ED TESTING | | 22  Adm Team Meeting  Voluntary Benefits Meeting for All Staff 3:30pm in Cafeteria | 23  PLC meeting during planning | 24  Curriculum Leadership  8:30-12  Leadership Team 7:00 am  Jeffers Bend Trip | 25  Department meeting during planning  New Teacher Mentor Breakfast | |  |
| * Pull 3rd & 4th year JROTC Students to register for October 20th ASVAB; create intervention for those students | * Learning Maps must be posted on the back of all doors by Sept. 30th |
|  | 28  DISCOVERY ED WINDOW | | 29  Adm Team Meeting | 30  PLC Meeting during planning  PBIS Meeting 3:30  Collaborate for PGP Approval  Learning Maps in All Classrooms |  |  | |  |
| * Update Cafeteria Power Point and Student Display |  |
| ***Student Communication*** | ***Parent/Community Communication*** | | | | | | | ***Teacher Communication*** |
| * Infinite Campus and Email Sign-in per the district by September 15th - to be completed in math classes * Set-up Remind account for HCC and MSU seniors | * Open House Plan using Title 1 Parent Incentives * Devise a plan to share Discovery Ed Scores with parents (via progress reports) | | | | | | | * Peer Mini-Observations for TPGES will take place this month. * Discovery Ed Testing Window open this month. Ms. Wooten will be sending out dates. Please plan accordingly. * ELEOT Observations and Feedback Discussions with Admin Team |
| **Department Meetings** | * Discuss requirements of the PGP | | | | | | | |
| **Teacher Leadership Meetings** |  | | | | | | | |
| **Other Meetings** | * PD Power Hour - GradeCam with Mr. P from HMS; Collaborative Teaching Meeting | | | | | | | |
| **Pluses:** | | **Deltas:** | | | | | **Next Steps:** | |
| * Sr. Transcript audits completed * Compass Testing Started and 5 new College Ready students and 10 Compass Tests passed * JROTC students registered for ASVAB to be taken next month * ACT registration of Srs. completed for October ACT test. * Cafeteria CCR wall updated with PP updated as well. * Current CCR numbers are 23 both College & Career Ready, 51 College Ready and 4 Career Ready. 2016 CCR Goal is 220 pts. 89.5 points earned through September 30th. 31% of Seniors are CCR, Goal is 70%. * IC email sign in complete by Sept. 15th * Remind account setup for HCC and MSU dual credit students * Teachers completed Self Assessments * Teachers have a Deadline to complete PGP by October 15th. Some teachers have completed PGP * Gradecam training during PD Hour * ELEOT Observations Completed during September exceeds 50 walk-throughs. Communicate data with teachers * Provide teachers with Peer Observation List and select Peer Observers * High Impact Instruction Learning Maps are being used in most classes. * Co-Teaching PD | | * Open House Plan to use Title I Parent Incentives * Plan to share Discovery ED scores on Report Cards * Document Cameras not purchased for Gradecam * PLC process in Library | | | | | * Open House Plan * Discovery ED Score Reports * Purchase Document Cameras * Change PLC protocol * Continue Walk-throughs and communicate data with teachers. * Teachers select Peer Observers * Continue to use Learning Maps and increase the number of teachers effectively using the maps. | |

***October, 2015***

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| ***College & Career Readiness*** | **M** | | **T** | **W** | **T** | **F** | | ***PLC Work*** |
|  |  | |  |  | 1  Leadership Team Meeting  Fincance meeting | 2  Dept meeting during planning | |  |
|  |  |
|  | 5  DISCOVERY ED  WINDOW | | 6  ASVAB Intervention w/ Haas  Adm Team Meeting  ON-Demand Learning Check (Situational) | 7  HHS Instructional Round 8-11:30  PLC during planning | 8  Leadership Team 7:00 am  The BIG READ TKAM Viewing  ASVAB Intervention w/ Haas | 9  Growth Day  ALICE / Safety Procedures | |  |
|  |  |
|  | 12  SBDM meeting  Faculty Meeting | | 13  Princ mtg 4:30  Adm Team Meeting  ASVAB Intervention w/ Haas  COMPASS TESTING | 14  PLC during planning  CCHS Inst Round  PSAT | 15  Leadership Team Meeting 7:00 am  ASVAB Intervention w/ Haas  Teacher PGP's due to Admin Team  COMPASS TESTING | 16  Dept Meeting during planning  IBC Meeting  College 101 Day for Seniors | |  |
| * First CCR Trip for Seniors that have met the College and/or Career Readiness Benchmarks. |  |
|  | 19  On-Demand Feedback | | 20  ASVAB  Adm Team Meeting  On-Demand Feedback  PD Power Hour (ILP) | 21  PLC - planning  On-Demand Feedback | 22  Leadership Team Meeting 7:00 am  On-Demand Feedback | 23  Dept meeting during planning  ILP Monitoring Check  On-Demand Feedback | |  |
|  |  |
|  | 26 | | 27  CCR TRIP for Seniors to CWF  Admin Team Meeting  FFA Convention -trip | 28  PLC meeting during planning  Devin Hargrove visit | 29  Leadership Team  Meeting 7:00 am  UK Trip with Latham | 30  Department meeting during planning  Bus Evacs 1st period  PGP Due to District  New Teacher Mentor Breakfast | |  |
|  |  |
| ***Student Communication*** | ***Parent/Community Communication*** | | | | | | | ***Teacher Communication*** |
|  |  | | | | | | | * Peer Mini-Observations for TPGES should take place this month. |
| **Department Meetings** |  | | | | | | | |
| **Teacher Leadership Meetings** |  | | | | | | | |
| **Other Meetings** | * Collaborative Teaching Fidelity Observations | | | | | | | |
| **Pluses:** | | **Deltas:** | | | | | **Next Steps:** | |
| * 88 Seniors eligible for CCR trip as of 10/30 to Christian Way Farms. Trip rescheduled due to weather for first week in November. * Compass Testing given to 36 students and 19 out of 46 tests passed (7 Eng, 6 Math, 6 Reading) * On-Demand Learning Check Completed with Feedback * ASVAB Test Given 18 Srs. met benchmark on ASVAB as of October 2015. * Collaborative Teaching Observations by Carla Mangels on all collaborative teams with feedback meetings including Mangels, Higgins and co-teaching team. * PGP's completed by all Certified Staff. * PD Power Hour on ILP's * College Trips to MSU and UK with a group of Srs. | | * Approval of all PGP's not completed by end of October. Some revisions are still necessary. * Peer Observations for TPGES must be scheduled and completed prior to December 10th. | | | | | * ASVAB Test given again in November * CCR Trip rescheduled in November * Continue to monitor Co-Teaching teams * Approve all PGP's in November. * Assure that all peer observers are assigned to teachers needing peer observations. | |

***November, 2015***

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| ***College & Career Readiness*** | **M** | | **T** | **W** | **T** | **F** | | ***PLC Work*** |
|  | 2  Election Day | | 3  Growth Day | 4  Adm meeting 7:00  PLC during planning  CCR college trip - Tyson  Finish On-Demand Feedback | 5  Gateway Inst round  8-11:30  Leadership team 7:00 am  Finance meeting  Parent/Teacher conf - appt only  CCR college trip- Tyson | 6  Dept meeting during planning  CCR college trip - Tyson  College 101 Day | |  |
|  |  |
|  | 9  SBDM  Faculty Meeting | | 10  Princ mtg 7:15 am  Devin Hargrove visit  Adm Team Meeting  COMPASS TESTING | 11  Flex PD  FBLA National Conv | 12  Leadership team 7:00 am  COMPASS TESTING | 13  Dept meeting during planning  Work Keys Intervention | |  |
|  |  |
|  | 16  District EOC Benchmark Testing - English | | 17  AP Acad at CCOBE  8-11 & 12-3  Adm Team Meeting  Blood Drive  Farr Better - senior English classes  FBLA trip  District EOC Benchmark Testing-Algebra II | 18  PLC Meeting during planning  Pembroke Ins. Round  FFA trip  Henderson trip  District EOC Benchmark Testing- Biology  PBIS Meeting 3:30  CTE Scheduling Training in Frankfort (Wooten/Higgins) | 19  Leadership Team 7:00 am  PD POWER HOUR  District EOC Benchmark Testing- U.S. History | 20  Dept meeting during planning  IBC Meeting  FCCLA trip  District EOC Benchmark Testing  New Teacher Mentor Breakfast | |  |
|  |  |
|  | 23  Thanksgiving | | 24  Holiday | 25  No | 26  School | 27  All week | |  |
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|  | 30  Finish EOC Diagnostic Feedback | |  |  |  |  | |  |
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| ***Student Communication*** | ***Parent/Community Communication*** | | | | | | | ***Teacher Communication*** |
| * EOC Diagnostic Feedback - Individual Conferences |  | | | | | | |  |
| **Department Meetings** |  | | | | | | | |
| **Teacher Leadership Meetings** |  | | | | | | | |
| **Other Meetings** |  | | | | | | | |
| **Pluses:** | | **Deltas:** | | | | | **Next Steps:** | |
| * EOC Diagnostic Benchmark Testing * CCR College Trip Make-up * 92 seniors CCR | | * EOC Diagnostic Feedback * Compass Testing | | | | | * Give feedback to students and teachers during first two weeks of December * Give November Compass Tests first week of Decemeber | |

***December, 2015***

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| ***College & Career Readiness*** | **M** | | **T** | **W** | **T** | **F** | | ***PLC Work*** |
|  |  | | 1  Adm Team Meeting | 2  PLC Meeting during planning | 3  Leadership Team Meeting 7:00 am  Finance meeting  OPERATION PREPARATION | 4  Dept Meeting during planning  CSIP Due  College 101 Day for Seniors | |  |
| * All students in CCR Math or Reading Development will take their first (if applicable) COMPASS or KYOTE. \*Note: The KYOTE test can only be taken once a semester. |  |
|  | 7  ACT Practice Test (All Jrs.) | | 8  Princ mtg 4:30  Adm Team Meeting  UK Survey for all Seniors (3rd Year)  COMPASS TESTING | 9  PLC Meeting  PBIS Meeting 3:30  Devin Hargrove visit  Piano Recital  PBIS Meeting | 10  Leadership Team 7:00am  Choir dress rehearsal 12-3  PD POWER HOUR  COMPASS TESTING | 11  Dept Meeting during planning  IBC Meeting  New Teacher Mentor Breakfast  Choir concert 7:00 | |  |
|  |  |
|  | 14  SBDM & Faculty meeting  MATH KYOTE TESTING | | 15  1st & 3rd Period Finals  Adm Team Meeting | 16  4thPeriod Finals  PLC meeting during planning | 17  2nd & 5th Period Finals  Leadership Team meeting 7:00 am | 18  Dept meeting during planning  6th & 7th Period Finals  Band & Choir to PAC all students | |  |
|  |  |
|  | 21  Christmas | | 22  Holiday | 23  No | 24  School | 25  Holiday | |  |
|  |  |
|  | 28  Christmas | | 28  Holiday | 30  No | 31  School |  | |  |
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| ***Student Communication*** | ***Parent/Community Communication*** | | | | | | | ***Teacher Communication*** |
| * EOC Diagnostic Feedback Continues this month |  | | | | | | |  |
| **Department Meetings** |  | | | | | | | |
| **Teacher Leadership Meetings** |  | | | | | | | |
| **Other Meetings** |  | | | | | | | |
| **Pluses:** | | **Deltas:** | | | | | **Next Steps:** | |
| * Compass Testing for All CCR Students * KYOTE Testing for Math CCR Students * Band/Choir Concert @ PAC * CSIP Completed and first Reading by SBDM * EOC Diagnostic Feedback Completed in all Core Content Classes * Practice ACT Feedback to all Juniors | | * Second Reading of CSIP by SBDM not completed by end of December * Work Keys Testing not Completed | | | | | * SBDM Special Called meeting on 1/4/16 for Second Reading of CSIP * Work Keys Testing implemented for January | |

***January, 2016***

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| ***College & Career Readiness*** | **M** | | **T** | **W** | **T** | **F** | | ***PLC Work*** |
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|  | 4 | | 5  Adm Team Meeting | 6  PLC meeting during planning - Grade Book Training w/ Tyson (all teachers)  World Lang. Program Review Meeting | 7  Leadership team meeting 7:00 am  Finance meeting | 8  Dept meeting during planning  Bus Evacs  Deadline for  Feb 6th ACT  KOSSA Lists Provided | |  |
|  |  |
|  | 11  SBDM & Faculty meetings  Sys. 44/Read 180  SRI Window  (1/11-1/22)  IC Training @  Muhlenberg  Higgins/Tyson  Wooten  Work Keys Testing 303 | | 12  Princ mtg 4:30  Adm Team Meeting  COMPASS TESTING | 13  PLC meeting during planning  Deep Dive @ CCHS | 14  Leadership Team meeting 7:00 am  COMPASS TESTING | 15  Dept meeting during planning  KOSSA Verifications Due | |  |
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|  | 18  MLK Holiday | | 19  Adm Team Meeting  Senior CCR Conferences / KOSSA Notice | 20  PLC Meeting during planning  Senior CCR Conferences / KOSSA Notice  Devin Hargrove  Student Voice Survey Waiver Distributed | 21  Leadership Team meeting 7:00 am  PD POWER HOUR | 22  Henderson trip  Dept meeting  During planning  Prevention Coalition Meeting in Library Conference  Senior CCR Conferences / KOSSA Notices  IBC Meeting | |  |
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|  | 25 | | 26  Adm Team Meeting  CLT  KEA Rep during planning per. | 27  PLC meeting - planning  PBIS Meeting 3:30 | 28  Leadership team 7:00 am | 29  Dept meeting - planning  New Teacher Mentor Breakfast | |  |
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| ***Student Communication*** | ***Parent/Community Communication*** | | | | | | | ***Teacher Communication*** |
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| **Department Meetings** |  | | | | | | | |
| **Teacher Leadership Meetings** |  | | | | | | | |
| **Other Meetings** |  | | | | | | | |
| **Pluses:** | | **Deltas:** | | | | | **Next Steps:** | |
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***February, 2016***

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| ***College & Career Readiness*** | **M** | | **T** | **W** | **T** | **F** | | ***PLC Work*** |
|  | 1  AP Registration Conversations  DISCOVERY ED TESTING Window | | 2  Adm Team Meeting | 3  PLC - planning | 4  Leadership Team 7:00 am  Finance meeting | 5  Dept mtg - planning | |  |
| * Tentative KOSSA Testing Window Feb. 1st - 20th * Delaney Algebra 3 Students Compass Test (14 Students) * Work Keys Testing for Sr. Students not reaching any benchmarks as of 2/1, but can become Career Ready | * EOC Monitoring Sheets completed with Common Assessments through January |
|  | 8  SBDM/Faculty  meetings  DISCOVERY ED TESTING Window | | 9  Princ mtg 4:30  Adm Team Meeting  Student Voice Surveys  COMPASS TESTING  Sci. Content Academy @ CCHS (Hicks) 4:00 p.m.  Odyssesyware Training in Nashville (k.Reed) | 10  PLC - planning  Student Voice Surveys | 11  Leadership 7:00 am  Student Voice Surveys  COMPASS TESTING | 12  Student Voice Surveys  College 101 Day for Seniors | |  |
| * Compass Testing for CCR students not taking Compass as of Feb. 1 * Compass Testing in English and Reading for Srs. in Russell and Patterson * ASVAB Testing | * PD Power Hour (Feb. 18th) * Guided Questions/Learning Map Follow Up * Ruby Payne Actions 5-7 * PLC/Administrator Meeting to discuss Summative Assessment Data and strategies for instruction based on data |
|  | 15  Flex PD  DISCOVERY ED TESTING Window | | 16  AP Academy  8-11&12-3  Adm Team Meeting  ASVAB - 303 Lab; Only students that have never tested  Student Voice Surveys | 17  PLC - planning  Devin Hargrove  Student Voice Surveys | 18  Leadership 7:00  PD POWER HOUR  Student Voice Surveys  Junior ACT Luncheon | 19  Dept meeting - planning  IBC Meeting  Student Voice Surveys  Junior ACT Luncheon | |  |
| * CCR Awards Day (Movies) | * Instruction for use of One Drive * Guided Question/Learning Map Check (February 18th) |
|  | 22  ACT Blitz  DISCOVERY ED TESTING Window | | 23  ACT Blitz  Adm Team Meeting  Reality Store  Work Keys Informational Conferences | 24  ACT Blitz  PLC - planning  PBIS meeting | 25  ACT Blitz  Leadership 7:00  Work Keys Informational Conferences | 26  ACT Blitz  Dept mtg - planning  New Teacher Mentor Breakfast | |  |
|  | * Faculty Meeting (February 8th) |
|  | 29  ACT Blitz  Work Keys Testing All Week  DISCOVERY ED TESTING Window | |  |  |  |  | |  |
|  |  |
| ***Student Communication*** | ***Parent/Community Communication*** | | | | | | | ***Teacher Communication*** |
| * Student Voice Surveys * Math Camp Orientation * Work Keys Informational Conferences * ACT Blitz * Junior ACT Luncheon | * Math Camp Orientation * SBDM Meeting * Bi-weekly Radio Show | | | | | | | * PGES Observations * Weekly ELEOT walk throughs * Faculty Meeting |
| **Department Meetings** | * Every Friday of the month during planning period | | | | | | | |
| **Teacher Leadership Meetings** | * Every Thursday of the month at 7:00 a.m. | | | | | | | |
| **Other Meetings** | * PLC’s every Wednesday of the month during planning period * SBDM Meeting (2nd Monday of month) * Finance Committee Meeting (First Thursday of month) * PBIS Committee Meeting (Last Wednesday of the month) * Faculty Meeting (2nd Monday of the month) | | | | | | | |
| **Pluses:** | | **Deltas:** | | | | | **Next Steps:** | |
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***March, 2016***

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| ***College & Career Readiness*** | **M** | | **T** | **W** | **T** | **F** | | ***PLC Work*** |
|  |  | | 1  Act test - juniors  Adm Team Meeting  S.S. Content Academy @ CCHS (Riley) 4:00 p.m. | 2  PLC - planning | 3  Leadership mtg 7:00  2nd CCR Rewards Trip | 4  Dept mtg - planning  ILP Monitoring Check  AP Money Due  Deadline for April 9th ACT | |  |
|  |  |
|  | 7  Faculty Meeting  KOSSA Window | | 8  Princ mtg 4:30  Adm Team Meeting  KOSSA Window  COMPASS TESTING | 9  PLC - planning  PBIS Meeting 3:30  KOSSA Window | 10  Leadership – 7:00  On-Demand Learning Check - Passage-based KOSSA Window  COMPASS TESTING | 11  Dept mtg - planning  KOSSA Window | |  |
|  |  |
|  | 14  Data Analysis of EOC Diagnostic Results  KOSSA Window | | 15  Adm Team Meeting  KOSSA WIndow | 16  PLC mtg - planning  Devin Hargrove  KOSSA Window | 17  Leadership – 7:00  KOSSA Window    PD POWER HOUR | 18  Dept mtg - planning  IBC Meeting  On-Demand Seminars  KOSSA WIndow  New Teacher Mentor Breakfast | |  |
|  |  |
|  | 21  District EOC Benchmark  On-Demand Seminars | | 22  Adm Team Meeting  District EOC Benchmark Testing  On-Demand Seminars | 23  PLC mtg - planning  District EOC Benchmark Testing  On-Demand Seminars | 24  Leadership – 7:00  District EOC Benchmark Testing | 25  FLEX PD | |  |
|  |  |
|  | 28  SPRING BREAK  NO SCHOOL | | 29  NO SCHOOL | 30  NO SCHOOL | 31  NO SCHOOL |  | |  |
|  |  |
| ***Student Communication*** | ***Parent/Community Communication*** | | | | | | | ***Teacher Communication*** |
|  |  | | | | | | | * Student Voice Surveys will be administered this month. |
| **Department Meetings** |  | | | | | | | |
| **Teacher Leadership Meetings** |  | | | | | | | |
| **Other Meetings** |  | | | | | | | |
| **Pluses:** | | **Deltas:** | | | | | **Next Steps:** | |
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***April, 2016***

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| ***College & Career Readiness*** | **M** | | **T** | **W** | **T** | **F** | | ***PLC Work*** |
|  |  | |  |  |  | 1  NO SCHOOL | |  |
| * Administer the KYOTE test for the second semester. Students can only take this test once a semester. All students that have not yet met the College Readiness Benchmarks will be given the opportunity to take this assessment. |  |
|  | 4  Feedback on EOC Diagnostic Results  Discovery Ed Testing Window for Non-EOC Areas | | 5  Feedback on EOC Diagnostic Results  Adm Team Meeting  S.S. Content Academy @ CCHS (Riley) 4:00 p.m. | 6  Feedback on EOC Diagnostic Results  PLC - planning | 7  Feedback on EOC Diagnostic Results  Leadership 7:00 | 8  Feedback on EOC Diagnostic Results  Dept mtg - planning | |  |
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|  | 11  SBDM/Faculty  Meetings  Feedback on On-Demand Learning Check  Discovery Ed Testing Window for Non-EOC Areas | | 12  Princ mtg 4:30  Adm Team Meeting  Feedback on On-Demand Learning Check  Work Keys Informational Conferences  COMPASS TESTING | 13  PLC - planning  Feedback on On-Demand Learning Check | 14  Leadership 7:00  Feedback on On-Demand Learning Check  Work Keys Informational Conferences  Sci. Content Academy @ CCHS (Hicks) 4:00 p.m.  COMPASS TESTING | 15  Dept mtg - planning  Feedback on On-Demand Learning Check  TPGES Final Self Reflections due | |  |
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|  | 18  Conference with Seniors that are not CCR | | 19  AP Academy  8-11& 12-3  Adm Team Meeting  Work Keys Testing | 20  PLC - planning  Work Keys Testing | 21  Leadership 7:00  PD POWER HOUR | 22  Dept mtg - planning  IBC Meeting  College 101 Day for Senior  Ft. Campbell "Day in the Life of a Solider" | |  |
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|  | 25  KYOTE TESTING | | 26  Adm Team Meeting  KYOTE TESTING COMPASS TESTING | 27  PLC - planning  Devin Hargrove  PBIS Meeting 3:30  KYOTE TESTING | 28  Leadership 7:00  KYOTE TESTING | 29  Dept mtg - planning  New Teacher Mentor Breakfast  KYOTE TESTING | |  |
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| ***Student Communication*** | ***Parent/Community Communication*** | | | | | | | ***Teacher Communication*** |
| * Students will receive feedback on the EOC Diagnostic results from the March learning checks. * Students will receive feedback on the EOC Diagnostic results from the March learning check. |  | | | | | | | * All full observations pre- and post- conferences / summative observations to be complete by April 15th. |
| **Department Meetings** |  | | | | | | | |
| **Teacher Leadership Meetings** |  | | | | | | | |
| **Other Meetings** |  | | | | | | | |
| **Pluses:** | | **Deltas:** | | | | | **Next Steps:** | |
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***May, 2016***

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| ***College & Career Readiness*** | **M** | | **T** | **W** | **T** | **F** | | ***PLC Work*** |
|  | 2  AP Chemistry - 8am  AP Psychology - 12pm | | 3  Adm Team Meeting | 4  AP Language - 8am  PLC mtg - planning | 5  AP Calculus - 8am  Leadership – 7:00 | 6  AP US History - 8am  AP European - 12pm  Dept mtg - planning  Deadline for  June 11th ACT | |  |
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|  | 9  AP Biology- 8am  SBDM/Faculty  Meetings  Tentative EOC & On-demand Testing Window Opens | | 10  AP Gov't - 8am  Princ mtg 4:30  Adm Team Meeting  COMPASS TESTING | 11  AP Literature - 8am  PLC mtg - planning | 12  AP Stats - 12pm  Leadership – 7:00  COMPASS TESTING | 13  Dept mtg - planning | |  |
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|  | 16  Senior Finals | | 17  Senior Finals  Adm Team Meeting  COMPASS TESTING | 18  PLC mtg - planning  PBIS Meeting 3:30 | 19  Leadership – 7:00  COMPASS TESTING | 20  Dept mtg - planning  IBC Meeting  New Teacher Mentor Breakfast | |  |
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|  | 23  Spanish, Math Finals | | 24  English, Ag, Heath, FCS Finals  Adm Team Meeting  COMPASS TESTING | 25  Science, Business Finals | 26  Last Day of School for Students  Social Studies, A&H Finals  COMPASS TESTING | 27  Closing Day | |  |
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| ***Student Communication*** | ***Parent/Community Communication*** | | | | | | | ***Teacher Communication*** |
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| **Department Meetings** |  | | | | | | | |
| **Teacher Leadership Meetings** |  | | | | | | | |
| **Other Meetings** |  | | | | | | | |
| **Pluses:** | | **Deltas:** | | | | | **Next Steps:** | |
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***June, 2016***

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| ***College & Career Readiness*** | **M** | | **T** | **W** | **T** | **F** | | ***PLC Work*** |
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| ***Student Communication*** | ***Parent/Community Communication*** | | | | | | | ***Teacher Communication*** |
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| **Department Meetings** |  | | | | | | | |
| **Teacher Leadership Meetings** |  | | | | | | | |
| **Other Meetings** |  | | | | | | | |
| **Pluses:** | | **Deltas:** | | | | | **Next Steps:** | |
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