**HEARTLAND ELEMENTARY**

**SITE BASED DECISION MAKING**

**COUNCIL MEETING**

**December 8, 2015**

**OPERATING BUSINESS**

**Call to Order**

Our meeting was called to order by Emily Campbell at 5:05 pm. Those present were Emily Campbell, Tammy Riggs, Bethany Inman, Shannon Weber, Ellen Raifsnider and Amy VanZant.

**Agenda**

After the Council reviewed the Agenda, Bethany Inman made a motion to accept the agendas revised. Tammy Riggs seconded the motion. Consensus was reached by the Council.

**August Minutes**

Minutes were reviewed for the November meeting. A motion was made by Ellen Raifsnider and a second by Shannon Weber to accept the minutes. Consensus was reached by the Council.

**Public Comment**

None in attendance

**Good News Report**

* Mrs. Inman a finalist of the WHAS Teacher Excel
* 8 student poster winners
* Watch D.O.G.S program still successful
* Preliminary safety audit looked good with a few recommendations
* Perfect fire inspection
* WIZ kids placed 2nd
* Hour of code. Six stations and EC3 students are helping out

**STUDENT ACHIEVEMENT**

* MAP testing
* Learning check assessments starts with Reading on December 9th and Math on December 10th. A Scantron machine was purchased to help grade the test. Mrs. Campbell is over Math and Mrs. Goodman is over Reading.

**PLANNING**

Approve the PD plan for next school year during January Site Base meeting. Extended funds for tutoring have been doubled.

**BUDGET REPORT**

**Per Pupil Allocation/Local Budget**

The local budget report, per pupil budget report was reviewed by the council. Tammy Riggs made a motion to accept the budget as written with a motion by Bethany Inman to second this. Consensus was reached by the Council.

**NEW BUSINESS**

The accident report for November was reviewed. No actions needed to be taken.

**OLD BUSINESS**

The 2015-2016 Writing Policy revision was reviewed. Ellen Raifsnider made a motion to accept as written with a motion by Shannon Weber to second this. Consensus was reached by the Council.

**EXECUTIVE SESSION**

The Council went into Executive Session at 6:20 pm to discuss personnel. The Council came out of Executive Session at 6:25 pm. Position needing to be filled is a second shift custodian. There are two people who have applied for this position as of today.

**ANNOUNCEMENTS**

* One Council member still needs to complete the finger printing process.
* December **11th** is the staff Christmas dinner, **15th** is Preschool Christmas program, **16th** is the 4th grade Family Feast, **17th** is K-2 Christmas program and **21st through January 1st** is Christmas Break.

**AGENDA**

The next meeting will be January 12 @ 5:00 pm. With no further items on the agenda, Bethany Inman made a motion to adjourn the meeting with a second by Tammy Riggs. The meeting was adjourned at 6:28 pm with consensus reached by the Council.

Respectfully submitted,

Jennifer Wilcox, Office Manager

Heartland Elementary