

Board of Education Special Meeting
January 19, 2016 6:00 PM
Professional Development Center
631 North Green Street
Henderson, KY 42420

Attendance Taken at 6:00 PM:

Present Board Members:

Mrs. Lisa Baird
Mrs. Jennifer Keach
Mr. Bradley Staton
Dr. Sally Sugg
Mrs. Tracey Williams

I. Welcome & Call Meeting to Order

I.A. Moment of Silence & Pledge of Allegiance

Discussion:

After a moment of silence, Mr. Brad Staton led the Pledge of Allegiance.

II. Board Organizational Meeting

II.A. Election of Secretary

Rationale:

Election of Secretary for the sole purpose of clarifying the term.

Order #120 - Motion Passed: A motion was made to elect Mrs. Marganna Stanley, Superintendent, as Secretary of the Henderson County Board of Education, for a period of one (1) year ending January 2017 in order to align the terms of the Board Chair and Secretary passed with a motion by Mrs. Lisa Baird and a second by Mr. Bradley Staton.

5 Yeas - 0 Nays.

Mrs. Lisa Baird	Yes
Mrs. Jennifer Keach	Yes
Mr. Bradley Staton	Yes
Dr. Sally Sugg	Yes
Mrs. Tracey Williams	Yes

Discussion:

Dr. Sally Sugg brought up the fact that the Board does not have a contract with the current Board Attorney. Dr. Sugg moved that the Board should put out a Request For Proposals (RFP) for Board legal services to make it more business-like and more black and white.

Order #121 - Motion Passed: A motion was made to submit a Request For Proposals (RFP) for Board legal services passed with a motion by Dr. Sally Sugg and a second by Mrs. Jennifer Keach.

4 Yeas - 1 Nays.

Mrs. Lisa Baird	No
Mrs. Jennifer Keach	Yes
Mr. Bradley Staton	Yes
Dr. Sally Sugg	Yes
Mrs. Tracey Williams	Yes

Discussion:

Mrs. Lisa Baird stated that the reason the Board does not have a contract with the Board Attorney is because if there are certain legal issues that the attorney or attorney's law firm is involved in something else, that could be a conflict of interest and when there is a contract, you have to break that contract. On the other hand, if the law firm has an issue with something that the Board is doing, they need to be able to stop that relationship. Mrs. Tracey Williams did not think there was going to be a second until after she heard what Mrs. Baird had to say on the matter and was going to oppose it, but was unable to. Mrs. Williams stated that it caught her off guard. Mrs. Baird agreed. Mrs. Baird stated that the motion was just to look into it. Dr. Sugg stated that that was not what she said. She stated that she moved that the Board put out an RFP for legal services. Mrs. Marganna Stanley asked for clarification on what exactly the Board wanted in the RFP for the professional service. Mrs. Baird stated that a Request for Proposal is not a request verbatim and the Board does not have to take the lowest price. Ms. Cindy Cloutier confirmed that that is correct. Mrs. Baird stated that this is for professional services and the Board will go with what is best for the Board and not the lowest price. Dr. Sally Sugg stated that she could amend the current motion stating that the Board could use the current Board Attorney on a month to month basis until the Board is happy with it. Dr. Sugg stated that it is not an emergency, but is something that the Board needs to straighten up legally. Mrs. Stanley stated that the Board should know what is paid currently per hour as it is reported in the treasurer's report every month what is paid. Dr. Sugg stated that is why she is asking because in the paid warrants it is a total amount and the Board has never seen any invoices. Mrs. Stanley stated that when previously asked, she did share with the Board per hour what the board attorney charges. Mrs. Tracey Williams asked if this discussion falls under the category of Election of Secretary when the Board elected Mrs. Stanley or what part of the agenda does it fall under. Dr. Sugg stated that it falls under the Organizational Meeting and after the Board elected Mrs. Stanley, she made a motion. Dr. Sugg stated that she believes, as a Board Member, she can make a motion any time during the meeting and felt like that was an appropriate time. Mrs. Baird stated that this is just a service Mrs. Elizabeth Bird provides and is not a member of the Board. Dr. Sugg stated that she could bring it up again under New Business. Mrs. Baird stated that she would rather not.

Order #122 - Motion Passed: A motion was made that the RFP would include the scope of work and also a fee per hour and also would direct the Superintendent to give the Board a three (3) year running list of the invoices that we have been given as a Board for legal services by our Board Attorney or any other attorneys that may have worked for us with their fees so that we can make some comparisons and look at what we are spending and to see if there are any other Henderson firms that would like to apply. Dr. Sally Sugg amended her motion to use the current Board Attorney on a month to month basis until the Board gets it cleared up passed with a motion by Dr. Sally Sugg and a second by Mrs. Jennifer Keach.

3 Yeas - 2 Nays.

Mrs. Lisa Baird	No
Mrs. Jennifer Keach	Yes
Mr. Bradley Staton	Yes
Dr. Sally Sugg	Yes
Mrs. Tracey Williams	No

II.B. Approval of 2016 Regular Board Meeting Dates and Proposed Work Session Dates

Discussion:

Mrs. Jennifer Keach suggested that the Board go ahead and establish the Work Session dates since they are only listed through June. Mrs. Marganna Stanley stated that initially the dates were scheduled only 6 months at a time, but traditionally the dates fall on the first Monday of each month.

Order #123 - Motion Passed: A motion to approve the 2016 Regular Board Meeting dates and proposed Work Session dates and establishing Work Session dates past June (July 11, August 1, September 12, October 3, November 7, December 5) passed with a motion by Mr. Bradley Staton and a second by Mrs. Lisa Baird.

5 Yeas - 0 Nays.

Mrs. Lisa Baird	Yes
Mrs. Jennifer Keach	Yes
Mr. Bradley Staton	Yes
Dr. Sally Sugg	Yes
Mrs. Tracey Williams	Yes

III. Students & Staff Recognition

III.A. HCS Spelling Bee Winner and Runner-Up

Rationale:

Henderson County Spelling Bee

Winner: Bella Shelton (6th Grade - North Middle School)
Runner-Up: Hunter Hayden (7th Grade - North Middle School)

III.B. Judges Scholars

Rationale:

Judges Scholars for January

Abigail Salisbury - South Middle School, 6th Grade

Luke Payne - North Middle School, 7th Grade

Steven Thomas - Central Academy, 12th Grade

III.C. South Middle School Regional Lego Robotic Competition Participants

Rationale:

South Middle School Regional Lego Robotic Competition Participants
Champions of the Kentucky Teams - Advanced to State:

Jordon Muller
John Pat Phillips
Tamara Joy
Rebekah Brown
Ian Young

Coaches: Ed Fruehwald and Brian Joy

III.D. HCHS Academic Team

Rationale:

HCHS Academic Team

First Place at the Pennyryle Academic Association Quick Recall Tournament (December 19)

Will Hardy
Isaac Oettle
Austin Meredith
Zachary Beickman
Cole Privette

DJ Banks
Harrison Jenkins
Riley Lovell
Alex Chandler
Kamryn Bridges

*Isaac Oettle also made all-tournament team
Brian Sullivan, Coach

III.E. School Board Recognition Month

Rationale:

In appreciation to
Mrs. Lisa Baird, Chair

Mrs. Jennifer Keach, Vice-Chair
Mr. Bradley Staton
Dr. Sally Sugg
Mrs. Tracey Williams
for
Service and Dedication to
Henderson County Schools

Discussion:

Jefferson Elementary School Principal, Crissy Sandefur, Jennifer Ciecorka and some leaders from the 4th and 5th grade Lighthouse Team thanked the Board for their service and presented the Board with a gift as a token of their appreciation

Mrs. Stanley did a shout out to a group of Henderson County High School teachers that participated in the Rotary Trivia Night for winning in a sudden death match and for participating in community events.

IV. Approve Minutes from Prior Meetings

Order #124 - Motion Passed: A motion to approve the Minutes from January 5, 2016 Special Meeting Work Session passed with a motion by Mrs. Jennifer Keach and a second by Dr. Sally Sugg.

5 Yeas - 0 Nays.

Mrs. Lisa Baird	Yes
Mrs. Jennifer Keach	Yes
Mr. Bradley Staton	Yes
Dr. Sally Sugg	Yes
Mrs. Tracey Williams	Yes

V. Committee Reports

Discussion:

Mrs. Lisa Baird requested to include a short report from Jo Swanson's community group with the focus on reading updating what has been done so far. Mrs. Baird also requested a short report from the Technology Committee.

VI. Reports

VI.A. Architect Report

VI.A.1. Spottsville Project

Discussion:

Mrs. Marganna Stanley presented the three elevation options for the new Spottsville Elementary School: Option A, B and C with prices differences, but none that drastically weigh one over the other. Mr. Craig Thomas, who was not in attendance, asked for Board approval for one of the options. Prior to the meeting, Mrs. Stanley stated that she asked the Principal, Mrs. Beth Watson, to poll the students and staff for their input. Both students and staff chose Option A over the other two choices. Mrs. Tracey Williams shared a print of the old Spottsville Elementary that was positioned by the Green River which looks like Option A presented.

Order #125 - Motion Failed: A motion to approve North Elevation - Option A for the new Spottsville Elementary School failed with a motion by Mrs. Tracey Williams and a second by Mrs. Lisa Baird.

2 Yeas - 3 Nays.

Mrs. Lisa Baird	Yes
Mrs. Jennifer Keach	No
Mr. Bradley Staton	No
Dr. Sally Sugg	No
Mrs. Tracey Williams	Yes

Discussion:

Mrs. Jennifer Keach prefers Option A, but is interested in the price breakdown. Mr. Brad Staton stated that, if the cost difference is indeed negligible, plus the feedback from the school is very important, he tends to lean towards Option A, but would like to wait for the next meeting to vote and have the price break down. Mrs. Stanley read from Mr. Thomas' email that there are some differences, but basically the same. Mrs. Stanley stated that Mr. Thomas had requested that a decision be made tonight. Mrs. Stanley also stated that if we wait another 4 weeks, then that will be another 4 weeks before we can put it out to bid and 4 more weeks before starting the project. Dr. Sally Sugg stated Option C is her

preference, but would be prepared to vote tonight. Dr. Sugg stated that the Board should honor those in the Spottsville community and if the Board waits to vote at the next meeting, to put the choices online to get feedback from the community. Mrs. Lisa Baird prefers Option A and because it's the option that students and staff chose, but is not in favor of putting it out to the whole community. Mrs. Baird stated that it is not the job of the community to make every decision and she does not want to prolong this project.

Order #126 - Motion Passed: A motion to approve North Elevation - Option A in honor of those who are involved in the project on a daily basis unless it is over \$10,000.00 passed with a motion by Dr. Sally Sugg and a second by Mrs. Jennifer Keach.

5 Yeas - 0 Nays.

Mrs. Lisa Baird	Yes
Mrs. Jennifer Keach	Yes
Mr. Bradley Staton	Yes
Dr. Sally Sugg	Yes
Mrs. Tracey Williams	Yes

Discussion:

Mrs. Stanley asked the Board if the difference is over \$10,000.00, then could this be on the agenda to be approved at the next meeting which is a work session.

Order #127 - Motion Passed: A motion to put approval of the North Elevation of the Spottsville Elementary School on the agenda of the next Work Session should Option A exceed a \$10,000.00 difference over the other options passed with a motion by Mr. Bradley Staton and a second by Dr. Sally Sugg.

5 Yeas - 0 Nays.

Mrs. Lisa Baird	Yes
Mrs. Jennifer Keach	Yes
Mr. Bradley Staton	Yes
Dr. Sally Sugg	Yes
Mrs. Tracey Williams	Yes

VI.B. HCHS Athletic Report

Discussion:

Mrs. Marganna Stanley submitted the HCHS Athletic Report prepared by Vivian Tomblin, Athletic Director of Henderson County High School.

VI.C. Special Education

Discussion:

Ms. Bonnie Gelke presented the Special Education December 1 Child Count Report.

VI.D. Gifted/Talented

Discussion:

Nicole Newland presented a report on the Gifted and Talented program. Dr. Sally Sugg, a member on the Gifted and Talented Committee, stated that her thoughts after the November meeting that there would be a plan written with the focus on the high school. Dr. Sugg would like to see something in writing soon. Mrs. Jennifer Keach stated that the way the Gifted and Talented Program partners with the community organizations is done very well. Mrs. Lisa Baird brought up the discussions that were made last year with the Gifted Program being one of the focus areas in budget talks and, at that time, the Board asked for them to come back with a plan. With budget talks coming up in March or April, Mrs. Baird asked when the Board expects to see that plan. Mrs. Newland stated that they plan to formulate their recommendations and a plan in February. Mrs. Baird asked the Superintendent to put the plan on the March agenda. Mrs. Stanley stated that, after she consults with the Gifted and Talented Chair, Mrs. Jo Swanson, on the progress of the plan, she will put it on the agenda for March or April.

VI.E. 2016 Child Nutrition Report

Discussion:

Charlotte Baumgartner presented the 2016 Child Nutrition Report. Mrs. Baumgartner will have a report to the Board in May with a CEP recommendation. Mrs. Baumgartner will have a final recommendation in March in regards to raising lunch prices.

VII. Old Business

VII.A. Approve Second Reading of Policies 02.4241 - School Council Policies (SBDM) and 02.441 - Assessment of Student Progress

Discussion:

Mrs. Marganna Stanley presented Policies 02.4241 - School Council Policies (SBDM) and 02.441 - Assessment of Student Progress for a Second Reading.

Order #128 - Motion Passed: A motion to approve second reading of Policies 02.4241 - School Council Policies (SBDM) and 02.441 - Assessment of Student Progress passed with a motion by Mr. Bradley Staton and a second by Mrs. Lisa Baird.

5 Yeas - 0 Nays.

Mrs. Lisa Baird	Yes
Mrs. Jennifer Keach	Yes
Mr. Bradley Staton	Yes
Dr. Sally Sugg	Yes
Mrs. Tracey Williams	Yes

VIII. New Business

VIII.A. First Reading 2015-2016 District Improvement Plan

Discussion:

Mrs. Kim White presented the 2015-2016 District Improvement Plan. Dr. Sally Sugg complimented Mrs. White on the procedure and process on the day that the group actually came in and worked on it. She stated that it was extremely clearly delivered and organized.

Order #129 - Motion Passed: A motion to approve the first reading of the 2015-2016 District Improvement Plan passed with a motion by Dr. Sally Sugg and a second by Mrs. Jennifer Keach.

5 Yeas - 0 Nays.

Mrs. Lisa Baird	Yes
Mrs. Jennifer Keach	Yes
Mr. Bradley Staton	Yes
Dr. Sally Sugg	Yes
Mrs. Tracey Williams	Yes

VIII.B. Use of School Buses for 2016 River Run

Discussion:

Mr. Steve Steiner presented the request for use of Henderson County school buses for the 2016 River Run.

Order #130 - Motion Passed: A motion to approve use of Henderson County school buses for the 2016 River Run passed with a motion by Mrs. Jennifer Keach and a second by Mrs. Lisa Baird.

5 Yeas - 0 Nays.

Mrs. Lisa Baird	Yes
Mrs. Jennifer Keach	Yes
Mr. Bradley Staton	Yes
Dr. Sally Sugg	Yes
Mrs. Tracey Williams	Yes

VIII.C. Consent Agenda

Order #131 - Motion Passed: A motion to approve the Consent Agenda as presented passed with a motion by Mrs. Lisa Baird and a second by Mrs. Tracey Williams.

5 Yeas - 0 Nays.

Mrs. Lisa Baird	Yes
Mrs. Jennifer Keach	Yes
Mr. Bradley Staton	Yes
Dr. Sally Sugg	Yes
Mrs. Tracey Williams	Yes

VIII.C.1. Approve 2016-2017 Non-Resident Contracts

Rationale:

Barren County School District
Daviess County School District
Hopkins County School District
McLean County School District
Owensboro Independent School District
Webster County School District

VIII.C.2. Approve Retiree Resolutions

VIII.C.3. Approve Student Overnight Trip Requests

Rationale:

JROTC to attend the 2016 JROTC Service Championships in Port Clinton, Ohio
February 17-21, 2016

VIII.C.4. Approve School Activity Fund Fundraiser

Rationale:

Bend Gate Elementary PTA to sell Paragon to raise money for new playground equipment
North Middle School Choir to see Omni for funds to support choir performances at the Fine Arts Center and trips

VIII.C.5. Approve Bid Recommendations

Rationale:

Bid Recommendations:

Athletic Equipment Bid #1-16-5-1

Printing Bid #2-16-5-1

IX. Financial

IX.A. 2016-2017 Draft Budget

Order #132 - Motion Passed: A motion to approve the 2016-2017 Draft Budget as presented by Cindy Cloutier passed with a motion by Mrs. Jennifer Keach and a second by Mr. Bradley Staton.

5 Yeas - 0 Nays.

Mrs. Lisa Baird	Yes
Mrs. Jennifer Keach	Yes
Mr. Bradley Staton	Yes
Dr. Sally Sugg	Yes
Mrs. Tracey Williams	Yes

Discussion:

Ms. Cindy Cloutier presented the 2016-2017 Draft Budget. Dr. Sally Sugg asked when the exact date the Tentative Budget is due. Ms. Cloutier stated that the Tentative is due May 30th. Mrs. Jennifer Keach suggested that we have specific work sessions dedicated to the budget. Mrs. Keach stated that Gail was very helpful to the Board last year. Mrs. Lisa Baird stated that a couple of the work sessions that were approved tonight could be dedicated to the budget. Mrs. Marganna Stanley requested that the Board approve the 2016-2017 Draft Budget as presented.

IX.B. Treasurer's Report

Discussion:

Ms. Cindy Cloutier presented the Treasurer's Report for the month ending December, 2015. Mrs. Marganna Stanley recommended approval by the Board of the Treasurer's Report as presented by Cindy Cloutier.

Order #133 - Motion Passed: A motion to approve the Treasurer's Report for the month ending December 2015 passed with a motion by Mrs. Lisa Baird and a second by Mrs. Tracey Williams.

5 Yeas - 0 Nays.

Mrs. Lisa Baird	Yes
Mrs. Jennifer Keach	Yes
Mr. Bradley Staton	Yes
Dr. Sally Sugg	Yes
Mrs. Tracey Williams	Yes

IX.C. Paid Warrant Report

Discussion:

Ms. Cindy Cloutier presented the Paid Warrant Report for payments made between December 22, 2015 and January 19, 2016. Mrs. Marganna Stanley requested approval of the Paid Warrant Report as presented by Cindy Cloutier.

Order #134 - Motion Passed: A motion to approve the Paid Warrant Report for payments made between December 22, 2015 and January 19, 2016 passed with a motion by Mrs. Tracey Williams and a second by Dr. Sally Sugg.

5 Yeas - 0 Nays.

Mrs. Lisa Baird	Yes
Mrs. Jennifer Keach	Yes
Mr. Bradley Staton	Yes
Dr. Sally Sugg	Yes
Mrs. Tracey Williams	Yes

X. Public Participation & Recognition of Guests

Discussion:

Mrs. Lisa Baird recognized HCHS Student Ambassadors that were in attendance: Carrington Mason, Devika Gopan and Caroline Boze

XI. Board Public Statement

Discussion:

At the advice of counsel, the Board has decided to table the public statement for a future date.

XII. Personnel Actions

Discussion:

Personnel actions taken by the Superintendent since the last regular board meeting were reviewed with the Board and are attached to these minutes.

XIII. Executive Session pursuant to KRS 61.810(1)(f) for discussions or hearings which might lead to the appointment, discipline, or dismissal of an individual employee, member, or student

Discussion:

Before going into executive session, Mrs. Jennifer Keach asked to put a uniform report from Ryan Reusch, South Middle School principal, on a future meeting agenda. Mrs. Lisa Baird stated that it will be placed on the February agenda.

Order #135 - Motion Passed: A motion to enter into executive session pursuant to KRS 61.810(1)(f) for discussion or hearings which might lead to the appointment, discipline, or dismissal of an individual employee, member or student at 7:49 p.m. passed with a motion by Mrs. Jennifer Keach and a second by Mrs. Tracey Williams.

5 Yeas - 0 Nays.

Mrs. Lisa Baird	Yes
Mrs. Jennifer Keach	Yes
Mr. Bradley Staton	Yes
Dr. Sally Sugg	Yes
Mrs. Tracey Williams	Yes

Order #136 - Motion Passed: A motion to move out of executive session at 7:58 p.m. passed with a motion by Mrs. Lisa Baird and a second by Mrs. Tracey Williams.

5 Yeas - 0 Nays.

Mrs. Lisa Baird	Yes
Mrs. Jennifer Keach	Yes
Mr. Bradley Staton	Yes
Dr. Sally Sugg	Yes
Mrs. Tracey Williams	Yes

XIV. Adjourn

Order #137 - Motion Passed: There being no further business to come before the Board, a motion to adjourn the meeting at 7:59 p.m. passed with a motion by Mrs. Lisa Baird and a second by Mrs. Tracey Williams.

5 Yeas - 0 Nays.

Mrs. Lisa Baird	Yes
Mrs. Jennifer Keach	Yes
Mr. Bradley Staton	Yes
Dr. Sally Sugg	Yes
Mrs. Tracey Williams	Yes

Lisa Baird, Chairperson

Marganna Stanley, Superintendent