

## Regional School Program

### Budget Information

2016

Total Indirect: \$108,490

8% is a basic rate given by the state, however, the majority of our agencies/groups pay 10% or higher. Many things can be calculated in the in-direct (it is not a specific list or a standardized list but is a way to cover general costs). This is one way that this funding can be viewed:

<b>Services from business department</b> for overall school program (3 business employees and Executive Director) And <b>LEASE for Space</b>	<b>\$29,026</b>	<ul style="list-style-type: none"> <li>All purchasing, receiving, processing payments, managing budgets, requesting reimbursements, Coordinating with School of Record and State funding, W-9s for vendor relations, overseeing program(Ex. Director)</li> <li>Lease(Cost for Space): RSP occupies approximately 75%</li> </ul>
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Audit	\$4000	
HR, Accounts Payable, Bookkeeping(i.e. Insurance, hiring, posting positions, unemployment, contracts, Process of travel reimbursement per Employee)	Salary and Fringe: \$943,309.00 X 8% = <b>\$75,464.32</b>	\$2514 per year/per employee Approx. \$200 month

Other costs not included in the in-direct per budget line items:

Payroll: TIME CARD SCANNER	\$3600	scan machine to clock-in/clock out
Technical Services	\$15,000	IT contract
Mowing	\$7500	
Sanitation	\$4000	
Liability insurance	\$20,000	
Property Insurance	\$13,000	
Bonding Insurance	\$600	
Telephone	\$1800	
Utilities	\$27,000	Time Warner(INTERNET)

*\*There may be other costs associated with the program but this should give a general overview.*

## SUMMARY FROM MEETING:

The NKCES Regional School Programs Advisory Board met with the participating superintendents of the Regional School Programs on December 15<sup>th</sup>, 2015. The meeting was held as the quarterly Advisory Board meeting and also to discuss the future plan and action for the school.

During the meeting on December 15<sup>th</sup>, the Advisory Board and participating superintendents voiced support for the Regional School Programs, and were in agreement that they would like to see the program continue. Additionally, they voiced support that the program continue under the services of the cooperative, and remain in its current location.

The administration of NKCES, Regional School Programs will continue working collaboratively with the Advisory Board, Executive Board, and other stakeholders moving forward in decision making processes for the school.

The Advisory Board and Superintendents did have some thoughts and ideas on how to continue the program, and would like for the administration of NKCES and Regional School Programs to gather more information to make informed decisions. These issues are delineated below:

### **1. Liability of all districts**

Can a separate board be created that would allow Regional School Programs to continue operating under the umbrella of NKCES, while allowing that board to be the governing board, thus removing liability from districts that do not participate in the event of an accident, lawsuit, etc.?

NKCES will speak with an attorney to gather information and guidance on the ability and legalities doing this

### **2. Safety of the Building**

Is the current building safe and what are the major issues facing the building mechanically/structurally?

From all information gathered at the meeting, the school side of the building is structurally sound, and the mechanical issues present are issues that can be repaired/overcome to continue to be functional at a cost that is feasible within the budget of the school. NKCES will continue gathering information to address any and all issues.

### **3. Budget Concerns**

Does NKCES have to pay for services for the school, or are district indirect costs paying for the operational costs of the school?

Regional School Programs operates on its own budget as a program within NKCES. The school pays indirect costs based on the revenue generated, and is projected to be approximately 108,00.00 for the 15-16 school year. The school also pays 67% of all costs associated with operational needs including (technology services, lawn care/snow removal, electricity, gas, cable/internet/telephone, other utilities). The school also pays its own liability and property insurance.