

**RECORD OF BOARD PROCEEDINGS
(MINUTES)**

Fayette County Board of Education Planning Meeting
December 03, 2015

The Fayette County Board of Education met at 701 East Main Street, Lexington, KY 5:30 PM on December 3, 2015 with the following members present:

Attendance Taken at 5:37 PM:

Present Board Members:

Ms. Melissa Bacon
Mr. Douglas Barnett
Mrs. Amanda Ferguson
Mr. Daryl Love

Absent Board Members:

Mr. John Price

Administration Present

Marlene Helm, Acting Senior Director of Academic Services
Myron Thompson, Acting Senior Director of Operations and Support
Shelley Chatfield, Staff Attorney
Darryl Thompson, Acting Senior Director of Equity, School Support and Community Engagement

The purpose of the agenda planning meeting is to review the draft agenda with the Board before the Regular Board Meeting on December 14, 2015. The draft agenda is filed with the official minutes.

A. CALL TO ORDER

Melissa Bacon, Vice Chair called the Planning Meeting to order at 5:35 p.m.

B. EXTEND WELCOME TO GUESTS

Melissa Bacon, Vice Chair extended a welcome to guests at the Planning meeting.

G. INTRODUCTIONS, RECOGNITIONS, ACKNOWLEDGEMENTS AND RESOLUTIONS:

Melissa Bacon, Vice Chair, introduced the teacher and student representative for the December 14, 2015 meeting.

H. REPORTS, COMMUNICATIONS AND RESOLUTIONS:

H.1. Progress Reports

H.1.a. Superintendent's Report

Discussion:

Marlene Helm shared an overview of the Board agenda including the Student Achievement Novice Reduction plan, Mental Health update presentation, and the Construction Progress Report

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H.1.a.1. Student Achievement Novice Reduction

H.1.a.2. Equity Council Report (Mental Health Update Presentation)

Discussion:

Myron Thompson introduced Faith Thompson who provided a Mental Health Services update.

The presentation consisted of data points on mental health, definition of MTSS, as well as academic and social emotional behavior. The team discussed services and supports offered by the IAKSS, District Grants/Initiatives. After questions and discussion, Melissa Bacon commended the committee on the presentation. She would like the committee to present to the Equity Council. Faith Thompson will check on available dates.

H.1.a.3. Construction Progress Report

H.2. Remarks by Citizens (persons who have signed up to speak):

H.2.a. There are two opportunities for the public to address the Board:

H.3. Resolutions

I. APPROVAL OF ROUTINE MATTERS:

J. APPROVAL OF CONSENT ITEMS:

J.1. Award of Bids/Proposals

J.2. Declaration of Surplus

J.3. Special and Other Leaves of Absence for December 14, 2015 Board Agenda

J.4. Professional Leave by District personnel

J.5. Requests from Principals for Extended Trips

Motion Passed: *Approve the extended trip requests as listed. To preliminary approve BSHS to go to Spain with the condition that Vickie Ritchie, director, meet with the principal, trip sponsors, and trip insurance is purchased. The Board has the right to resend its approval if world events so dictate, passed with a motion by Mrs. Amanda Ferguson and a second by Mr. Daryl Love.*

Ms. Melissa Bacon	Yes
Mr. Douglas Barnett	Yes
Mrs. Amanda Ferguson	Yes
Mr. Daryl Love	Yes
Mr. John Price	Absent

J.6. Approval of Textbook Purchase Plans (Placeholder)

J.7. Request for a Shortened School Day Special Education - Placeholder

J.8. Approval of a Proposed Change Order (No. Fourteen) to the Contract for the Renovation at Glendover Elementary School BG 12-180

J.9. Approval of a BG-4 Contract Closeout Form and Payment Application to the Contract and Direct Purchase Orders for the Renovation at Glendover Elementary School BG 12-180

J.10. Approval of a Proposed Change Order (No. Nineteen) to the Contract for the Renovation at Deep Springs Elementary School BG 12-182

J.11. Approval of a Proposed Change Order (No. Twenty-one) to the Contract for the Renovation at Jessie Clark Middle School BG 13-023

J.12. Approval of a Proposed Change Order (No. Six) to the Contract for the Construction of the New Elementary School at Passage Mound Way BG 14-120

J.13. Approval of a Proposed Change Order (No. Eight) to the Contract for the Renovation at Squires Elementary School BG 14-121

J.14. Approval of a Proposed Change Order (No. Six) to the Contract for the Construction of the New Elementary School at Intersection of Georgetown and Spurr Roads BG 14-128

J.15. Approval of a Proposed Change Order (No. Three) to the Contract for the Construction of the New High School on Winchester Road BG 14-159

J.16. Approval of the Design Consultant and the BG-1 Project Application for the Renovation of The Learning Center at Linlee School / Junior Achievement of the Bluegrass - JA Biztown / JA Finance Park Project

K. APPROVAL OF ACTION ITEMS:

K.1. Approval of Recommendations from 2015-16 Staffing Committee

Discussion:

Myron Thompson shared the recommendations from the 2015-2016 staffing committee. In 2014-2015, a Staffing Taskforce comprised of principals, FCEA and district staff recommended changes to staffing policies and procedures that simplified staffing allocations. The recommendations included 1) more closely aligned with state guidelines, 2) ensured transparency and, 3) a shift toward equitable distribution of resources. The approved policy allocated additional support to schools with a 75% or greater Free/Reduced population by reducing student/staff ratios by two (2). These changes were passed by the Board of Education for 2015-2016 school year.

For 2016-2017, the Board of Education charged another task force to develop a policy and supporting procedures to guide the allocation of school-based staffing to include A1, A5, and A6 schools as well as Magnet, Immersion and all other programs. The final recommendation should provide intentional support to schools and programs identified as low performing based on state assessment data. Specifically, schools scoring at the 25th percentile or below. After careful review of various models from across the state and nation as well as analyzing nine versions of staffing formula adjustments, the task force makes the following recommendation to the board of education:

1. Leave the current staffing policy in place for the 2016-2017 school year. The staffing policy approved and implemented for the 2015 - 2016 school year allocated additional support to schools with a Free/Reduced ratio of 75% or greater by reducing student/staff ratio by two (2). Schools who scored in the 25th percentile and below were included in the group that received the additional support through their F/R lunch numbers. Projected growth of poverty in Fayette County indicates that additional schools will reach the 75% level of Free/Reduced lunch and will qualify for the additional resource allocation.
2. Look for additional funding in other areas, including but not limited to: elementary/middle school world languages, discretionary staff at the middle and high schools, extended days, media services and counselors, special programs & associated transportation costs, energy efficiency and flex focus funds.
3. Apply funding for ESL needs through a New Comers Academy and address other school level needs through an RFP process.

The Task Force reviewed the "Magnet, Gifted and Talented Staffing and Administrative Procedures (02.4331 AP.13) and recommends changes in language that is consistent with the district staffing policy. The approved policy moved from rounding to the whole (1) to .5 positions. This change has impacted schools; particularly at the elementary level that will gain students after September 15. District staff recommended changes to 02.4331 AP.13 that allows resources through Section 3 when school enrollment by

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cluster (K-3, 4-5, 6-8, and 9-12) exceeds the state maximum class size by 10% for fifteen (15) consecutive instructional days.

K.2. Name for Elementary School at 2550 Georgetown Rd.

Discussion:

Myron introduced Shamiah Ford, principal of the new elementary school located at 2550 Georgetown Rd and Sara Woodford, principal of the new elementary school located at 1150 Passage Mound Way.

Shamiah Ford recognized committee members and provided an overview of the process used to name the new elementary school at 2550 Georgetown Road. The committee would like to recommend the name Coventry Oak Elementary. The name reflects the geographical location, the history and the growth of the area. It is a blend of two locations in northwest Lexington, Coventry and Oakwood. The naming committee worked to reach consensus and unanimously agreed with the decision.

K.3. Name for Elementary School at 1150 Passage Mound Way

Discussion:

Sarah Woodford presented the recommended name Garrett Morgan Elementary to the Fayette County Board of Education. Sarah recognized her committee. She stated the name reflects the mission of Fayette County Schools which calls upon the creativity and innovation necessary to ensure all students achieve at high levels and graduate prepared to excel in a global society. She stated the name recognizes and honors a prominent deceased person who has contributed to the history of Lexington, KY or the nation. The naming committee unanimously agreed.

The Board thanked the committees for their hard work.

K.4. Job Description Change - Transportation Manager

Discussion:

Myron Thompson and Marcus Dobbs provided an update on the revised job description "Transportation Manager". This job is presently listed as a salaried classified position. Before this change, it was an hourly position at Grade 21. As a salaried position, the job required a Bachelor's degree. With the changes, the educational requirement is no longer warranted. Two years of experience is now required instead of one and the ability to obtain a CDL, Class B with P and S endorsements within six months of employment so that the individual will be able to drive buses of varying sizes in the event there is a driver shortage.

This item will appear on the December 14, 2015 regular Board agenda for approval.

K.5. Job Description Change - Vehicle Mechanic

Discussion:

Myron Thompson and Marcus Dobbs provided an update on the revised job description "Vehicle Mechanic"

The existing job description includes the duty of driving a school bus when driver shortage exists and the ability to obtain a Class B CDL with P and S endorsements. There have been times when due to driver shortage, we need every able bodied individual to assist. The Mechanics are already licensed CDL drivers. This requirement would allow them to drive when needed. Since school bus drivers are at a lower grade than the Vehicle Mechanic I, no additional pay increase is warranted.

This item will appear on the December 14, 2015 regular Board agenda for approval.

K.6. Monthly Financial Report Placeholder**L. INFORMATIONAL ITEMS:****L.1. School Activity Funds****L.2. Personnel Changes for December 14, 2015 Board Agenda****L.3. Position Control Document****M. ORAL COMMUNICATIONS:****1. Other Business****a. Board Discussion of Board Work** – No discussion**b. Staff** – No discussion**N. MOTION MAKING AGENDA PART OF THE OFFICIAL BOARD MINUTES:****O. CLOSED SESSION:**

Motion Passed: Pursuant to KRS 61.810 (1)(b) to discuss acquisition or sale of real property, KRS 61.810 (1)(c) to discuss proposed or pending litigation and pursuant to KRS 61.810 (1)(f) to discuss personnel, approval for closed session passed with a motion by Mr. Daryl Love and a second by Mrs. Amanda Ferguson.

Ms. Melissa Bacon	Yes
Mr. Douglas Barnett	Yes
Mrs. Amanda Ferguson	Yes
Mr. Daryl Love	Yes
Mr. John Price	Absent

O.1. Reconvene in Open Session - A motion was made by Doug Barnett and seconded by Amanda Ferguson to go into open session at 9:13 p.m.

P. ADJOURNMENT: A motion was made by Doug Barnett and seconded by Amanda Ferguson to adjourn the meeting at 9:16 p.m.

 John Price, Chair

 Emmanuel Caulk, Superintendent and
Secretary to the Board