

**SBDM Meeting
Lincoln Elementary School
SBDM Meeting Minutes
December 16, 2015**

Members Present: Mr. Duty, Mr. Sparks, Mrs. Marimon, Mrs. Stuempel, and Mrs. Berringer
Guests: Mrs. Dragan, Mr. Wolf and Ms. Levy

Opening Business:

Agenda Approval:

Under New Business we added: *F. Fundraising Approval*

Mrs. Marimon made a motion to accept the agenda for today's meeting, and Mrs. Stuempel seconded the motion.

Minutes:

Mr. Sparks motioned to accept the November council minutes. Mrs. Marimon seconded the motion.

Good News Report:

The following items were shared at this meeting:

- Students of the Month had a pizza lunch at Buona Vita on 12/11.
- Stars of the Month enjoyed pancakes from McDonald's on 12/15.
- Students worked very hard on MAP testing that concluded on 12/18.
- Students have been working hard to earn their AR points with the AR incentive occurring on 1/11. Students are working toward the 25, 50, 75 and 100 point clubs.
- TPGES implementation is going well with mid-year meetings to be held after the break. Peer observations will occur in January.

Public Comment: NONE

Planning:

- A. Committee Updates – no reports

Budget Report:

1. Budget Update – Current Balance -- **\$6,509.80**
 - 50 Headphones were purchased in November for the computer labs.
 - After contacting the company *Accelerate Learning*, it was determined that the cost for “StemScopes” was actually more than initially estimated. Also, the company explained that the online version must be purchased for every student on each grade level before additional materials can be purchased. At this time, it was decided that this science resource will not be purchased.

New Business:

A. Program Review Update - Quarterly submission was due today 12/16/15. The World Language Program Review was discussed and will be implemented during the 17-18 school year.

B. Student Achievement Report – The winter MAP testing window will conclude by December 18th with reports being sent home in January with the 2nd quarter report cards.

C. Assessing Student Achievement – Mr. Duty shared that as an SBDM committee, the committee will be using the next few months to analyze MAP scores and KPrep scores.

D. Comprehensive School Improvement Plan – Mr. Duty asked if any members had any additional ideas for revisions, clarifying questions, etc. for the CSIP draft. None of the members had feedback, so Mr. Duty asked that the committee members make a motion to accept the CSIP in its final version. There was a motion made by Mrs. Berringer to accept the final draft of the LES CSIP and the motion was seconded by Mrs. Stuempel.

D. Needs Assessment – Mr. Duty shared with SBDM members the *Needs Assessment* draft for the 2016 – 2017 school year that will be need to be submitted to Mr. Brewer this week. Each grade level collaboratively created a Needs Assessment and then school administration reviewed the lists to compile an overall school Needs Assessment. SBDM members discussed the needs outlined in detail for the following areas: staffing, professional development, instructional materials, technology and facilities. There was a motion made by Mrs. Stuempel to accept the proposed School Needs Assessment and the motion was seconded by Mrs. Marimon.

F. Fundraising Approval – A Donatos Pizza card fundraiser was approved for the Lincoln Elementary School Wrestling Club.

On-going Learning:

1. Reading and Math RTI groups will begin back up on 1/4/16.
Advisory Team Meetings (ATMs) will occur on 1/20-1/22.

A motion to adjourn this meeting was made by Mrs. Marimon and seconded by Mrs. Berringer.

The date of the next SBDM meeting will be held in the Lincoln Parent Room on Wednesday, January 20, 2015 at 4:30 pm.

Submitted by: Heather Dragan