

**RECORD OF BOARD PROCEEDINGS
MINUTES FROM THE MEETING
Ludlow, Kentucky, December 17, 2015**

The Ludlow Independent Board of Education met at the Ludlow High School Library, 150 Adela Street, Ludlow, KY 41016 at 7:00 PM, on December 17, 2015, with the following members present:

Attendance Taken at 7:00 PM:

Present Board Members:

Mr. Stephen Chapman
Ms. Amy Hayden
Mrs. Judy Lantry
Mr. William McMillen
Ms. Cindy Powell

1. Call to Order

1.1. Call to Order by Ms. Amy Hayden

Rationale:

Board President, Ms. Hayden, will call the meeting to order.

Discussion:

Others Present at the Meeting: Mr. Mike Borchers, Superintendent; Ms. Jenny McMillen, Secretary of the Board & CCR Coordinator; Ms. Vikki Wofford, Secretary of the Board & Financial Analyst; Mr. Rick Smith, Director of Special Education; Mr. Jason Steffen, Elementary Principal; Mr. Travis Caudill, High School Principal; and Ms. Trisha Scheyer, River City News.

1.2. Pledge of Allegiance by Ms. Powell

Rationale:

Ms. Cindy Powell led the Pledge of Allegiance.

2. Approval of Agenda

Rationale:

It was recommended that the board approve the Agenda.

Order #52 - Motion Passed: Approval of the Agenda as presented passed with a motion by Mr. William McMillen and a second by Ms. Cindy Powell.

Mr. Stephen Chapman	Yes
Ms. Amy Hayden	Yes
Mrs. Judy Lantry	Yes
Mr. William McMillen	Yes
Ms. Cindy Powell	Yes

3. Recognition and Information Agenda

Rationale:

These items were presented for recognition and information.

3.1. Monthly Reports

Rationale:

These items were presented for information.

Discussion:

Mr. Borchers reviewed the monthly reports. According to our attendance reports, our enrollment is up eight students from this time last year and the attendance rate holds strong for this time of year. Class sizes average 20-23. He discussed the state's announcement of the SEEK shortfall, but the district budgets on the low end of the projections for SEEK, so the shortfall can be absorbed. Ms. Powell asked about the procedures for students who choose to homeschool. When reviewing the FRYSC report, Ms. Lantry commented that she saw the room full of holiday gifts for our students and commended Cathy Pedro on the job she did organizing it; others agreed.

3.2. Personnel

Rationale:

In accordance with the provisions of KRS 160.390, personnel changes are reported to the Board of Education by the superintendent of schools.

3.3. Monthly Activities

Rationale:

These items were presented for information.

Discussion:

Ms. McMillen reviewed the activities for the month of January.

3.4. Spotlight Items

Rationale:

These items were presented for information.

Discussion:

Mr. Borchers reviewed the Spotlight items for the month.

4. Consent Agenda

Rationale:

It was recommended that the board approve the Consent Agenda.

Order #53 - Motion Passed: Approval of the Consent Agenda passed with a motion by Mr. Stephen Chapman and a second by Mrs. Judy Lantry.

Mr. Stephen Chapman Yes

Ms. Amy Hayden Yes

Mrs. Judy Lantry Yes

Mr. William McMillen Yes

Ms. Cindy Powell Yes

4.1. Approval of Minutes

Rationale:

It was recommended that the board approve the minutes of the November Finance Corporation and Regular Meetings.

4.2. Monthly Bills

Rationale:

It was recommended that the board approve payment of the monthly bills.

Discussion:

Mr. Borchers reviewed the AP Warrant Report and the Credit Card Summary. He reviewed the Purchase Order procedures when using the credit card.

4.3. Substitute Teachers

Rationale:

Nancy Brinker

Wilson Hays

Susan Litton

It was recommended that the board approve adding the substitute teachers to the district list.

4.4. Board Meeting Dates - 2016

Rationale:

It was recommended that the board approve the meeting dates for 2016.

5. Discussion and Action Agenda

5.1. Stadium Parking Lot

Rationale:

It was recommended that the board approve the Final Application for Payment on the Parking Lot Expansion.

Order #54 - Motion Passed: Approval of the Final Application for Payment for the Parking Lot Expansion passed with a motion by Mr. Stephen Chapman and a second by Ms. Cindy Powell.

Mr. Stephen Chapman	Yes
Ms. Amy Hayden	Yes
Mrs. Judy Lantry	Yes
Mr. William McMillen	Yes
Ms. Cindy Powell	Yes

5.2. High School Gym Addition

Rationale:

It was recommended that the board award the Gym Addition project to Ashley Construction.

Discussion:

Mr. Borchers explained the need of this project. He will begin fundraising to help with the cost for this project and restoration of the auditorium. Mr. Chapman commented that he feels the full project should take place for our community. Others agreed.

Order #55 - Motion Passed: Approval to award the Gym Addition Project to Ashley Construction passed with a motion by Mr. Stephen Chapman and a second by Mr. William McMillen.

Mr. Stephen Chapman	Yes
Ms. Amy Hayden	Yes
Mrs. Judy Lantry	Yes
Mr. William McMillen	Yes
Ms. Cindy Powell	Yes

5.3. BG-1 Mary A. Goetz Elementary HVAC

Rationale:

It was recommended that the board approve the BG-1 for the Mary A. Goetz Elementary HVAC.

Order #56 - Motion Passed: Approval of the BG-1 for the Mary A. Goetz Elementary HVAC Project passed with a motion by Ms. Cindy Powell and a second by Mrs. Judy Lantry.

Mr. Stephen Chapman	Yes
Ms. Amy Hayden	Yes
Mrs. Judy Lantry	Yes
Mr. William McMillen	Yes
Ms. Cindy Powell	Yes

5.4. BG-1 High School Gym Roof

Rationale:

It was recommended that the board approve the BG-1 for the High School Gym Roof.

Order #57 - Motion Passed: Approval of the BG-1 for the High School Gym Roof Project passed with a motion by Mr. William McMillen and a second by Ms. Cindy Powell.

Mr. Stephen Chapman Yes

Ms. Amy Hayden Yes

Mrs. Judy Lantry Yes

Mr. William McMillen Yes

Ms. Cindy Powell Yes

5.5. Comprehensive School Improvement Plans

Rationale:

It was recommended that the board approve the Comprehensive School Improvement Plans.

Discussion:

Mr. Steffen and Mr. Caudill reviewed the Comprehensive School Improvement Plans, highlighting new goals and activities that will take place to improve school culture and increase accountability scores in the areas of reading/math proficiency, novice reduction, gap group needs, student growth, and improving college career readiness and graduation rates.

Order #58 - Motion Passed: Approval of the Mary A. Goetz Elementary and Ludlow High School Comprehensive School Improvement Plans passed with a motion by Ms. Cindy Powell and a second by Mrs. Judy Lantry.

Mr. Stephen Chapman Yes

Ms. Amy Hayden Yes

Mrs. Judy Lantry Yes

Mr. William McMillen Yes

Ms. Cindy Powell Yes

5.6. Comprehensive District Improvement Plans

Rationale:

It was recommended that the board approve the Comprehensive District Improvement Plans.

Discussion:

Ms. McMillen reviewed the Comprehensive District Improvement Plan, highlighting new goals and activities that will take place to improve district culture and increase accountability scores in the areas of reading/math proficiency, novice reduction, gap group needs, student growth, and improving college career readiness and graduation rates.

Order #59 - Motion Passed: Approval of the Comprehensive District Improvement Plan passed with a motion by Mr. William McMillen and a second by Mr. Stephen Chapman.

Mr. Stephen Chapman Yes

Ms. Amy Hayden Yes

Mrs. Judy Lantry Yes

Mr. William McMillen Yes

Ms. Cindy Powell Yes

5.7. 504 Procedures

Rationale:

This item was presented for first reading.

Discussion:

Mr. Smith presented the first reading of the Section 504 Procedures.

6. Other Business

Rationale:

Is there any other business to be brought before the board?

6.1. Board

Discussion:

No items presented.

6.2. Staff

Discussion:

No items presented.

6.3. Teachers

Discussion:

No items presented.

6.4. Public

Discussion:

No items presented.

7. Adjourn

Rationale:

It is recommended that the board adjourn the meeting.

Order #60 - Motion Passed: Approval to adjourn the meeting at 8:45 PM passed with a motion by Mr. William McMillen and a second by Mr. Stephen Chapman.

Mr. Stephen Chapman Yes

Ms. Amy Hayden Yes

Mrs. Judy Lantry Yes

Mr. William McMillen Yes

Ms. Cindy Powell Yes

PRESIDENT

SECRETARY