

1-14-16  
perchik

# School-Related Student Trip Request Form

SUBMIT THIS FORM TWO (2) WEEKS PRIOR TO THE TRIP.

SCHOOL SCEs

TYPE OF TRIP (CHECK ONE):

- ☒ Classroom Field Trip ☐ Class Trip (i.e., junior, senior), specify \_\_\_\_\_  
☐ Organization/Club Trip, specify \_\_\_\_\_

FACULTY MEMBER(S) SPONSORING TRIP K teachers wood Ingra Drak

DESTINATION In class fieldtrip ADDRESS \_\_\_\_\_

- ☐ Out of State ☐ Out of County ☐ Within County  
☐ Overnight: give name, address, phone of lodging \_\_\_\_\_

PHONE \_\_\_\_\_

DATE(S) OF TRIP Feb. 19 DEPARTURE TIME \_\_\_\_\_

PURPOSE/EDUCATIONAL VALUE Animal adaptations and habitats. RETURN TIME \_\_\_\_\_

SOURCE OF FUNDING FOR TRIP \_\_\_\_\_

NO STUDENT SHALL BE DENIED THE TRIP BECAUSE OF AN INABILITY TO PAY.

BILL TRIP EXPENSES TO:

- ☐ SPONSORING ORGANIZATION ☐ SCHOOL COUNCIL ☐ BOARD ☐ OTHER, SPECIFY \_\_\_\_\_  
NUMBER OF STUDENTS \_\_\_\_\_ FACULTY SPONSORS \_\_\_\_\_ OTHER CHAPERONES \_\_\_\_\_  
TOTAL # OF PARTICIPANTS \_\_\_\_\_  
MODE OF TRANSPORTATION \_\_\_\_\_

IS DISTRICT TRANSPORTATION NEEDED? ☒ NO ☐ YES, SEE PROCEDURE 09.36 AP.212.

☐ CERTIFICATED COMMON CARRIER; SPECIFY \_\_\_\_\_  
☐ PRIVATE VEHICLE, IF ALLOWED BY POLICY; SPECIFY DRIVER(S) \_\_\_\_\_

SUPERVISION (Attach list of names of adults accompanying students on trip.)

Have all chaperones undergone the required records AOC check and been designated by the principal/designee to supervise students? ☐ YES ☐ NO

Trip has been ☒ approved ☐ disapproved. Reason for disapproval \_\_\_\_\_

1-14-16  
Date

Signature of Faculty Sponsor \_\_\_\_\_  
Signature of Superintendent/Designee \_\_\_\_\_

For overnight and/or out-of-state trips, approval of the superintendent and/or Board may be required by policy 09.36.  
1-14-16  
Date

FIELD TRIP CHARGES

\$ .93 per mile

Regular hourly rate for driver, plus overtime if driver's hours exceed 40 per week

Meals provided by sponsor: ☐ Yes ☐ No

Admission to event provided by sponsor: ☐ Yes ☐ No

Overnight lodging: Single room

Driver time starts 15 min. before departure and ends 15 min. after arrival

Driver requested: 1. \_\_\_\_\_ 2. \_\_\_\_\_

Send copy to lunchroom: ☐ Yes ☐ No  
Bus limits: 2 persons per seat

Number of buses requested: \_\_\_\_\_

White Copy - Central Office

Yellow Copy - Bus Driver

Pink Copy - School Sponsor

## Instructional Plan for Field Study/Special Event Learning Experience

Teacher: Wood, Tappan, Ingram, Lawson, Drake, Hutchins

Class: Kindergarten

Date: February 19-2016

Class Size: 142

### Instruction Plan

#### PRE Activities

List things living things need and and describe  
Create habitats for animals and describe how the  
habitat gives the animal what it needs to live.

Animal Foss Kit 2 by 2 Create a food chain

Read animal books and Classify animals by  
pictures. KWL Chart.

#### POST Activities

Write a letter home about what new  
information we have learned about animal  
adaptations, habitats and food chain. Draw  
an animal we saw and describe it's creature adaptations.

**Reading/Writing/Math/Science/Social Studies/Arts and Humanities Strategies**  
(Use any that apply)

and 2 by 2 book in foss kit  
Read K-science books, math

Choose one post-assessment of learning activity:

☒ Open Response Prompt: Letter home

☒ Student Product: Letter home

☐ Performance Event: \_\_\_\_\_

☒ Writing for Authentic Audience: Letter home

Adaptations or Special Strategies (if applicable)

1.76 bus  
10 crocodile creek  
\$12.00

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SCHOOL SCES FACULTY MEMBER(S) SPONSORING TRIP SCES teachers

TYPE OF TRIP (CHECK ONE):

- ☒ Classroom Field Trip ☐ Class Trip (i.e., junior, senior), specify \_\_\_\_\_  
☐ Organization/Club Trip, specify \_\_\_\_\_ ☐ Other (athletic, band, if applicable) \_\_\_\_\_

DESTINATION In class Crocodile Creek Louisville Equestrian Center ADDRESS 6720 Mt. Washington Rd Taylorsville, KY PHONE 477-0830

☐ Out of State ☐ Out of County ☐ Within County

☐ Overnight: give name, address, phone of lodging \_\_\_\_\_

DATE(S) OF TRIP May 4 DEPARTURE TIME 9:00 RETURN TIME 2:15

PURPOSE/EDUCATIONAL VALUE Kentucky traditions, beauty learn how we use the past to understand changes over time and about animals.

SOURCE OF FUNDING FOR TRIP parents

NO STUDENT SHALL BE DENIED THE TRIP BECAUSE OF AN INABILITY TO PAY.

BILL TRIP EXPENSES TO:

☐ SPONSORING ORGANIZATION ☐ SCHOOL COUNCIL ☐ BOARD ☐ OTHER, SPECIFY \_\_\_\_\_

NUMBER OF STUDENTS \_\_\_\_\_ FACULTY SPONSORS \_\_\_\_\_ OTHER CHAPERONES \_\_\_\_\_

TOTAL # OF PARTICIPANTS \_\_\_\_\_

MODE OF TRANSPORTATION

IS DISTRICT TRANSPORTATION NEEDED? ☐ NO ☒ YES, SEE PROCEDURE 09.36 AP.212.

☐ CERTIFICATED COMMON CARRIER; SPECIFY \_\_\_\_\_

☐ PRIVATE VEHICLE, IF ALLOWED BY POLICY; SPECIFY DRIVER(S) \_\_\_\_\_

SUPERVISION (Attach list of names of adults accompanying students on trip.)

Have all chaperones undergone the required records AOC check and been designated by the principal/designee to supervise students? ☐ YES ☐ NO

See word  
Signature of Faculty Sponsor

1-14-2016  
Date

Trip has been ☒ approved ☐ disapproved. Reason for disapproval \_\_\_\_\_

na2  
Signature of Superintendent/Designee

1-14-16  
Date

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Louisville Equestrian Center and Crocodile Creek at school  
Instructional Plan for Field Study/Special Event Learning Experience

Teacher: Wood, Hutchins, Tappan, Ingram, Drake, Lawson

Class: Kindergarten

Date: May 4, 2016

Class Size: 142

### Instruction Plan

#### PRE Activities

Foss Kit animal 2 by 2, LEC teacher resource packet (includes vocabulary, math, + reading)  
Read nonfiction text on Kentucky traditions, horses, and symbols.

#### POST Activities

Sort gems and fossils read brochure that teaches us what we learn about animals and the past from each. Derby tradition celebration. Journal about what we have learned.

Reading/Writing/Math/Science/Social Studies/Arts and Humanities Strategies  
(Use any that apply)

Read nonfiction text and make self to text, text to world, and text to text connections. Foss Kit

Choose one post-assessment of learning activity:

☐ Open Response Prompt: \_\_\_\_\_

☐ Student Product: \_\_\_\_\_

☐ Performance Event: \_\_\_\_\_

☒ Writing for Authentic Audience: write to tell parents 3 things they have learned.

Adaptations or Special Strategies (if applicable)

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