

(CONTINUED)

**Field Trip Request Form- Overnight & Out-of-State Activity Request**

School NCHS Grade & Number of Students Attending 10-12  
 grade, 10 students

Person Making Request Stephanie Robinson Position Choral Director

Overnight Activity ☒ Out-of-State Activity ☒ Dates Scheduled February 12  
~~January 15th and 16th~~ 13th, 2016

Name of Activity Lee University Honors Choir Invitational Vocal Festival

Location of Activity Lee University 1120 N Ocoee St, Cleveland, TN 37311

Objectives of Activity For students to learn CCR expectations in performance as well as help build a distinguished choral program

Pre-trip preparatory activities planned (please attach appropriate documents) Learning the ensemble music and world languages together in class and extra curricular rehearsals

Post-trip culminating activities planned (please attach appropriate documents) Students will help lead their peers in learning new literature and world languages, as well as discuss CCR expectations from the university and from performing arts programs

Oral student presentations planned after trip Students should be able to assess their performance and experience to class and other interested groups

Name(s) of certified staff attending Stephanie Robinson, Shawn Robinson

Name(s) of other adults attending contacted parents of students involved to confirm chaperoning.

Plan for handling student medication needs Stephanie Robinson will use parent notes and permission in regards to handling and dispensing medications as needed

Plan for supervision (day) Students will be in rehearsals with professional musicians during the entirety of the trip, adult supervision at meals and in hotel

Plan for supervision (night – please be specific for all hours of the night) Hotel accommodations will have students sharing rooms. Only responsible students were selected for

this trip. They will be supervised at all hours. Rooms will be neighboring to adults. Parents chaperoning may share room with their student. \_\_\_\_\_

Signed \_\_\_\_\_  
Principal \_\_\_\_\_  
Superintendent \_\_\_\_\_

Date 1/13/2016  
Date Approved 1-13  
Date Approved \_\_\_\_\_

Review/Revised: 5/17/11

*Kentucky Power* 1/18/2016

**Field Trip Request Forms****NELSON COUNTY BOARD OF EDUCATION****FIELD TRIP REQUEST FORM****General Information:**

Teacher Name Stephanie Robinson School Nelson County High

Grade/Subject 10-12 grades Choir Funding Source Choir

Destination & Address Lee University 1120 N Ocoee St, Cleveland, TN 37311

Date of Trip February 12 and 13, 2016

**Academic Information:**

Core Content +/-or Exiting Criteria Covered Students will perform advanced choral literature, learning and practicing CCR expectations.

Academic Objective of Trip To continue to grow the choral programs of NCHS. To help receive distinguished ratings in our performing arts.

Academic Pre-Trip Activities (Please attach plan.) Daily and extra-curricular rehearsals, world language review, and peer assessments of their performances.

Academic Post-Trip Activities (Please attach plan.) Peer assessments of the honors event, including discussions and presentations on CCR in the performing arts, careers in the field, and expectations in a distinguished choral program.

Evaluation Procedures Students will be assessed on their performances through self-and peer evaluation of audio and video recordings.

**Transportation:**

Number of Buses Needed 0 Time Leaving February 12th, 7:30am Time Returning February 14th, 1 am

Number of Students 10 Number of Adults 2+ Compartments Needed

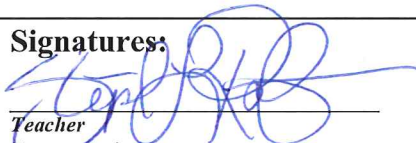
**(CENTRAL OFFICE USE ONLY)**

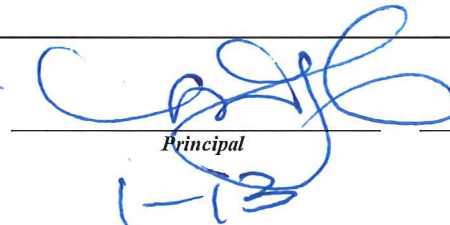
Date Called for Buses  Driver(s) Assigned

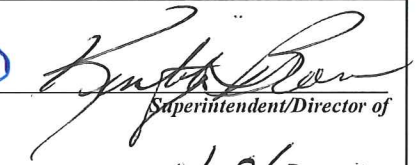
Date School Notified

Itemized Cost: Bus Drivers \$ \_\_\_\_\_ Mileage \$ \_\_\_\_\_ Cost per Child \$ \_\_\_\_\_

**Signatures:**

  
Teacher  
Transportation  
1/13/2016  
Date

  
Principal  
1-13  
Date

  
Superintendent/Director of  
1/18/2016  
Date