

Committees of Jefferson County Public Schools

Committees Established in Board Policy

District Planning Committee

Board Policy: 01.111 District Planning

“The [Comprehensive District Improvement] plan shall be presented to the Board for approval annually. If revisions are needed, the District planning committee shall forward proposed revisions to the Superintendent. Revisions must reflect the requirements of State and Federal law. All recommendations for revisions require approval by the Board.”

District Planning Committee is the Cabinet – Cabinet members develop proposals for revisions to the CDIP, taking into account input from a variety of stakeholders. CDIP is reviewed by Cabinet and Superintendent, and then submitted to the board for approval, in compliance with processes established by the Kentucky Department of Education.

Statutory Reference

Kentucky Administrative Regulation: 703 KAR 5:225

“...(2) “Comprehensive District Improvement Plan” or “CDIP” means a plan developed by the local school district with the input of parents, faculty, staff, and representatives of school councils from each school in the district, based on a review of relevant data that includes targets, strategies, activities, and a time schedule to support student achievement and student growth, and to eliminate achievement gaps among groups of students...”

Superintendent Screening Committee

Board Policy 02.1 Recruitment and Appointment of Superintendent

- Board to establish within 30 days of a vacancy.
- Membership: Two (2) teachers, elected by the teachers in the District; one (1) Board member, appointed by the Board Chairperson; one (1) principal, elected by the principals in the District; and one (1) parent, elected by the presidents of the parent-teacher organizations of the schools in the District. If a minority member is not elected or appointed to the screening committee, the committee membership shall be increased to include one (1) minority parent, elected according to state law.
- The screening committee shall have the following responsibilities:
 1. Screen all candidates;
 2. Employ any reasonable means it chooses to screen candidates;
 3. Report its recommendations to the Board on the prescribed date; and
 4. Consider additional responsibilities as assigned by the Board.

Statutory Reference

KRS 160.352

“(2) Each board of education shall appoint a superintendent of schools after receiving the recommendations of a screening committee...”

Note: Board policy reflects statutory requirements in KRS 158.352 for committee membership.

Local Facilities Planning Committee

Board Policy 051: School Facilities- Facilities Development & Construction

"In compliance with applicable statutes and administrative regulations, the Local Planning Committee shall prepare a school facilities plan for approval by the Board"

Statutory Reference

702 KAR 4:180. Implementation guidelines - Kentucky School Facilities Planning Manual.

"Section 1. A school district shall develop a local District Facilities Plan once every four (4) years in accordance with the schedule set by the Commissioner of Education. The Kentucky Board of Education shall approve the District Facilities Plan submitted by the district upon the recommendation of the Commissioner of Education."

- Kentucky School Facilities Planning Manual:
"LOCAL PLANNING COMMITTEE means an advisory committee to the local board of education charged with the development of a four (4) year District Facilities Plan. The committee is made up of a maximum of twenty (20) members and a minimum of ten (10) members that include; parents, teachers, building administrators, facilities directors, central office staff, local board members, local governmental building, code enforcement or planning officials and the school superintendent, who is a non-voting member of the committee. This committee studies information concerning the district's buildings, financial information, demographics and other information at its discretion to develop a plan for addressing the districts construction needs. The committee's role and duties are further clarified in this School Facilities Planning Manual."

School Safety Committee

Board Policy 05.4: School Facilities-Safety

"The Board shall adopt a plan for immediate and long-term strategies to address school safety and discipline, which shall be reviewed annually and revised, as needed. This plan shall utilize information gathered from the District assessment of school safety and student discipline required by law and shall include the Board's code of acceptable behavior and discipline and a description of instructional placement options for threatening or violent students. The committee that develops the plan for Board consideration shall include at least one (1) representative from each school in the District, as well as representatives from the community as required by law."

Statutory Reference

KRS 158.445

"(1) Each local school shall begin an assessment of school safety and student discipline during the 1998-1999 school year...

(3) As a result of the district assessment and analysis of data, resources, and needs, each board of education shall adopt a plan for immediate and long-term strategies to address school safety and discipline. The development of the plan shall involve at least one (1) representative from each school in the district as well as representatives from the community as a whole..."

Note: Possible candidate for elimination from Board Policy. This needs to be researched, but it appears that the reference pertains only to a committee for the development of the plan to be developed during the 1998-1999 school year, not as an ongoing process.

Promotion & Retention Committee (aka Student Progression, Promotion, and Grading Committee)

Board Policy 08.4: Curriculum & Instruction –Promotion & Retention Committee

“All schools shall implement the uniform student progression, promotion, and grading procedures which have been developed by a broad-based committee and approved by the administrative staff and the Board. Written reports shall be sent to parents at established intervals.”

Statutory Reference

None

School Calendar Committee

Board Policy 08.3: Curriculum & Instruction – School Calendar

The Superintendent shall annually develop the school calendar in cooperation with a representative group from the school community. The Superintendent shall appoint the committee, which shall include a member of the Board, no later than October 1 of the preceding year.

Statutory Reference

None

Wellness Committee

Board Policy # tk: Students – District Wellness Policy (recommended for approval 01/11/2015)

“The Superintendent will appoint the members of a District Wellness Committee (the “Committee”) that will be responsible for the implementation and the periodic review and update of this Policy. The Committee will provide opportunities for parents, students (via Student Nutrition Advisory Councils established by the District’s School and Community Nutrition Services Department (“Nutrition Services”), representatives of Nutrition Services, teachers of physical and health education, school health professionals, members of the Board, District and local school administrators, and the general public to participate in the implementation and periodic review and update of this Policy.”

This board policy is met by the JCPS Coordinated School Health/Wellness. However, the committee expands and defines the concept of wellness, based on the Centers for Disease Control and Prevention (CDC) WSCC best practice model, by focusing on comprehensive coordinated school health initiatives and programs.

In order to meet the JCPS Vision, Mission, and Core Values 2020, the committee will specifically focus on key indicators 2.1.2 and 2.1.3 by developing strategies aligned to the new best practice Coordinated School Health (CSH) model from the CDC to improve each child’s cognitive, physical, social, and emotional development and to promote CSH and wellness in all JCPS schools.

The “Whole School, Whole Community, Whole Child (WSCC) model provides a framework for greater alignment, integration, and collaboration between health and education utilizing the following comprehensive components:

- | | |
|--|-------------------------------|
| 1. Health Education | 6. Social & Emotional Climate |
| 2. Physical Education & Physical Activity | 7. Physical Environment |
| 3. Nutrition Environment & Services | 8. Employee Wellness |
| 4. Health Services | 9. Family Engagement |
| 5. Counseling, Psychological & Social Services | 10. Community Involvement |

- Membership includes JCPS staff, Louisville Metro staff, Norton, Kosair, Kentucky One Health, Metro United Way, YMCA, Bounce, MD2U, PTA, Seven Counties, UofL
- Meets monthly
- Meets with a principal advisory committee 4 times per year

Statutory Reference

Federal Statute 42 USC 1758b (The Richard B. Russell National School Lunch Act is amended by Healthy, Hunger-Free Kids Act of 2010)

“SEC. 204 LOCAL WELLNESS POLICY

Each local educational agency participating in a program authorized by this Act or the Child Nutrition Act of 1966 (42 U.S.C. 1771 et seq.) shall establish a local school wellness policy for all schools under the jurisdiction of the local educational agency...

(b) GUIDELINES.—The Secretary shall promulgate regulations that provide the framework and guidelines for local educational agencies to establish local school wellness policies, including, at a minimum,—...

(3) a requirement that the local educational agency permit parents, students, representatives of the school food authority, teachers of physical education, school health professionals, the school board, school administrators, and the general public to participate in the development, implementation, and periodic review and update of the local school wellness policy...”

District Fundraising Committee

Board Policy 09.33 Students- Fundraising Activities

“The Board has approved participation for employees and students in the following community campaigns:

- Metro United Way
- Fund for the Arts
- Crusade for Children
- United Negro College Fund

Each school may select one (1) other organization or campaign which has been prescreened by the District’s fundraising committee to which contributions may be solicited on a local school basis. Additional solicitations for charitable contributions may be approved by the Superintendent/designee.”

Statutory Reference

None

Code of Acceptable Behavior & Discipline Committee

Board Policy 09.438 Students-Student Discipline Code

“This code of acceptable behavior and discipline shall be reviewed by a committee that includes students, administrators, teachers, parents, community members, the Director of Pupil Personnel, and such other members as determined by the Board. The committee shall be chaired by the Superintendent/designee. The code of acceptable behavior and discipline shall be recommended by the

Superintendent to the Board for approval. The Board shall update the student discipline code at least every two (2) years.”

Statutory Reference

KRS 158.148

“(4) Each local board of education shall be responsible for formulating a code of acceptable behavior and discipline to apply to the students in each school operated by the board. The code shall be updated no less frequently than every two (2) years, with the first update being completed by November 30, 2008...

Note: No explicit statutory requirement for a committee to develop the Code of Acceptable Behavior and Discipline.

Committees Created Based on Authority in Board Policy

Board Policy Permits Board Committees and Subcommittees

Board Policy 01.42 POWERS AND DUTIES OF THE BOARD OF EDUCATION

- All meetings of the Board, and ***any committees or subcommittees thereof***, shall be held at specified times and places which are convenient to the public.

For 2015, these included:

- Strategy Work Group
- Finance Work Group
- Technology & Performance Work Group

Board Policy Permits Advisory Committees to the Board

Board Policy 10.2 Community Relations – Advisory Committees to the Board

From time to time, the Board may appoint committees composed of citizens to advise the Board on specific matters. The Superintendent shall appoint District employees to serve on these committees as necessary. Such committees shall be ad hoc in nature and will serve at the pleasure of the Board.

For 2015, these included:

- Magnet Steering Committee
- LGBTQ Advisory Committee

Other Committees

Educator Quality Oversight Committee

Oversees and facilitates the implementation of the Professional Growth and Effectiveness System (PGES) and Certified Evaluation Plan (CEP).

- Acts as the state-required 50/50 committee, with five teachers and five administrators as members
- Active, meeting monthly.

JCBE-JCTA Advisory Committee

Established under the JCBE-JCTA Agreement, which states:

“Section A General Evaluation Procedure

12. An Advisory Committee, including employees nominated by the 37 Association shall be established annually for the purpose of reviewing 38 and recommending modification, if any, to the evaluation plan.”

Currently the committee is called the Pairing Committee, and decides which schools to pair for the assignment of Special Area Teachers (music, art, PE, computer education) who serve multiple schools. Director of HR Recruitment & Staffing facilitates the committee. Committee members are appointed by JCTA, one for each special area. A JCTA Uniserv Director also attends. The Policy & Procedures Document is being updated by HR to reflect changes in the pairings process found in the most recent JCBE-JCTA agreement.

Professional Leave Committee

This committee reviews Professional Leave Forms and requests for district-provided substitute teachers. Through a joint agreement, 400 substitute days are provided for teachers to attend conferences, supervised students, receive awards, or serve on state/national committees.

- Facilitated by Director of Human Resources
- Meets monthly
- Three JCTA appointed teachers