**SUPERINTENDENT'S REPORT ON PERSONNEL ACTIONS**

 **January 2016**

Below are personnel actions taken since the last meeting of the Board of Education:

**1. Accepted the resignation and/or retirement of the following employees:**

 ***Certified:***

 Nothing to Report

 ***Classified:***

 District-Wide:

* Victoria Carey – Classified Substitute
* Cindy Gellhaus – Cafeteria Monitor (Panther Academy)

 ***Extra Service Assignment*:**

 Elizabethtown High School:

* Walter Eric Brown – Assistant Softball Coach

**2. Approved the employment of the following individuals:**

 ***Certified:***

 District-Wide:

* Jason Hart – Substitute Teacher
* Courtney Huff – Substitute Teacher
* Katherin Santos – Substitute Teacher

 ***Classified:***

 District-Wide:

* Karen Clark – Cafeteria Monitor (Panther Academy)
* Quentin Miller – School Technology Coordinator (EHS)

 Helmwood Heights Elementary School:

* Sydney Nall – Instructional Assistant (Title I Funded)

 Morningside Elementary School:

* Michael Buckner – After School Care Program Worker
* Kaci Kays – After School Care Program Worker
* Angie Kiger – After School Care Program Worker

 ***Extra Service Assignment*:**

T.K. Stone Middle School:

* Cain Alvey – Assistant Volleyball Coach

 Morningside Elementary School:

* Ashley Jury – Co-sponsor for Yearbook
* Rebecca Scott – Co-sponsor for Yearbook

**3. Approved the transfer of the following employee:**

 ***Classified:***

 Morningside Elementary School:

* Rita Waters – From Grade-Level Instructional Assistant to Instructional Assistant for the Library Media Center

**4. Approved the following individuals for Level I Volunteer status for their respective**

 **schools/programs, effective for the 2015 - 2016 school year:**

 Nothing to Report

**5. Approved the following leave requests as submitted by the following employees:**

* Samantha Daniel – Teacher, Morningside Elementary. Requesting Family and Medical Leave of Absence April 22, 2016-June 3, 2016.