**G.C. BURKHEAD SITE BASED COUNCIL**

 **MINUTES**

 **November 12, 2015 2:45 P.M.**

The meeting was called to order by the chairperson, Melissa Case, with the following members present: Melissa Case, Ginger Goodwine, Angie Isaacs, Heather Korrell, Laura Stover.

Members Absent – Maria Craig

APPROVAL OF AGENDA – Heather Korrell motioned to approve the agenda. Angie Isaacs seconded. Motion carried by consensus.

APPROVAL OF MINUTES –Angie Isaacs motioned to approve the minutes for October 22, 2015. Heather Korrell seconded. Motion carried by consensus.

RECOGNITION OF VISITORS –Mike Kinney

Ms. Melissa Case shared with council members copies of the Implementation and Impact Checks summary report. Discussion was held. Ms. Case will provide a rough draft of the School Improvement plan to council members as soon as possible.

A second reading of policy 5.02 was held.

APPROVAL OF POLICY 5.02 – Heather Korrell motioned to approve Policy 5.02. Ginger Goodwine seconded. Motion carried by consensus.

Policy 14.0 was submitted for the first reading. Discussion was held. Council members will get staff input and bring back for review at the next meeting.

Policy Updates: Ms. Case shared with council members that policy 8.01, 8.11, 8.06, 8.03 and 8.07 are being updated on a new template and the writing polices are in the beginning stages.

Council members were given copies of policies 10.13, 6.02, 7.01 and 10.02 for review.

Council members received the financial report for October 2015.

New Business: Ms. Case shared with council members that the contractors are currently working on the new building punch lists. Ms. Case also shared that student winter MAP testing will take place in December.

**ADJOURNMENT – There being no further business Ginger Goodwine motioned to adjourn the meeting.  Angie Isaacs seconded. Motion carried by consensus.**

 **Signed \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

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