

# SCHOOL ACTIVITY FUNDS MONTHLY FINANCIAL REPORT

F-SA-14  
8/93

South Todd Elementary School  
SCHOOL

December 31  
FOR THE MONTH ENDING

2015  
YEAR

ACTIVITY ACCOUNT	BEGINNING BALANCE	RECEIPTS DURING MONTH	EXPENDITURES DURING MONTH	CLOSE OF MONTH BALANCE
A01 Academic Team	\$13.00	\$0.00	\$0.00	\$13.00
AR01 Archery	\$263.60	\$3,952.00	\$3,055.75	\$1,159.85
B01 Bookstore	\$1,964.80	\$0.00	\$0.00	\$1,964.80
D01 Donations	\$50.00	\$0.00	\$0.00	\$50.00
F01 Faculty	\$1,062.63	\$665.00	\$519.67	\$1,207.96
F02 Flower	\$145.67	\$0.00	\$0.00	\$145.67
FT Field Trip Collections	\$0.00	\$0.00	\$0.00	\$0.00
G01 General Fund	\$18,832.21	\$56.57	\$12.97	\$18,875.81
GT! Gifted & Talented	\$225.00	\$0.00	\$225.00	\$0.00
L01 Library	\$4,322.61	\$0.00	\$36.54	\$4,286.07
M01 Music - Dawn Sharp	\$81.94	\$50.00	\$0.00	\$131.94
P01 PE Fund	\$18.05	\$0.00	\$0.00	\$18.05
PRESC Preschool Tution	\$0.00	\$0.00	\$0.00	\$0.00
PTO PTO Acct.	\$21,157.80	\$11,713.00	\$27.88	\$32,842.92
R01 Rewards For Students	\$2,537.42	\$3.01	\$79.54	\$2,460.89
SO1 Special Olympics	\$886.41	\$0.00	\$0.00	\$886.41
A. SUB-TOTALS				
B. INTER-FUND TRANSFERS				
C. TOTALS (A - B)				*

## RECONCILIATION

Beginning Ledger Balance	_____	Balance per Bank Statement	_____
Add: Receipts (Line C)	_____	Add: Deposits in Transit	_____
Sub-Total	_____	Sub-Total	_____
Less: Expenditures (Line C)	_____	Less: Outstanding Checks	_____
Ending Ledger Balance	* _____	Other Adjustment - EXPLAIN	_____
		Actual Cash Balance	* _____

\* THESE THREE NUMBERS MUST AGREE

The above information is a true statement of the financial condition of the various activity accounts of this school.

  
PRINCIPAL

  
CENTRAL FUND TREASURER

1-5-16  
DATE

1-5-16  
DATE

South Todd Elementary School

SCHOOL

December 31

FOR THE MONTH ENDING

2015

YEAR

ACTIVITY ACCOUNT	BEGINNING BALANCE	RECEIPTS DURING MONTH	EXPENDITURES DURING MONTH	CLOSE OF MONTH BALANCE
STF Student Fees	\$8,886.05	\$20.00	\$0.00	\$8,906.05
Y01 Yearbook	\$6,128.16	\$2,340.00	\$0.00	\$8,468.16
A. SUB-TOTALS		\$18,799.58	\$3,957.35	
B. INTER-FUND TRANSFERS		\$0.00	\$0.00	
C. TOTALS (A - B)	\$66,575.35	\$18,799.58	\$3,957.35	* \$81,417.58

## RECONCILIATION

Beginning Ledger Balance	<u>\$66,575.35</u>	Balance per Bank Statement	<u>\$83,627.40</u>
Add: Receipts (Line C)	<u>\$18,799.58</u>	Add: Deposits in Transit	<u>\$0.00</u>
Sub-Total	<u>\$85,374.93</u>	Sub-Total	<u>\$83,627.40</u>
Less: Expenditures (Line C)	<u>\$3,957.35</u>	Less: Outstanding Checks	<u>\$2,209.82</u>
Ending Ledger Balance	<u>* \$81,417.58</u>	Other Adjustment - EXPLAIN	<u>\$0.00</u>
		Actual Cash Balance	* <u>\$81,417.58</u>

\* THESE THREE NUMBERS MUST AGREE

The above information is a true statement of the financial condition of the various activity accounts of this school.

PRINCIPAL

PRINCIPAL

1-5-16

DATE \_\_\_\_\_

Shul. Hader

CENTRAL FUND TREASURER

1.5-16

DATE \_\_\_\_\_

**South Todd Elementary School**  
**Receipts List by Date for 12/01/2015 to 12/31/2015**

Date	Receipt #	Type	Description	Amount	Printed On
12/31/2015	0151888351	Interest	December Interest	\$56.57	
			G01 General Fund	\$56.57	
12/18/2015	0151888350	Other	Tea & Coffee	\$22.00	
			F01 Faculty	\$22.00	
12/18/2015	0151888349	Other	Snacks	\$114.00	
			F01 Faculty	\$114.00	
12/18/2015	0151888348	Other	Yearbook	\$680.00	
			Y01 Yearbook	\$680.00	
12/18/2015	0151888347	Other	Christmas Meal	\$280.00	
			F01 Faculty	\$280.00	
12/18/2015	0151888346	Other	Jeans	\$70.00	
			F01 Faculty	\$70.00	
12/17/2015	0151888345	Other	Yearbook	\$380.00	
			Y01 Yearbook	\$380.00	
12/17/2015	0151888344	Check	Rotary Clup Donation	\$50.00	
			M01 Music - Dawn Sharp	\$50.00	
12/14/2015	0151888343	Other	Shirts	\$65.00	
			PTO PTO Acct.	\$65.00	
12/14/2015	0151888342	Other	Yearbook	\$160.00	
			Y01 Yearbook	\$160.00	
12/14/2015	0151888341	Cash	Gate Tickets	\$705.00	
			AR01 Archery	\$705.00	
12/14/2015	0151888340	Other	Archery Fees To Compete	\$460.00	
			AR01 Archery	\$460.00	
12/14/2015	0151888339	Other	Archery Concessions Dec Tourn.	\$602.00	
			AR01 Archery	\$602.00	
12/14/2015	0151888338	Cash	Change Reinbursed For Archery Tourn	\$400.00	
			AR01 Archery	\$400.00	
12/11/2015	0151888337	Other	Yearbook	\$60.00	
			Y01 Yearbook	\$60.00	

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**South Todd Elementary School**  
**Receipts List by Date for 12/01/2015 to 12/31/2015**

Date	Receipt #	Type	Description	Amount	Printed On
12/11/2015	0151888336	Other	Archery T-Shirts	\$1,785.00	
			AR01 Archery	\$1,785.00	
12/11/2015	0151888335	Other	Yearbook	\$300.00	
			Y01 Yearbook	\$300.00	
12/08/2015	0151888334	Other	Yearbook	\$240.00	
			Y01 Yearbook	\$240.00	
12/07/2015	0151888333	Cash	T-Shirt	\$10.00	
			PTO PTO Acct.	\$10.00	
12/07/2015	0151888332	Other	Yearbook	\$280.00	
			Y01 Yearbook	\$280.00	
12/03/2015	0151888331	Other	Yearbooks	\$240.00	
			Y01 Yearbook	\$240.00	
12/03/2015	0151888330	Check	Student Fees	\$20.00	
			STF Student Fees	\$20.00	
12/03/2015	0151888329	Check	Refund From Oriental	\$3.01	
			R01 Rewards For Students	\$3.01	
12/03/2015	0151888328	Other	Snacks	\$113.00	
			F01 Faculty	\$113.00	
12/03/2015	0151888327	Cash	Shirts	\$20.00	
			PTO PTO Acct.	\$20.00	
12/03/2015	0151888326	Check	Raffle Ticket Transfer	\$11,618.00	
			PTO PTO Acct.	\$11,618.00	
12/03/2015	0151888325	Other	Jeans	\$66.00	
			F01 Faculty	\$66.00	
<b>Total:</b>				<b>\$18,799.58</b>	

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# South Todd Elementary School

## Disbursements List by Date from 12/01/2015 to 12/31/2015

(\*) Voided Transaction (sp) Stopped Check

Not Calculated

Date	Check #	Type	Description	Amount
12/04/2015	7620	Check	Sam's Club - Snacks & Rewards	\$169.50
Check Account Breakdown				
		F01	Faculty	\$100.92
		R01	Rewards For Students	\$68.58
12/04/2015	7621	Check	Wal-Mart - Family Reading/Stlp/Santa Shop/Art	\$88.35
Check Account Breakdown				
		L01	Library	\$36.54
		PTO	PTO Acct.	\$27.88
		G01	General Fund	\$12.97
		R01	Rewards For Students	\$10.96
12/10/2015	7622	Check	Todd Co Board Of Ed - GT Field Trip Secret Garden	\$225.00
Check Account Breakdown				
		GT!	Gifted & Talented	\$225.00
12/11/2015	7623	Check	Heritage Bank - Change For Archery Tournament	\$400.00
Check Account Breakdown				
		AR01	Archery	\$400.00
* 12/12/2015	7624	Check	Domino's - Pizza For Tournaments Archery	\$267.75
Check Account Breakdown				
		AR01	Archery	\$267.75
12/12/2015	7625	Check	Domino's - Pizza's For Archery Tournament	\$267.75
Check Account Breakdown				
		AR01	Archery	\$267.75
12/15/2015	7626	Check	The Pro Shop - Trophies & Awards	\$160.00
Check Account Breakdown				
		AR01	Archery	\$160.00
12/15/2015	7627	Check	Hunters Den - Arrows For Archery	\$968.00
Check Account Breakdown				
		AR01	Archery	\$968.00
12/15/2015	7628	Check	Toomy Lee's Granny - T-Shirts For Archery Tourname	\$1,170.00
Check Account Breakdown				
		AR01	Archery	\$1,170.00
12/15/2015	7629	Check	NASP - Score Cards For Archery	\$90.00
Check Account Breakdown				
		AR01	Archery	\$90.00
12/18/2015	7630	Check	Roy's BBQ - Christmas Meal	\$418.75
Check Account Breakdown				
		F01	Faculty	\$418.75

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**South Todd Elementary School**

**Disbursements List by Date from 12/01/2015 to 12/31/2015**

(\*) Voided Transaction (sp) Stopped Check

*Not Calculated*

Date	Check #	Type	Description	Amount
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<b>Total of Disbursements in Range:</b>			<b>\$3,957.35</b>
<b>Total Voided in Range, but Created Outside of Range: -</b>			<b>\$0.00</b>
<b>Total Stopped in Range, but Created Outside of Range: -</b>			<b>\$0.00</b>
			<b>\$3,957.35</b>

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# South Todd Elementary School

## Disbursements List by Date from 7/01/2015 to 12/31/2015

(\*) Voided Transaction (sp) Stopped Check

Not Calculated

Date	Check #	Type	Description	Amount
8/19/2015	7575	Check	Office DePot - Cork Boards	\$71.82
Check Account Breakdown				
		PTO	PTO Acct.	\$71.82
* 12/12/2015	7624	Check	Domino's - Pizza For Tournaments Archery	\$267.75
Check Account Breakdown				
		AR01	Archery	\$267.75
12/15/2015	7627	Check	Hunters Den - Arrows For Archery	\$968.00
Check Account Breakdown				
		AR01	Archery	\$968.00
12/15/2015	7628	Check	Toomy Lee's Granny - T-Shirts For Archery Tourname	\$1,170.00
Check Account Breakdown				
		AR01	Archery	\$1,170.00

**Total of Disbursements in Range: \$2,209.82**

**Total Voided in Range, but Created Outside of Range: - \$0.00**

**Total Stopped in Range, but Created Outside of Range: - \$0.00**

**\$2,209.82**

SCHOOL ACTIVITY FUND  
DONATION ACCEPTANCE FORMSchool: STFiscal Year Ending: 2015Date of Gift: 12-16-15Donor Name: Rotary Club

Donor Address:		
Street Address		
Street Address (Continued)		
<u>Elkton</u>	<u>KY</u>	<u>42220</u>
City	State	Zip Code

Donor Phone Number:

(Circle as appropriate)

Type of Donation: Cash ☐ Check ☒ Personal Property Real Property Service Other50.00

Other gift description including purpose and any restrictions on donation:

Was anything of value received in exchange for donation? Yes ☐ No ☐

If yes, description and dollar value:

D. G. L.  
Principal1-5-16  
Date



2015  
YEAR

RECONCILIATION			
Beginning Ledger Balance	<u>\$12,618.32</u>	Balance per Bank Statement	<u>\$1,001.55</u>
Add: Receipts (Line C)	<u>\$1.23</u>	Add: Deposits in Transit	<u>\$0.00</u>
Sub-Total	<u>\$12,619.55</u>	Sub-Total	<u>\$1,001.55</u>
Less: Expenditures (Line C)	<u>\$11,618.00</u>	Less: Outstanding Checks	<u>\$0.00</u>
Ending Ledger Balance	<u>* \$1,001.55</u>	Other Adjustment - EXPLAIN	<u>\$0.00</u>
		Actual Cash Balance	<u>* \$1,001.55</u>
* THESE THREE NUMBERS MUST AGREE			

Shel Haler  
CENTRAL FUND TREASURER

1-5-16  
DATE

**South Todd Elementary School**  
**Receipts List by Date for 12/01/2015 to 12/31/2015**

Date	Receipt #	Type	Description	Amount	Printed On
12/31/2015	0151888352	Interest	December Interest	\$1.23	
			G01 Gaming	\$1.23	
			<b>Total:</b>	<b>\$1.23</b>	

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# South Todd Elementary School

## Disbursements List by Date from 12/01/2015 to 12/31/2015

(\*) Voided Transaction (sp) Stopped Check

Not Calculated

Date	Check #	Type	Description	Amount
12/03/2015	1012	Check	South Todd Elementary - Raffle Ticket Money Transf	\$11,618.00
Check Account Breakdown				
	G01	Gaming		\$11,618.00

<b>Total of Disbursements in Range:</b>	<b>\$11,618.00</b>
<b>Total Voided in Range, but Created Outside of Range: -</b>	<b>\$0.00</b>
<b>Total Stopped in Range, but Created Outside of Range: -</b>	<b>\$0.00</b>
	<b>\$11,618.00</b>

AK