

Board of Education Special Meeting Work Session  
December 14, 2015 5:30 PM  
Professional Development Center  
631 North Green Street  
Henderson, KY 42420

**Attendance Taken at 5:03 PM:**

Present Board Members:

Mrs. Lisa Baird  
Mrs. Jennifer Keach  
Mr. Bradley Staton  
Mrs. Tracey Williams

Absent Board Members:

Dr. Sally Sugg

**I. Call to Order**

Discussion:

Mrs. Lisa Baird began the meeting by asking for a moment of silence on the anniversary of the tragedy of Sandy Hook to remember the victims and the families.

**II. Approve Minutes from Prior Meeting**

**Order #95 - Motion Passed:** A motion to approve the minutes from the December 1, 2015 Special Meeting passed with a motion by Mrs. Jennifer Keach and a second by Mrs. Tracey Williams.

**4 Yeas - 0 Nays.**

Mrs. Lisa Baird	Yes
Mrs. Jennifer Keach	Yes
Mr. Bradley Staton	Yes
Dr. Sally Sugg	Absent
Mrs. Tracey Williams	Yes

**III. Spottsville Schematic Design Approval**

Discussion:

Mr. Craig Thomas of RBS Design Group presented two options for the Spottsville Elementary Schematic Design. Mrs. Marganna Stanley asked for clarification on Scheme A and B which were previously discussed at a Building Committee Meeting. Mr. Thomas

said that he changed Scheme B to A to makes things more simple. Mrs. Stanley stated that the recommendation of the Building Committee and Administration is that the Board approve Scheme A of the Spottsville Schematic Design. Mr. Brad Staton asked if we are taking any liberties that would cause us to go over budget. Mr. Thomas went over some of the options that could be changed. Mrs. Jennifer Keach asked for clarification if we wanted to take some of the classrooms off in the future, we could. Mr. Thomas stated that we could. Mrs. Keach also asked if the arc shape in the cafeteria more expensive. Mr. Thomas explained that it is, but would be a glass wall with no brick or ICF. Mr. Billy Austill asked if the wastewater plant would be close to the same location. Mr. Thomas stated that it is. Mrs. Lisa Baird did discuss this with Dr. Sally Sugg prior to the meeting and she is in agreement with Board approval of Scheme A. Mr. Craig Thomas also reviewed Programmatic Design and Budget Issues the Board should decide on for Spottsville Elementary School. Mrs. Stanley asked Mr. Thomas when he needs the Board to make a decision on these items. Mr. Thomas stated that the most important decision is the exterior wall. The lights and the HVAC system are next. The finished floor can go the longest.

**Order #96 - Motion Passed:** A motion to approve Site Plan Scheme A of the Schematic Design for Spottsville Elementary School as presented passed with a motion by Mr. Bradley Staton and a second by Mrs. Tracey Williams.

#### **4 Yeas - 0 Nays.**

Mrs. Lisa Baird	Yes
Mrs. Jennifer Keach	Yes
Mr. Bradley Staton	Yes
Dr. Sally Sugg	Absent
Mrs. Tracey Williams	Yes

#### **IV. Roofing and Flooring Contractors Contracts**

##### Discussion:

Mr. Craig Thomas of RBS Design Group presented the bids from the Bend Gate Elementary School Flooring Replacement - 2015 and the Henderson County Schools Miscellaneous Roofing - 2015. Mrs. Jennifer Keach asked if the one bid on the roofing is the only one we received. Mr. Thomas stated that through the method that we are using, it has already been bid and we are buying it off of the state pricing (Cooperative Agreement). Mrs. Keach asked how we determine whether we take the state bid or bid it out. Mr. Thomas stated that the Board decides that. Mr. Joe Nance stated that the educational cooperative bids out certain items annually and roofs is one of those items. At some point these items are bid out and, if districts want to take advantage of these bids throughout the year, they may or they can go out on their own.

**Order #97 - Motion Passed:** A motion to approve the bid from Carpet Decorators by approving the proposed Owner/Contractor Agreement for the Bend Gate Elementary School Flooring Replacement 2015 passed with a motion by Mrs. Jennifer Keach and a second by Mrs. Lisa Baird.

**4 Yeas - 0 Nays.**

Mrs. Lisa Baird	Yes
Mrs. Jennifer Keach	Yes
Mr. Bradley Staton	Yes
Dr. Sally Sugg	Absent
Mrs. Tracey Williams	Yes

**Order #98 - Motion Passed:** A motion to approve the bid from Preferred Construction Services by approving the proposed Owner/Contractor Agreement for the Miscellaneous Roofing 2015 per Cooperative Agreement passed with a motion by Mrs. Lisa Baird and a second by Mrs. Jennifer Keach.

**4 Yeas - 0 Nays.**

Mrs. Lisa Baird	Yes
Mrs. Jennifer Keach	Yes
Mr. Bradley Staton	Yes
Dr. Sally Sugg	Absent
Mrs. Tracey Williams	Yes

**V. Roofing and Flooring BG-1 Revision**

Discussion:

Mr. Joe Nance, Fiscal Agent, explained to the Board the cost savings to approve the Revised BG-1 for Miscellaneous Roofing & Flooring Projects by revising funds available to cash.

**Order #99 - Motion Passed:** A motion to approve the Revised BG-1 for Miscellaneous Roofing & Flooring showing cash as payment passed with a motion by Mr. Bradley Staton and a second by Mrs. Tracey Williams.

**4 Yeas - 0 Nays.**

Mrs. Lisa Baird	Yes
Mrs. Jennifer Keach	Yes
Mr. Bradley Staton	Yes
Dr. Sally Sugg	Absent
Mrs. Tracey Williams	Yes

## **VI. Nickel Revenue Update**

### **Discussion:**

Mrs. Marganna Stanley shared a Statement of Commitment in regards to the nickel initiative. Mr. Joe Nance went through the Henderson County School District Plan of Financing with a summary of bonding potential. Mr. Nance also reviewed other related handouts: Henderson County District Facilities Plan for June 2012, Page 37 of HB 235 Final and the original BG-1 for the Spottsville Elementary School Project.

## **VII. Policy Review Chapter 1, 2 and 4**

### **Discussion:**

Mrs. Marganna Stanley presented a summary of changes recommended for Policy Chapters 1, 2 and 4. Mrs. Stanley stated that the policies with revisions will be on the agenda December 21st for first readings.

## **VIII. Mission Statement**

### **Discussion:**

Mrs. Marganna Stanley asked the Board if this agenda item could be moved to either December 21st or in January since there will be more visioning forums in January. The Board agreed to move this item to a later date.

## **IX. eLearning Procedures**

### **Discussion:**

Mr. Steve Steiner explained to the Board the procedural changes at Central Academy in regards to the Night School and eLearning Night School Program. Mrs. Lisa Baird asked if placing students in the eLearning Program required expulsion or action by the Board. Mr. Steiner stated that it does not require expulsion or action by the Board and that it would not be used very often. Mrs. Jennifer Keach asked what the maximum of students for eLearning given the structure with one teacher is. Mr. Steiner stated that he would not want to go over thirty (30).

## **X. Naming/Giving**

### **Discussion:**

Mrs. Marganna Stanley stated that there is a person that wants to donate \$15,000 to one of the schools and, in return for that, they wanted to know if there was any type of naming opportunity available. Our policy does not address this type of donation. Our policy

mainly addresses buildings. Mrs. Stanley also stated that the donor asked if the donation could be done before the end of year (2015). The Board agreed that we should look into modifying our policy and look at the Community College's policy as a start. Mrs. Lisa Baird asked if something could be brought to the Board on Monday to review.

**XI. Executive Session pursuant to KRS 61.810(1)(f) for discussions or hearings which might lead to the appointment, discipline, or dismissal of an individual employee, member, or student**

**Order #100 - Motion Passed:** A motion to enter into Executive Session pursuant to KRS 61.810(1)(f) for discussions or hearings which might lead to the appointment, discipline, or dismissal of an individual employee, member, or student at 8:16 p.m. passed with a motion by Mrs. Tracey Williams and a second by Mr. Bradley Staton.

**4 Yeas - 0 Nays.**

Mrs. Lisa Baird	Yes
Mrs. Jennifer Keach	Yes
Mr. Bradley Staton	Yes
Dr. Sally Sugg	Absent
Mrs. Tracey Williams	Yes

**Order #101 - Motion Passed:** A motion to move out of Executive Session at 8:40 p.m. passed with a motion by Mrs. Tracey Williams and a second by Mrs. Lisa Baird.

**4 Yeas - 0 Nays.**

Mrs. Lisa Baird	Yes
Mrs. Jennifer Keach	Yes
Mr. Bradley Staton	Yes
Dr. Sally Sugg	Absent
Mrs. Tracey Williams	Yes

**XII. Adjourn**

**Order #102 - Motion Passed:** A motion to adjourn the meeting at 8:40 p.m. passed with a motion by Mrs. Lisa Baird and a second by Mrs. Tracey Williams.

**4 Yeas - 0 Nays.**

Mrs. Lisa Baird	Yes
Mrs. Jennifer Keach	Yes

Mr. Bradley Staton	Yes
Dr. Sally Sugg	Absent
Mrs. Tracey Williams	Yes

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Lisa Baird, Chairperson

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Marganna Stanley, Superintendent