**SPENCER COUNTY BOARD OF EDUCATION**

**Regular Monthly Meeting**

**6:30 p.m. Monday, November 23, 2015**

**Spencer County Middle School Media Center**

**Board Members Present:**

Ms. Debbie Herndon, Board Chair

Ms. Janet Bonham, Vice Chair

Ms. Sandy Clevenger

Dr. Lynn Shelburne

Mr. Bart Stark

**Others Present**: Superintendent Chuck Adams, Chuck Abell, Mark Thomas, Matt Mercer, Curt Haun, Steve Rucker, Janet Allen, Jim Oliver, Vicki Goodlett, Diana Thomas, Michele Barlow, and others.

**ORDER # 61**

**CALL TO ORDER**

The meeting was called to order at 6:30 p.m. by Board Chair, Debbie Herndon.

**ORDER # 62**

**STATEMENT OF BOARD MISSION**

**WELCOME OF VISITORS TO MEETING**

Ms. Debbie Herndon read the Statement of Board Mission and welcomed visitors.

**ORDER # 63**

**REVIEW AND ADOPT AGENDA**

A motion was made by Ms. Janet Bonham and seconded by Dr. Lynn Shelburne to approved the agenda as presented.

Ms. Debbie Herndon Yes

Ms. Janet Bonham Yes

Ms. Sandy Clevenger Yes

Dr. Lynn Shelburne Yes

Mr. Bart Stark Yes

**RECOGNITIONS**

* Going the Distance: Superintendent Adams recognized Ashley McGaughey with the November Going the Distance Award.
* KY American Choral Director’s Association All State Choir – Kelsi Shipley and students

**CITIZENS AND DELEGATIONS**

* N/A

**REPORTS**

1. Financial Audit – Gilbert Brown presented and provided a clean, financial audit.
2. Sherman Carter Barnhart – New Elementary Construction – Kenny Stanfield
   * Shared PowerPoint Computer Images of future media center of new school.
   * Revised scheduled was discussed with completion date still meeting 15 minutes.
3. Athletic Trainer – Jacob Snider
   * Jacob gave an overall update on types of services he is providing.

**ACADEMIC SUCCESS AND STUDENT ACHIEVEMENT**

1. Academic Spotlight – SCES: “3rd Grade Book Warriors Club” shared with the Board their – Lemonade Stand/Project Based Learning (PBL) Activity – which included filling out their application for a loan of $150.
2. Academic Report – Mr. Chuck Abell

Summer School Data and MAP Comparisons were reviewed by Mr. Rick Vincent

1. Superintendent’s Report

The following items were on the Superintendent’s Report: Financial Audit, Distinguished Awards Celebration, K-Prep Reclassification, Christmas Dinner, Work Ready Community Initiative, Calendar Committee, Home School Participation, and December BOE Meeting date.

**ACTION WITH DISCUSSION**

**ORDER # 64**

**APPROVAL OF BOARD MINUTES**

A motion was made by Ms. Sandy Clevenger and seconded by Ms. Janet Bonham to approve the October 26, 2015 minutes as presented.

Ms. Debbie Herndon Yes

Ms. Janet Bonham Yes

Ms. Sandy Clevenger Yes

Dr. Lynn Shelburne Yes

Mr. Bart Stark Yes

**ORDER # 65**

**2014-2015 FINANCIAL AUDIT**

A motion was made by Mr. Bart Start and seconded by Ms. Janet Bonham to approve the 2014-2015 Financial Audit as presented.

Ms. Debbie Herndon Yes

Ms. Janet Bonham Yes

Ms. Sandy Clevenger Yes

Dr. Lynn Shelburne Yes

Mr. Bart Stark Yes

**ORDER # 66**

**DONATION OF STUDENT AGENDAS WITH ADVERTISEMENT**

Jennings Orthodontics located in Mt. Washington, KY has proposed providing student agendas for the 2016-17 school year at no cost to the school. The agendas would have a display advertisement on the back of each agenda for Jennings Orthodontics. A sample was provided. This would save SCES $1,500.

A motion was made by Mr. Bart Stark and seconded by Ms. Sandy Clevenger to approve the agenda advertisement from Jennings Orthodontics as presented.

Ms. Debbie Herndon Yes

Ms. Janet Bonham Yes

Ms. Sandy Clevenger Yes

Dr. Lynn Shelburne Yes

Mr. Bart Stark Yes

**ORDER # 67**

**UPDATED SECTION 504 PROCEDURES BY KSBA**

The KSBA Updated Section 504 Procedures were reviewed.

A motion was made by Mr. Bart Stark and seconded by Ms. Janet Bonham to approve the updated Section 504 procedures as presented by KSBA.

Ms. Debbie Herndon Yes

Ms. Janet Bonham Yes

Ms. Sandy Clevenger Yes

Dr. Lynn Shelburne Yes

Mr. Bart Stark Yes

**ORDER # 68**

**Purchase of Four Tomcat Mini Mag Scrubbers**

Jim Oliver has submitted a quote for four (one for each school) Mini Mag Tomcat Scrubbers. Normally it takes approx. 2 hours to prep a classroom to wax. This piece of equipment will save on prep time and should eliminate two summer help positions over the summer, adding savings to the District. The cost for each school is $7,149.00.

A motion was made by Ms. Sandy Clevenger and seconded by Mr. Bart Stark to approve the purchase of the four Tomcat Mini Mag Scrubbers as presented.

Ms. Debbie Herndon Yes

Ms. Janet Bonham Yes

Ms. Sandy Clevenger Yes

Dr. Lynn Shelburne Yes

Mr. Bart Stark Yes

**ORDER # 69**

**ACTION BY CONSENT**

A motion was made by Ms. Janet Bonham and seconded by Mr. Bart Stark to approve the Action by Consent items as presented below along with the recently submitted FCA fundraiser.

Ms. Debbie Herndon Yes

Ms. Janet Bonham Yes

Ms. Sandy Clevenger Yes

Dr. Lynn Shelburne Yes

Mr. Bart Stark Yes

1. Orders of the Treasurer Reports
2. School Financial Reports (Monthly)
3. District Financial Reports
4. Invoices for Approval
   1. Sherman Carter Barnhart Invoice #5
5. Acknowledge Monthly Report and District Employees, Termination, Resignation, and Retirements

**Hillview Academy Spencer County Preschool**

Charles Selby, IA Kim Graves, IA (.5 position)

Angela Thompson, IA

**Taylorsville Elementary Spencer County Elementary**

Susan Balter, IA Kayley Fladung, Student Worker

Briar Honeycutt, Student Worker Kelsey Cotton, Student Worker

Dalton Davis, Student Worker

**Spencer County Middle School Bear Care Program**

Cassandra Kemper, Student Worker Desiree Canan, Child Care Worker

Shanaia Figueroa-Nunez, Student Worker

**Other Resignations**

Sharon Breeden, Certified Sub Teacher, Rank 2 Alisha Burgin, Bus Monitor eff 10/22/15

Bland Baird, Certified Sub Teacher, Rank 1 Jessica Gerber, IA TES eff 11/6/15

Mary Susan Stidman, Emergency Cert Sub Teacher, Rank 4 Kina Mattingly, Bus Monitor, eff 11/10/15

Lindsey Roy, Student Worker

Brenda Stone, Sub Classified Employee

Marcia Schacht, Sub Classified Employee **Retirements**

Meagan Leber, Sub Classified Employee Michael Tipton, PE/Health SCES eff 12/31/15

Megan Dial, Sub Classified Employee

Bobby Patton, Sub Classified Employee

Blaine Ford, Sub Classified Employee

1. Field Trip Approvals (Overnight and Out-of-State)

SCHS Band Competition – Washington DC April 21-24, 2016

SCHS Choir Competition – Washington DC April 21-26, 2016

SCHS HOSA Trip – Crowne Plaza, Louisville, KY March 17-19, 2016

SCHS Senior Trip – Orlando, Florida April 3-7, 2016 (Spring Break)

SCHS Softball Trip – Miramar Beach, FL April 2-9, 2016 (Spring Break)

SCMS Boys Basketball Tourney – Lexington 6th Grade January 22-24, 2016

SCMS Boys Basketball Tourney – Lexington 7th Grade January 29-31, 2016

SCMS Boys Basketball Tourney – Lexington 8th Grade February 12-14, 2016

TES GT Derby Dinner Playhouse December 11, 2015

TES Squire Boone Caverns, IN December 2, 2015

1. Fundraiser Approvals

Adult Ed Kroger Reward Cards School Year

SCES Chorus/Percussion Club Spring Fling March 11, 2016

SCES & PTA Popcorn

**Spencer County High School:**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Boys Basketball | Halftime Shots | Home Games  All Season | Spirit Wear | Adults |
| Project Grade Boosters 2016 | Chick-Fil-A Calendar Sales | October – December | Project Grad | Adults/Students |
| Girls Basketball | Daddy Daughter Dance | September 17, 2016 | New Lockers  Equipment | Adults |
| Educators Rising | Give It Up Challenge  (Penny War) | First Week of December | Purchase Supplies and perform “Story Night Even to encourage love of reading | Adults/Students |
| Band Boosters | Pancake Breakfast | February 2016 | Band Equipment  Competition  Transportation | Adults |
| Educators Rising | Flower Pens  Fun Unique Pens | School Year | Club Events | Students |
| Educators Rising | SC Phone Cases | December – School Year | Prizes for Poster Challenge and Faculty Wall of Fame supplies | Students |
| FCA | Spirit Wear | December | Outreach to sport teams | Adults/Students |

**Spencer County Middle School**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Choir | Spirit Wear | Nov. 24-Dec | To pay for pianist fees | Adults |
| Jr. Beta | Candy Sales  World’s Famous | School Year | Jr. Beta Convention | Students |
| Cheer | World’s Finest Chocolates | Nov 24-Dec. | Uniforms, Competitions, Hotel and Travel Expenses | Adults |
| PTSO | Basketball Bash and Pep Rally | January 9, 2016 | Student K-Prep Snacks, guest speakers, awards, teacher appreciation | Adults |
| Football | 50/50 Split the Pot | November 24, 2015 | Football Team Expenses  New Helmets, Equipment | Adults |
| Chicago/DC Trips | Christmas Pictures | November 30-December 19 | Raise money for both trips | Adults |
| Chicago/DC  Trips | BRAX Cups | November 30-  December 18 | Raise money for both trips | Adults & Students |
| Volleyball | Serve-A-Thon – Pledges | January – Feb | Volleyball Team and tournaments | Adults and Students |

1. Fee Requests

SCMS Cheer $56.62 Uniform Fee

SCMS Boys Soccer Team $100.00 Purchase Uniforms and Apparel

SCMS Volleyball $75.00 Apparel Fee

SCHS Senior Trip $415.00 Bus, hotel, tickets, beach, one meal

SCHS Choir $150.00 All State Registration, Hotel, Music

SCHS Choir $400.00 Charter Bus, Hotel in DC trip

SCHS Boosters (Band) $367.00 Competition in DC

1. Surplus Items

Trophy Case Missing Doors and Shelves - Maintenance

Cart # 12 Sylvania TV and Samsung DVD - SCHS

1. Non Resident Contract
   1. Bullitt County
   2. Eminence
   3. Jefferson County
   4. Nelson County
   5. Shelby County
2. Maternity Leave Requests
   1. Jamie Langley
   2. Elizabeth Burge
3. Grant Requests
   1. Spencer County Farm Bureau, TES
   2. Kentucky Society for Technology in Education, TES
   3. 21st Century Community Learning Center – TES
4. Approved Vendors



**Communications**

1. Board Members – No dialogue
2. SCEA Update – No oral report
3. Written Communication
   1. Attendance Report - Month Three

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Month Three 2015-2016** | | |  |  |  |  |
|  | **2014-2015** | **2015-2016** | **2014-2015** | **2015-2015** | **2014-2015** | **2015-2016** |
|  | **ADA** | **ADA** | **% ADA** | **% ADA** | **Membership** | **Membership** |
| **Kindergarten** | **182.65** | **182.86** | **94.96** | **95.58** | **195.00** | **191.00** |
| **Grade 1** | **193.00** | **180.95** | **95.98** | **96.19** | **199.00** | **189.00** |
| **Grade 2** | **211.55** | **187.45** | **95.31** | **96.81** | **222.00** | **193.00** |
| **Grade 3** | **205.57** | **213.42** | **96.75** | **96.24** | **213.00** | **223.00** |
| **Grade 4** | **200.70** | **207.11** | **96.14** | **95.88** | **210.00** | **217.00** |
| **Grade 5** | **204.26** | **207.68** | **95.73** | **96.03** | **215.00** | **217.00** |
| **Grade 6** | **215.93** | **209.01** | **95.25** | **96.33** | **227.00** | **217.00** |
| **Grade 7** | **215.76** | **224.87** | **95.96** | **96.07** | **227.00** | **234.00** |
| **Grade 8** | **235.41** | **220.37** | **95.44** | **96.24** | **248.00** | **230.00** |
| **Grade 9** | **219.33** | **238.92** | **94.92** | **95.74** | **231.00** | **248.00** |
| **Grade 10** | **211.39** | **226.92** | **94.72** | **93.52** | **224.00** | **244.00** |
| **Grade 11** | **201.22** | **213.01** | **94.01** | **93.39** | **216.00** | **229.00** |
| **Grade 12** | **183.77** | **181.54** | **91.73** | **91.83** | **200.00** | **199.00** |
| **Grade 14** | **0.88** | **2.64** | **88.24** | **88.24** | **1.00** | **3.00** |
| **TOTAL** | **2681.42** | **2696.75** | **95.16** | **95.35** | **2828.00** | **2834.00** |
|  |  |  |  |  |  |  |

* 1. Bus Maintenance Report
  2. KCSS Safe Schools Audits
  3. Building Inspections
  4. SBDM Minutes
  5. Health Office Visits (Nurse Report)
  6. Field Trips (Local)

**DIALOGUE AND FUTURE AGENDA TOPICS**

* School Safety – Sandy Clevenger

**ORDER # 70**

**MOTION TO MAKE AGENDA PART OF THE OFFICIAL BOARD MINUTES**

A motion was made by Ms. Janet Bonham and seconded by Mr. Bart Stark to make the agenda dated November 23, 2015 part of the official board minutes.

Ms. Debbie Herndon Yes

Ms. Janet Bonham Yes

Ms. Sandy Clevenger Yes

Dr. Lynn Shelburne Yes

Mr. Bart Stark Yes

**ORDER # 71**

**ADJOURN BOARD MEETING**

A motion was made by Ms. Janet Bonham and seconded by Mr. Bart Stark to adjourn meeting at 7:42 p.m.

Ms. Debbie Herndon Yes

Ms. Janet Bonham Yes

Ms. Sandy Clevenger Yes

Dr. Lynn Shelburne Yes

Mr. Bart Stark Yes