

**RECORD OF BOARD PROCEEDINGS  
MINUTES FROM THE MEETING  
Ludlow, Kentucky, November 19, 2015**

The Ludlow Independent Board of Education met at the Ludlow Board of Education Conference Room 515 Elm Street, Ludlow, KY 41016 at 7:00 PM, on November 19, 2015, with the following members present:

**Attendance Taken at 7:00 PM:**

Present Board Members:

Mr. Stephen Chapman  
Ms. Amy Hayden  
Mrs. Judy Lantry  
Mr. William McMillen  
Ms. Cindy Powell

**1. Call to Order**

**1.1. Call to Order by Ms. Hayden**

Rationale:

Board President, Ms. Amy Hayden, called the meeting to order.

Discussion:

Others Present: Mr. Mike Borchers, Superintendent; Ms. Jenny McMillen, CCR Coordinator & Board Secretary; Mr. Rick Smith, Director of Special Education; Mr. Travis Caudill, High School Principal; Mr. Jason Steffen, Elementary Principal; Mr. Rob Ford, Barnes & Dennig; and Ms. Trisha Scheyer, River City News

**1.2. Pledge of Allegiance by Mr. McMillen**

Rationale:

Mr. Bill McMillen led the Pledge of Allegiance.

**2. Approval of Agenda**

Rationale:

It was recommended that the board approve the Agenda.

**Order #45 - Motion Passed:** Approval of the Agenda as presented passed with a motion by Ms. Cindy Powell and a second by Mr. Stephen Chapman.

Mr. Stephen Chapman	Yes
Ms. Amy Hayden	Yes
Mrs. Judy Lantry	No vote
Mr. William McMillen	Yes
Ms. Cindy Powell	Yes

## **3. Recognition and Information Agenda**

Rationale:

These items were presented for recognition and information.

### **3.1. Recognition of Ms. Kym King**

Rationale:

This item was presented for recognition.

Discussion:

Mr. Borchers recognized Kym King for her many years of service to the Ludlow Board of Education.

### **3.2. Swearing In of Ms. Judy Lantry**

Rationale:

Ms. Judy Lantry was sworn in as a member of the Ludlow Board of Education.

Discussion:

Ms. Judy Lantry was sworn in by Mr. Borchers as a member of the Ludlow Board of Education.

### **3.3. Monthly Reports**

Rationale:

These items were presented for information.

### **3.4. Personnel**

Rationale:

In accordance with the provisions of KRS 160.390, personnel changes were reported to the Board of Education by the superintendent of schools.

### **3.5. Monthly Activities**

Rationale:

These items were presented for information.

### **3.6. Spotlight Items**

Rationale:

Ludlow has been celebrating its success on the spring state testing and being named a Proficient & High-Progress District!

To recognize students for their efforts, a Fall Celebration was held on October 30th. Students reported to the stadium for half of the day to enjoy games, inflatables, and fun activities. Mrs. Brownfield and the cafeteria staff served a grilled-out lunch to all students. A list of sponsors is included. Many

parents volunteered through the PTO too. A great day was had by the students, staff, and volunteers! A link to the Photo Galleries can be found here: <http://www.ludlow.kyschools.us/Gallery>  
To show our appreciation to our teachers, the district and building administrators are thanking them with "Ninety in November" -- that is, 90 minutes to take an extended lunch, get away from their busy day, and do whatever they'd like to with the time. Teachers can sign up for one 90-minute block of time throughout November and an administrator will cover their class. Details are attached.

#### 4. Consent Agenda

Rationale:

It was recommended that the board approve the Consent Agenda.

**Order #46 - Motion Passed:** Approval of the Consent Agenda passed with a motion by Mr. William McMillen and a second by Ms. Cindy Powell.

Mr. Stephen Chapman	Yes
Ms. Amy Hayden	Yes
Mrs. Judy Lantry	Yes
Mr. William McMillen	Yes
Ms. Cindy Powell	Yes

##### 4.1. Approval of Minutes

Rationale:

It was recommended that the board approve the minutes of the October regular meeting.

##### 4.2. Monthly Bills

Rationale:

It was recommended that the board approve payment of the monthly bills.

##### 4.3. Fundraising Requests

Rationale:

It was recommended that the board approve the Facility and Fundraising Requests.

##### 4.4. Substitute Teachers

Rationale:

Mary Adick  
Teresa Schuler  
Paul Wiggins

It was recommended that the board approve adding the substitute teachers to the district list.

5. Discussion and Action Agenda

5.1. Bond Refinance

Rationale:

BOARD OF EDUCATION RESOLUTION:

RESOLUTION OF THE BOARD OF EDUCATION OF LUDLOW INDEPENDENT SCHOOL DISTRICT, LUDLOW, KENTUCKY AUTHORIZING AND APPROVING THE REFUNDING ALL OR PART OF THE OUTSTANDING LUDLOW INDEPENDENT SCHOOL DISTRICT FINANCE CORPORATION SCHOOL BUILDING REVENUE BONDS, SERIES 2006 AND LUDLOW INDEPENDENT SCHOOL DISTRICT KADDFT, SERIES 2003-K16; CONFIRMING THE ACCEPTANCE OF AN OFFER OF ASSISTANCE FROM THE SCHOOL FACILITIES CONSTRUCTION COMMISSION; APPROVING THE PLAN OF REFUNDING SAID SERIES 2006 AND 2003 BONDS; AUTHORIZING THE EXECUTION OF A CONTRACT, LEASE AND OPTION WITH THE LUDLOW INDEPENDENT SCHOOL DISTRICT FINANCE CORPORATION AND ANY FURTHER NECESSARY INSTRUMENTS.

**Order #47 - Motion Passed:** Approval of the resolution authorizing the Ludlow Independent School District Finance Corporation to issue refunding revenue bonds passed with a motion by Ms. Cindy Powell and a second by Mr. Stephen Chapman.

- Mr. Stephen Chapman     Yes
- Ms. Amy Hayden         Yes
- Mrs. Judy Lantry        Yes
- Mr. William McMillen    Yes
- Ms. Cindy Powell        Yes

5.2. Financial Audit

Rationale:

It was recommended that the board approve the 2014-2015 Financial Audit, as submitted by Barnes Dennig.

Discussion:

Mr. Ford presented the findings from the recent financial audit that they conducted for the district. The audit results were clean and the district remains in a strong financial position. No concerns were found during the audit. Ms. Powell asked if the firm looks for issues that other schools have had in the past that have been made public. Mr. Ford explained their process, and assured the board that problem areas that have been found in other school districts are added to their list of items to check.

**Order #48 - Motion Passed:** Approval of the 2014-2015 Financial Audit as submitted by Barnes Dennig passed with a motion by Mr. Stephen Chapman and a second by Mrs. Judy Lantry.

- Mr. Stephen Chapman     Yes
- Ms. Amy Hayden         Yes
- Mrs. Judy Lantry        Yes
- Mr. William McMillen    Yes
- Ms. Cindy Powell        Yes

### 5.3. Amended 2015-2016 School Calendar

Rationale:

It was recommended that the board approve the 2015-2016 Amended School Calendar.

Discussion:

Mr. Borchers explained that Primary Election date was marked incorrectly in May and it needed to be adjusted. The change does not alter the last day of school. The change will be communicated to parents.

**Order #49 - Motion Passed:** The 2015-2016 Amended School Calendar passed with a motion by Mr. William McMillen and a second by Ms. Cindy Powell.

Mr. Stephen Chapman	Yes
Ms. Amy Hayden	Yes
Mrs. Judy Lantry	Yes
Mr. William McMillen	Yes
Ms. Cindy Powell	Yes

### 5.4. Administrative Partners

Rationale:

It was recommended that the board approve the Administrative Partners Contract.

**Order #50 - Motion Passed:** Approval of the contract for Administrative Partners passed with a motion by Ms. Cindy Powell and a second by Mrs. Judy Lantry.

Mr. Stephen Chapman	Yes
Ms. Amy Hayden	Yes
Mrs. Judy Lantry	Yes
Mr. William McMillen	Yes
Ms. Cindy Powell	Yes

### 5.5. State Assessment/Delivery Targets

Rationale:

The School and District Report Cards can be viewed at this link:

<http://applications.education.ky.gov/SRC/>

Mr. Borchers, Mr. Steffen, Mr. Caudill, and Ms. McMillen will review the results of Spring 2015 State Assessments, using the School and District Report Cards. Good News! Ludlow was named a Proficient & High-Progress District!

This item was presented for discussion.

Discussion:

State results and delivery targets were explained by Mr. Borchers, Mr. Caudill, Mr. Steffen, and Ms. McMillen.

## **5.6. Closing the Achievement Gap**

Rationale:

Mr. Borchers will present the two required Closing the Achievement Gap reports: one for each school. The reports detail strategies that are being implemented to decrease the achievement gap among various groups of students. Currently, the state defines a non-duplicated gap group, and their progress is monitored in the required state assessments. These groups include students with special needs, those who qualify for free/reduced meals, those of a minority race/ethnicity, and those who are English Language Learners. They are groups that are traditionally lower-performing when compared to the whole group. The goal of the strategies described is to support these gap students so they might achieve at the same high levels as the students not in one of these gap groups.

These items were presented for discussion.

Discussion:

These reports were discussed by Mr. Borchers.

## **6. Other Business**

Rationale:

Is there any other business to be brought before the board?

### **6.1. Board**

Discussion:

Mr. Chapman asked Mr. Borchers if he has heard of any updates on the Common Core in respect of Kentucky's new governor. Mr. Borchers has not heard of any changes that are definitely taking place at this point.

### **6.2. Staff**

Discussion:

No items presented.

### **6.3. Teachers**

Discussion:

No items presented.

### **6.4. Public**

Discussion:

No items presented.

**7. Adjourn**

Rationale:

It was recommended that the board adjourn the meeting.

**Order #51 - Motion Passed:** Adjournment of the meeting at 8:52 PM passed with a motion by Mr. William McMillen and a second by Ms. Cindy Powell.

Mr. Stephen Chapman     Yes

Ms. Amy Hayden         Yes

Mrs. Judy Lantry        Yes

Mr. William McMillen    Yes

Ms. Cindy Powell        Yes

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PRESIDENT

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SECRETARY