

**SBDM Meeting
Lincoln Elementary School
SBDM Meeting Minutes
November 18, 2015**

Members Present: Mr. Duty, Mr. Sparks, Mrs. Stuempel, Mrs. Marimon, and Mrs. Clayton
Guests: Mrs. Dragan and Ms. Levy

Opening Business:

Agenda Approval:

Under "On-Going Learning" we added #3. *Compass Learning and Renaissance Learning*

Mrs. Marimon made a motion to accept the agenda for today's meeting, and Mrs. Stuempel seconded the motion.

Minutes:

Mrs. Clayton motioned to accept the October council minutes. Mr. Sparks seconded the motion.

Good News Report:

The following items were shared at this meeting:

- LES students have currently read 6,798 AR books for the year (15,000 is the goal). Students' individual goals are in place and students are working toward the 25/50/100 point clubs.
- LES made approximately \$1745 during this year's Scholastic Books Fair.
- Students continue to work toward their Math Fact Levels – t-shirts will arrive soon.
- The annual district-wide Veteran's Day Celebration was held on 11/11.
- The 5th Grade Honors Choir will perform at NKU's Greaves Concert Hall on 11/13. The 6th Grade Honors Choir will perform at NKU's Greaves Concert Hall on 11/20.
- *Devils Do the Decades* Talent Show to occur on 11/19 @ 7 pm in the LES gymnasium.

Public Comment: NONE

Planning:

- A. Committee Updates – Committees had a working session on 11/2 to assist in developing strategies and activities that address the 6 goals of the LES CSIP.

Budget Report:

- 1. Budget Update – Current Balance -- **\$7,149.30**

The following resource need was presented and discussed for purchase:

**Headphones* – 30 to 40 pair @ an approximate Total -- \$600 – 800

Mr. Sparks made a motion to approve the purchase of the above mentioned items. Mrs. Stuempel seconded this motion.

Mr. Duty also shared a proposal for the purchase of one class set of “*Stem Scopes*” (a science resource) for grades 4, 5 and 6. The cost will approximately be around \$700.

Mrs. Marimon made a motion to approve the purchase of the above mentioned items. Mrs. Clayton seconded this motion.

New Business:

- A. Program Review - Quarterly submissions continue 11/18, 1/27, 2/24, 3/30, 4/27, and 5/25
- B. Winter MAP Testing – The MAP testing window will be held from 11/30 – 12/17.
- C. CSIP Draft - Mr. Duty distributed and discussed in detail the CSIP process and document. Intense discussion and sharing occurred regarding specific goals, objectives, strategies, and activities. There was a motion made by Mrs. Marimon to accept the first draft of the LES CSIP and was seconded by Mrs. Stuempel.
- D. Needs Assessment - The Needs Assessment for the 2016 – 2017 school year is due to Superintendent Brewer by 12/18. This process will be a collaborative effort among staff, administration and SBDM members.

On-going Learning:

1. New RTI groups started on 11/9 and will start right back up after the holidays on January 4th.
2. ESS for grades 3 – 6 began on 11/9 for students with *Contacts to Pass* and teacher referrals.
3. Compass Learning – Assignments, times, etc. were discussed for parent clarification.

A motion to adjourn this meeting was made by Mrs. Clayton and seconded by Mrs. Stuempel.

The date of the next SBDM meeting will be held in the Lincoln Media Center on December 16, 2015 at 4 pm.

Submitted by: Heather Dragan