**New Highland Elementary**

**Site Based Decision Making Council Meeting**

**October 19, 2015**

The New Highland Site Based Decision Making Council met on Monday, October 19, 2015 at 3:00 p.m. in the library for a regularly scheduled meeting.

**Members present included:** Daniel Mullins,Tammy Hall, Christy Jones, Jackie Gibbons, and Betty Underwood

**Members absent included**: Justin Maddock

1. **Opening Business**
   1. **Recognition of visitors:** Mary Foster
   2. **Agenda:** Mr. Mullins reviewed the agenda with the council. Christy Jones made a motion to approve the agenda and Tammy Hall seconded.
   3. **Minutes:**  Betty Underwood made a motion to approve the September regular meeting minutes and Jackie Gibbons seconded.
   4. **Good News Reports –** Jackie Gibbons reported her students had completed their Lap Books and they looked amazing. She then shared what the activity included. Mr. Mullins shared that the PTO was planning a Fall Festival for Thursday, October 22nd. Many great donations from area businesses will be auctioned during the silent auction. He further stated that the PTO officers were doing an outstanding job with the planning of the festival.
   5. **Public Comment:** None
2. **Student Achievement**

Mr. Mullins reviewed K-Prep scores from the 2014-15 school year with the council. New Highland’s score was a 62.3, down five points from the year before. Only 4.9 points are needed to reach a proficient score. Mr. Mullins shared some strategies with the council that the staff is implementing to help gain the points needed. One of those strategies is Mission Proficient, a theme coupled with monthly learning checks, to motivate students and staff.

1. **Planning**

There was no new business involving planning.

1. **Program Review**

There was no new business involving the Program Review.

**V.** **Budget Report**

1. The September finance report was reviewed by the council. Tammy Hall made a motion to accept the report and Jackie Gibbons seconded.
2. New Highland was awarded more money to the school budget for the 2015-16 school year due to an increase in the original per pupil amount and increased enrollment. Christy Jones motioned to accept the budget and Tammy Hall seconded.

**VI.** **Committee Reports**

1. The council reviewed the minutes from the Budget Committee. Mary Foster presented the amended school budget to the council. Additional funds were used to give all teachers an extended classroom budget, provide funds for new teachers, purchase six Ed Helper passwords, and put $5000.00 into a technology fund for document cameras. The remaining balance was put into a contingency fund.
2. SBDM looked at the Curriculum & Instruction Committee meeting minutes.
3. The council reviewed the PBIS Committee meeting minutes.

**VII. Review**

No review at this time.

**VIII. Old Business**

No old business at this time.

**IX.** **New Business**

Mr. Mullins shared information on the CSIP. Currently the CSIP is in the planning process. Each committee will review it during the month of November. We will use suggestions from the audit performed last school year to help us make connections between the goals we have for New Highland the strategies used to reach those goals. It is Mr. Mullins’ goal to approve the CSIP at the December regular scheduled SBDM meeting.

Christy Jones made a motion to adjourn and Jackie Gibbons seconded.

Meeting adjourned at 3:35 p.m.

Minutes respectfully submitted by Mary Foster