**Meadow View Elementary**

**SBDM Minutes**

**October 28, 2015**

1. **Opening Business:** Mrs. Hurt called the meeting to order at 4:00 pm. Members present: Mrs. Hurt, Mrs. Stewart, Mrs. Kline, Mrs. Brown and Mrs. Hager. Visitors: Mrs. Durrance and Mrs. Morgan.

 **Agenda Approval:**

Mrs. Brown made a motion to approve the agenda with corrections.

 Mrs. Hager seconded the motion.

 Consensus

 **September Minutes Approval:**

Mrs. Brown made a motion to approve the September minutes with corrections.

 Mrs. Kline seconded the motion.

 Consensus

 **Good News Report:** Mrs. Hurt shared that there have been many positive comments made about Meadow View’s grade level family nights. Fifth grade will have their family night on 11/5/2015. There will be a Title I school wide family night on 11/12/2015. Mrs. Hurt stated that she would like for Meadow View to have additional family nights in the spring.

Mrs. Hurt shared that on the October Professional Learning Day, “Meadow View’s Got Talent” was a success, and all who participated enjoyed it very much. Presenters for that day were: Mrs. Durrance, Mrs. Brown, Mrs. Hager, Mrs. Glackin, Mr. Dowell, Mrs. Quillin and Mrs. Steck.

Mrs. Kline shared that the PTA Fundraiser is going well. She also shared that 17 forms were completed for PTA membership.

 **Public Comment:** None presented at this time.

2**. Student Achievement:** Mrs. Hurt went over Meadow View’s KPREP Data for the 2014-2015 school year via Power Point. Mrs. Hurt also reviewed the data for the first KPREPPER test. The subject of the first KPREPPER was Reading and was administered to all third, fourth, and fifth graders. Mrs. Hurt shared the specific percentages of students who were proficient and the percentages of students that were not proficient in each grade. Mrs. Hurt shared the things that will be implemented to help increase student success. Mrs. Hurt talked about Assessment Policies and Accountability Components. Mrs. Hurt stated that our teachers have completed writing trainings and are implementing such strategies as SPAT and Run the Race to help improve achievement in writing. Mrs. Hurt shared that teachers are also using Weekly Readers as a part of classroom instruction across content areas.

Mrs. Hurt stated that she is soliciting volunteers to come and read to our children, and/or help the primary students with sight words. Mrs. Hurt and our FRC Mrs. Scott have already asked some of our parents who come in and pick up their children after school if they would like to read to our students.

Mrs. Brown asked if there were any trainings being offered concerning Everyday Math. Mrs. Hurt asked if Mrs. Durrance could assist her since she is familiar with the program components.

3. **Improvement Planning:**

**Vision Statement Update:** Mrs. Hurt shared that all stakeholders have been included in on the development of a new vision statement. The faculty/staff, including (certified and classified personnel), and the Advisory Committee (including students, parents, and community members), have been involved in creating a school vision statement for Meadow View. Feedback is still being sought and a final vision statement will be developed at the next faculty/staff meeting.

**Emergency Plan:** Mrs. Hurt shared that the district point of contact (Associate Superintendent Eric Vowels) will input information about our approved Emergency Management Plan into the ASSIST program by November 1, 2015.

4. **Budget Report*:*** Mrs. Hager made a motion to approve the **Title 1 revised budget.** Mrs. Kline seconded the motion.

 Consensus

The Council reviewed the PPA and Activity budgets.

5. **Committee Reports:**

**Program Review:** Mrs. Hager shared the new Program Review rubrics. On the 19th of November, Mr. Sweet and Mrs. Hager will assess the Program Review boxes and see what evidence Meadow View is in need of.

**Title 1 Parent Involvement Policy/Home & School Compact:** **The Title I Parent Involvement Policy and Home & School Compact were reviewed**. Mrs. Hurt and Mrs. McAlister will set up a table on the Title I School Wide family night to share information about the Title I program. **Mrs. Hurt shared that the Title I Parent Involvement Policy and the Home & School Compact were sent home by students several months ago and signed and returned by parents.**

**Committee Reports:** Mrs. Durrance, representing the Orange Team, distributed the Assessment Policy. The Council had the first reading of the policy. With some revisions made, the second reading of the policy will take place at the November SBDM meeting.

The Blue Team will give a report at the November SBDM meeting.

Since the meeting had gone past sixty minutes, Mrs. Kline made a motion to extend the SBDM meeting past 5:00 pm.

Mrs. Brown seconded the motion.

 Consensus

 **Writing Review:** Mrs. Brown shared the draft Writing Policy. The Council conducted the first reading of the Writing Policy. Due to the pending approval of the Writing Plan, the second reading will be tabled.

 6. **Old Business:** Mrs. Hurt would like for the PTA to help with finding donations of awards for Meadow View’s KPREPPER Proficient students.

7**. New Business:** Meadow View has a second grade teaching position and a full time instructional assistant position open. Mrs. Hurt has scheduled interviews for the instructional assistant position. She will be scheduling interviews for the second grade position soon.

Mrs. Kline suggested doing a Holiday Store or “Donuts for Dudes” day.

 8. **Upcoming Deadlines/Next Meeting Date:**

The CSIP is due in January, 2016.

 November 17th will be Meadow View’s KPREP Awards Ceremony.

 Wednesday, November 18th will be the next SBDM meeting.

**Adjournment:** Mrs. Brown moved to adjourn the meeting at 5:50 pm.

Mrs. Hager seconded.

Consensus