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| **Bluegrass Middle School**  **SBDM Special Meeting Minutes October 14, 2015**  **3:30 pm, Bluegrass Media Center** | SBDM Members:  Stephanie Biggs, Teacher ✓  David Lowe, Teacher ✓ Vasco Perry, Teacher ✓  Renee Cox, Parent ✓ Michele McCoy, Parent ✓  Michael Elmore, Principal ✓ |

1. Opening Business
   1. Welcomed Visitors - None
   2. Good News Reports
      1. Report on Data Room
         1. The data room is complete. This year we changed the way we organized the data room from paper with lots of information to just pictures. The information was helpful, but we are a growth mindset school. All students should show growth over the school year and by seeing their picture we can better tell who is on the cusp of moving from novice to apprentice, apprentice to proficient or proficient to distinguished.
      2. Report on MAP Testing
         1. MAP testing has been completed for quite some time now, but I wanted to let the council know the data from the MAP assessment has been plotted in the cafeteria. Each time students put their dawg on the data boards it is clear to see as an administrator where ALL students are and then the individual student can see where they are. There are no names on the dawgs and these data boards include science and social studies as well.
      3. Report on School Wide Fundraiser
         1. The school wide fundraiser was a great success by grossing over $14,000 and netting a profit close to $6000. We plan to continue the same type of fundraiser next year and expect to sell even more. The funds from this fundraiser go toward PBIS incentives and awards. It does not go toward salaries, stipends or items which benefit only a small group of students.
      4. Report on Fall Festival
         1. The fall festival was lots of fun, but did not make lots of money. The net profit from the festival was around $2500. Since we are much better at fundraising with Great American in section b (iii) we will continue it next year.
      5. Report on Trick or Treat
         1. On October 30th we are hosting trick or treating for Heartland and New Highland. Heartland will be arriving on 6 busses at 8:30 am (K-2). New Highland will start arriving at 12:30 pm (K-5). Students will be dressed in their career costumes and our students will be allowed to dress-up as well.
   3. Public Comment
2. Student Achievement
   1. None
3. Planning
   1. Monthly Review
4. Budget Revisions Based on District Decisions
   1. None to report
5. Program Review
   1. None to report
6. Budget
   1. None to report
7. Committee Reports
   1. Public Relations

* Twitter has 99 Tweets, 46 Following, and 74 Followers
* Since August there have been 4 tweets and 4 new followers.
* Facebook has 419 Likes. This is an increase of 7 likes from August.
* On our website there have been 11,993 visits, which is an increase of 608 in August. The home page has been viewed the most with 46.6%, followed by departments at 13.5%.
  1. Discipline Committee
     1. # of Referrals Comparison

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|  | Gender | | | Ethnicity | | | | | | | | Referrals |  |
| Month/Year | M | | F | Caucasian | | Multiple | Hispanic | African American | | | Asian | # of Events | # of Students |
| Sept. 14-15 | 31 | 18 | | 26 | 2 | | 6 | | 19 | 0 | | 70 | 49 |
| Sept. 15-16 | 30 | 21 | | 21 | 3 | | 3 | | 24 | 0 | | 66 | 51 |

1. # of students with referrals increased by 2, however the number of events decreased by 4.
2. Gum in the cafeteria has now been banned due to gum placed on the trays and under the tables.
3. Mr. Lowe has now enforced the “no gum” in the Art Room.
4. Administration began in August enforcing no athletic participation if student performance in classes/behavior was not representing BGMS in a positive manner. Administration talks with coaches at Middle School and High School levels to stress the importance of grades/behavior.
   1. Culture Committee
      1. Met on September 22, 2015. Established dates and ideas for potlucks.
         1. Friday, October 30th, Breakfast Brunch- Sign-up sheet will be placed in teacher’s workroom.
         2. Monday, December 14th, Dessert Day- Sign-up sheet will be placed in teacher’s workroom.
         3. January 22nd, Chili Cook-Off-Ms. Findley will head this event. Sign-up sheet will be placed in teacher’s workroom for staff to register for chili cook-off participants and rest of staff for items such as bowls, spoons, crackers, cheese, etc.
         4. Friday, February 26th, Football Finger Food, Wear favorite football team jersey and jeans.
         5. Monday, March 21st, Sports Theme Shirt/Jeans, Bring in favorite concession stand food. Sign-up sheet will be placed in teacher’s workroom.
         6. Wednesday, May 18th (tentatively) Baked Potato Bar-Ms. Mueller needs to speak with cafeteria staff about cooking potatoes for staff. Rest of staff will use a signup sheet for toppings to be brought in.
         7. Pep Rally was held on Friday, October 2nd for student athletic involvement.
         8. 8th grade BGMS prince and princess will be nominated by teachers on April 15th. Students will vote for prince/princess on April 18th and winners will be announced at 8th grade dance on April 22nd.
5. New Business
   1. Discussed SBDM Training Required
      1. This item will be removed as all SBDM members are trained.
   2. Reviewed Accident Reports
   3. Reviewed School Improvement Plan
      1. The comprehensive school improvement plan has changed over the years. The council reviewed the 2014-2015 school year and heard the plans to develop the 2015-2016 CSIP. No action was taken at this time.
   4. Reviewed Policies added to the policy manual
      1. It was explained to the council that the policies in the student handbook had been approved through the years, but a formal handbook needed to be developed. A handbook with the current policies was displayed. There are several more policies which need to be included and will be coming.
6. Approved the submitted purchasing plan from Ms. Mueller
   1. Ms. Mueller turned in the purchasing plan for the council’s approval. The council approved the purchasing plan. (Motion: Mr. Perry, 2nd: Mr. Lowe, consensus)
7. Executive Session – Personnel and Emergency Management Plan
   * 1. Motion made by Ms. Biggs and seconded by Mr. Perry to go into Executive Session for the purpose of consultation for hiring and approval of our Emergency Management Plan (Consensus)
     2. Motion made by Mr. Perry and seconded by Ms. Cox to come out of Executive Session (Consensus).
        1. After consultation with the SBDM council the following were hired and the Emergency Management Plan with revisions were approved:
           1. Erik Glotfelty – Special Education Posting (Ms. Vittitow’s Posting)
8. Adjourned (Motion: Mr. Perry, 2nd: Mr. McCoy, Consensus)