MEMORANDUM

**TO: Bonnie Rickert, Chairperson**

 **Board Members**

**FROM: Ed Massey**

#### DATE: November 24, 2015

**RE: Kentucky School Board Association Winter Conference – Dec. 4-5, 2015 – Ed Massey**

For the board to approve the travel and registration expenses for Ed Massey to attend the KSBA Winter conference, pre-approval given by Chairperson, Bonnie Rickert on November 24th, 2015.

KSBA Winter Conference was on December 4-5, 2015 in Louisville, Kentucky, estimated travel cost per person of $575.00.