

KENTUCKY DEPARTMENT OF EDUCATION

STAFF NOTE

Action/Discussion Item:

Kentucky Tech System Policies and Procedures (state-operated area technology centers)

Applicable Statute or Regulation:

KRS 156.802 Office of Career and Technical Education – Kentucky Board of Education
(Effective: June 25, 2013)

Action Question:

Should the Kentucky Board of Education approve the proposed amendments within Chapter 3 of the Kentucky Tech Policies and Procedures Manual?

History/Background:

Existing Policy. The Kentucky Department of Education (KDE) has the responsibility for all administrative functions of the state in relation to the management, control, and operation of state-operated secondary area technology centers. The secondary area technology centers shall be operated in compliance with program standards established by the Kentucky Board of Education.

In August of 2015, the Kentucky Board of Education approved the revised edition of the *KY Tech Policies and Procedures Manual*. These policies guide the work of administrators, teachers, and staff in the state-operated area technology centers. KDE contracts with the Kentucky School Boards Association (KSBA) for annual maintenance, revision, and upkeep of these policies and procedures.

Since the August KBE meeting, one additional amendment within Chapter 3 has been identified and recommended by the KSBA for the 2015-16 academic year (affected pages of the manual are attached):

❖ Chapter 03: Personnel

- 03.112 – *CERTIFICATION AND RECORDS*
 - *Clarifies the required certificates for individuals seeking employment as a Career and Technical Education Principal.*

Staff Recommendation(s) and Rationale(s):

Staff recommends the KBE adopt the amended policies within Chapters 3 of the Kentucky Tech Policies and Procedures Manual. These changes will continue to assist administrators and faculty in the delivery of instruction and implementation of programs of study that align with the goals of the Kentucky Board of Education.

Impact on Getting to Proficiency:

The adoption of the amended policies will guide the area technology centers in the development of continuous improvement strategies related to preparing all students for college and a career. The policies align with the KBE goals of Next Generation Learners.

Groups Consulted and Brief Summary of Responses:

Kentucky Department of Education (Office of Career and Technical Education and Office of Guiding Support Services staff)
Kentucky School Boards Association

KDE staff and KSBA support the proposed amendments.

Contact Person:

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