

UPDATE JOB DESCRIPTION:
Transportation Manager

BACKGROUND AND RATIONALE: Update the existing job description to revise the pay, education, and experience. This job is presently listed as a salaried classified position. Before this change, it was an hourly position at Grade 21. As a salaried position, the job required a Bachelor's degree. Since the pay is being changed, the educational requirement is no longer warranted. Two years of experience is now required instead of one and the ability to obtain a CDL, Class B with P and S endorsements within six months of employment so that the individual will be able to drive buses of varying size when driver shortage exists.

PROPOSAL: Approve the job description for Transportation Manager. See attached job description.

STAFF CONTACT: Jennifer Dyar, Director of Human Resources

POLICY REFERENCE: 01.11 (General Powers and Duties of the Board)

RECOMMENDATION: A motion is in order to:
"Approve the Job Description Transportation Manager."