

**RECORD OF BOARD PROCEEDINGS
(MINUTES)**

Board Agenda Planning Meeting

October 12, 2015

The Fayette County Board of Education met at 701 East Main Street, Lexington, KY 5:30 p.m. on the 12th day of October 2015, with the following members present: **(1) John Price, (2) Melissa Bacon, (3) Amanda Ferguson, and (4) Daryl Love**

Administration Present

Marlene Helm, Acting Senior Director of Academic Services

Shelley Chatfield, Chief Administrative Officer/Staff Attorney

Myron Thompson, Acting Senior Director of Operations and Support

Darryl Thompson, Acting Senior Director of Equity, School Support and Community Engagement

The purpose of the agenda planning meeting is to review the draft agenda with the Board before the Regular Board Meeting on October 26, 2014. The draft agenda is filed with the official minutes.

A. Call to Order

John Price, Chair, convened the meeting at 5:33 p.m.

B. Extend Welcome to Guests

John Price, Chair extended a welcome to guests at the Planning Meeting.

G. Introductions, Student Performance and Recognitions

1. Introductions

John Price, Chair, introduced the teacher and student representative for the October 12, 2015 meeting.

- a. **Student Representative:** Cole Terrell, Henry Clay High School
- b. **Teacher Representative:** Kim Sword, William Wells Brown Elementary

H. Reports, Communications and Resolutions

a. Superintendent's Report

Marlene Helm stated she is representing Superintendent Caulk and we are still keeping him in our thoughts and prayers.

Marlene Helm provided an overview of the Board Agenda including Novice Reduction Report, Equity Council Report, APA Special Examination Update, and Construction Progress Report. She also shared under the category of recognitions, the recent identification of SCAPA at Bluegrass as the 2015 National Blue Ribbon School Award. Marlene noted SCAPA Bluegrass will not be able to attend the October Board meeting. They will be available at the November meeting.

- 1. Novice Reduction Report
- 2. Equity Council Report
- 3. APA Special Examination Update
- 4. Construction Progress Report

J. Approval of Consent Items

A review of consent items for the month was read to the Board.

1. **Awards of Bids/Proposals** - No questions for bids/proposals
2. Declaration of Surplus
3. **Actions for Post Approvals - Placeholder**
4. **Special and Other Leaves of Absence** -No special and other leaves for the planning meeting
5. **Professional Leave by District Personnel**
6. **Request for Shortened School Day**
7. **Requests from Principals for Extended Trips**
8. **Requests from Principals for School-wide Fundraising Projects** – Marlene Helm provided a brief overview explaining the requests from principals are approved twice a year. The months for approval are October and January.
9. **Approval of School Textbook Purchase Plans** – Glendover Elementary is finalizing their paperwork for textbook purchase plans.
10. **Approval of a Proposed Change Order (No. Nineteen) to the Contract for the Renovation at Jessie Clark Middle School Middle School BG 13-023**
11. **Approval of a Proposed Change Order (No. four) to the contract for4 the Construction of the New Elementary School at Passage Mound Way BG14-120**
12. **Approval of a Proposed Change Order (No. Six) to the Contract for the Renovation at Squires Elementary School BG14-121**
13. **Approval of a Proposed Change Order (No. Five) to the Contract for the Construction of the New Elementary School at Georgetown Rd BG 14-128**

K. Approval of Action Items

1. **Monthly Financial Report (Placeholder)**
2. **Rescission of Declaration of Surplus of Johnson Elementary School**
3. **Authorization for Chairman and Secretary to Execute Intent to Purchase School Buses on State Contract**
4. **Approve the Use of KSBA as the Facilitator for the local Planning Committee Process and Facilities Plan**
5. **Update the Job Descriptions (Planning)** – Marlene Helm shared there are two job description changes for approval, Director of Data Management Planning & Evaluation and the update on the Preschool Para-educator position. Marlene explained, when the Data Management Planning & Evaluation position was posted, there was an issue with Colleges and Universities and other individuals who work in Data & Evaluation not possessing teacher certification but having the technical background to do the job.

Melissa Bacon - Do we still want to leave under educational experience, Master degree and or Rank I? Should the verbiage “Rank I” still be added if we are not requiring the teacher certification or the KY Administration certification? The words “and/or” are pretty clean, but if we are taking away those certifications, it would likely be that the applicant would not have a Rank I.

Jennifer Dyar – No, because applicants from other States would not recognize Rank I. A Master degree should suffice.

A motion was made by Daryl Love and seconded by Melissa Bacon to approve the job description for the Director of Data Management Planning & Program. The motion carried 4 to 0.

A motion was made by Melissa Bacon and seconded by Amanda Ferguson to approve the job description for the Preschool Para-educator. The motion carried 4 to 0.

L. Informational items

- 1. Personnel Changes** – No discussion

M. Oral Communications

1. Other Business

- a. Board** – No discussion
b. Staff – No discussion

Requests from Board – John Price shared the Board recently participated in a retreat. He asked the Board to include the Board's Governing Procedures on the October 26, 2015 agenda for Board approval. John also discussed KSBA's request to nominate a legislative contact. Amanda Ferguson has served in this role in the past and has agreed to continue to serve. He asked the Board to add this item to the agenda for Board approval. Finally, John requested the Position Control document be updated and added to the October 26, 2015 agenda.

Adjournment

A motion was made by Daryl Love and seconded by Amanda Ferguson to adjourn the meeting at 5:53 p.m. The motion carried with a vote of 4 to 0.

John Price, Chair

Marlene Helm, Acting Sr. Director of Academic Services