**SPENCER COUNTY BOARD OF EDUCATION**

**Regular Monthly Meeting**

**6:30 p.m. Monday, October 26, 2015**

**Spencer County High School Media Center**

**Board Members Present:**

Ms. Debbie Herndon Board Chair

Ms. Janet Bonham Vice Chair

Ms. Sandy Clevenger

Dr. Lynn Shelburne

Mr. Bart Stark

**Others Present:** Superintendent Chuck Adams, Chuck Abell, Todd Russell, Curt Haun, Mark Thomas, Steve Rucker, Jim Oliver, Vicki Goodlett, Diana Thomas, Rick Vincent, Jason Cox, Ricky Rienle, Beth Hodgens, Pete Clevenger, Michele Barlow and others.

**ORDER # 53**

**CALL TO ORDER**

The meeting was called to order at 6:31 p.m. by Ms. Debbie Herndon, Board Chair.

**STATEMENT OF BOARD MISSION**

**WELCOME OF VISITORS TO MEETING**

Board Chair, Ms. Debbie Herndon read the Statement of Board Mission and welcomed visitors

**ORDER # 54**

**REVIEW AND ADOPT AGENDA**

A motion to approve the October 26, 2015 agenda as presented was made by Ms. Janet Bonham and seconded by Mr. Bart Stark.

Ms. Debbie Herndon Yes

Ms. Janet Bonham Yes

Ms. Sandy Clevenger Yes

Dr. Lynn Shelburne Yes

Mr. Bart Stark Yes

**RECOGNITIONS**

Going the Distance Award

Superintendent Adams recognized Ms. Susan Hayden from Spencer County High School with the October “Going the Distance Award”. Ms. Hayden was unable to attend meeting so Mr. Curt Haun accepted on her behalf.

**CITIZENS AND DELEGATIONS**

Mr. Craig Eck asked the Board to consider allowing homeschool students to participate in club activities.

**ACADEMIC SUCCESS AND STUDENT ACHIEVEMENT**

**Academic Spotlight – Taylorsville Elementary**

Mr. Reinle and Ms. Beth Hodgen modeled an Engage NY math lesson with the Board.

**Academic Report – Mr. Chuck Abell**

Map Scores: Mr. Chuck Abell presented the Fall 2015 Map Scores

**Superintendent’s Report**

* KSBA Legislature Representative: Ms. Sandy Clevenger volunteered and was nominated by Board Chair, Debbie Herndon, to fill the spot of KSBA Legislature Representative.
* The following items were briefly discussed: Needs Assessment, Distinguished Student Celebration and Perceptive Stakeholder Survey (provided to the Board).
* Mr. Adams updated the Board on a meeting he had with Justin McElfresh of Sherman Carter Barnhart. Justin will update the Board at the November BOE meeting on the barriers and obstacles regarding the land and suggestion for a groundbreaking date.

**ORDER # 55**

**ACTION WITH DISCUSSION**

1. Approval of Board Minutes

The following minutes were reviewed:

* August 24, 2015 Regular Monthly Meeting
* August 27, 2015 Public Hearing
* August 27, 2015 Special Called Meeting
* September 28, 2015 Regular Monthly Meeting
* October 8, 2015 Scheduled Work Session

A motion was made by Mr. Bart Stark and seconded by Ms. Janet Bonham to approve the minutes stated above. Dr. Lynn Shelburne asked that the Board consider her request to amend the August 24, 2015 minutes to state for clarity her statement under communications. She requested:

* *STRIKE: The first sentence under Communications A. Board Members – “Dr. Lynn Shelburne asked questions pertaining to the upcoming proposed tax rates”.*
* *INSERT: “In preparation for the upcoming meeting regarding the setting of tax rates, Dr. Lynn Shelburne asked if the Board could review the budget for possible savings and review Auditor Adam Edelen’s Recommendations for Kentucky School Districts*

The Board took a vote to approve the modification to August 24, 2015 by Dr. Lynn Shelburne:

Ms. Debbie Herndon Yes

Ms. Janet Bonham Yes

Ms. Sandy Clevenger Yes

Dr. Lynn Shelburne Yes

Mr. Bart Stark Yes

A motion was made by Ms. Janet Bonham and seconded by Ms. Sandy Clevenger to approve all minutes listed (including the modification to August 24).

Ms. Debbie Herndon Yes

Ms. Janet Bonham Yes

Ms. Sandy Clevenger Yes

Dr. Lynn Shelburne Yes

Mr. Bart Stark Yes

**ORDER # 56**

**ANNUAL NEEDS ASSSESSMENT 2015-2015**

Board reviewed needs assessments. Class sizes were discussed at both elementary schools.

A motion was made by Mr. Bart Stark and seconded by Ms. Janet Bonham to approve the 2015-2016 Needs Assessment.

Ms. Debbie Herndon Yes

Ms. Janet Bonham Yes

Ms. Sandy Clevenger Yes

Dr. Lynn Shelburne Yes

Mr. Bart Stark Yes

**ORDER # 57**

**CONSIDERATION OF CONTRACT CHANGES FOR ACCOUNTS PAYABLE, ADMIN ASSISTANT, FINANCE OFFICER, GRANT WRITER, PAYROLL/ACCOUNTING, PERSONNEL ASSISTANT, BUS MECHANICS, AND PERSONNEL**

Position pay and contract days were reviewed. Dr. Shelburne would like to see all positions at the average. Superintendent recommended adding five days to each person listed and add $1.00 to hourly rate of pay. Ms. Sandy Clevenger would like to discuss in the future the possibility of another position in finance.

A motion was made by Mr. Bart Stark and seconded by Ms. Sandy Clevenger to approve adding five days to each contract listed above and adding $1.00 to hourly rate of pay effective October 26, 2015.

Ms. Debbie Herndon Yes

Ms. Janet Bonham Yes

Ms. Sandy Clevenger Yes

Dr. Lynn Shelburne Yes

Mr. Bart Stark Yes

**ORDER # 58**

**ACTION BY CONSENT**

The following Action by Consent Items (see below) were reviewed. A motion was made by Ms. Janet Bonham and seconded by Dr. Lynn Shelburne to approve the items as presented.

Ms. Debbie Herndon Yes

Ms. Janet Bonham Yes

Ms. Sandy Clevenger Yes

Dr. Lynn Shelburne Yes

Mr. Bart Stark Yes

1. Orders of the Treasurer Reports
2. School Financial Reports (Monthly)
3. District Financial Reports
4. Invoices for Approval
   1. American Engineers, Inc. Invoice Number 96876
   2. Sherman Carter Barnhart Invoice Number 3
5. Acknowledge Monthly Report and District Employees, Termination, Resignation, and Retirements

**Spencer County High School**

Alicia Dunaway, ECE Reading Specialist (.7) Rank 3

Lacy Hagan, English Teacher, Rank 3

**Other** **Resignations**

Jennifer Pucko, Sub Classified Willis Little, Adult Education Instructor, eff 9/29/15

Crystal Husband, Sub Classified Lillian Clark, IA TES eff 9/30/15

Diane Weatherholt, Bus Driver (Permanent Sub) Kirsta Burgin, Bus Monitor, eff 10/16/15

Victoria Garcia Villigran, Sub Classified

Sherri Wiseman, Certified Sub Teacher, Rank 1

Gregory Taylor, Emergency Cert Sub Teacher, Rank 4

Casey Barnett, Sub Classified

1. Field Trip Approvals (Overnight and Out-of-State)
   1. SCHS/SCMS Drama – WKU Overnight November 12-14,2015
   2. SCHS Dance Team – Maysville, KY January 29-January 31,2016
2. Fundraiser Approvals

**Spencer County High School:**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Y Club | “That’s My Pan” – engraved cake pans, mugs | November – December | Raise money for KUMA | Students |
| Y Club | Scentsy | October 1- Oct. 15 | KMA and KUMA | Students |
| Student council | Halloween Dance | October 30 | School Culture and School Spirit | Students/  Adults |
| Student council | School Spirit Tattoos | For Football and Basketball Games | School Culture and Climate | Students/Adults |
| Student council | School Apparel | Nov-Jan | School culture and climate | Students/Adults |
| FBLA | Worlds Finest Chocolates | Nov-December | Club Activities – field trips, competitions, and supplies | Students/Adults |
| FBLA | Country Meats  $1 Meat stickers – utilize parents | Nov – May | Field Strips, Competitions, and supplies | Adults |
| Dance Team | Restaurants Sponsorship –  Buffalo Wild Wings | January - Various restaurants donate % of sales to dance team | Competitions and other expenses | Adults |
| Dance Team | Restaurants of Sponsorship – Chick-Fli A | February –Donation of % of sales to dance team | Competitions and other expenses | Adults |
| Dance Team | Restaurant Sponsorship  Mellow Mushroom | April – Donation % of sales to dance team | Competitions and other expenses | Adults |
| Dance Team | Restaurant Sponsorship  Panera Bread | March – Donation %  Of sales to dance team | Competitions and other expenses | Adults |
| Beta Club | Prince & Princess Tea Party | Elementary Students Tea Party  November 14 – SCHS Library | Club Activities and community service projects | Students/Adults |
| Archery | Spirit Wear | November | Archery Team | Adults |
| Dance/FFA | Dancing with the Stars | March 11 or April | Fees for Dance and FFA | Adults/Students |
| Book club | Starbooks Coffee Den in media center | School Year | Books | Adults |
| Beta Club | Pink Ribbon Stickers  For Breast Cancer on October 24 | October 1 – Oct. 15 | Raise money for Survivor Walk on October 24 | Adults/Students |
| Dance | Krispy Kreme  Donut Cards | March | Dance team fees | Adults/Students |
| Dance | Bunco and Silent Auction | March | Dance Team Expenses | Adults |
|  |  |  |  |  |

**Spencer County Middle School:**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Lighthouse Team  (Drama) | Spirit Day Face Painting | Spirit Days School Year | Purchase Rewards for leadership in student body | Students |
| Winterfest | Raffle | Nov-Dec. 2015 | Chromebooks for students | Adults Only |
| 7th Grade DC Trip  8th Grade Chicago | Hat Day $1.00 | Every Friday – School Year | Trip Supplies | Students |
| 7th Grade DC Trip  8th Grade Chicago | Otis Spunkmeyer Cookies | Nov-April | Student Trips | Students |
| 7th Grade DC Trip  8th Grade Chicago | 50/50 Raffle | Home basketball games | Students Trips | Adults Only |
| Jr Beta | Spirit wear | Nov-December | Jr. Beta Convention  And Service Projects | Students and Adults |
| Arts Program | Spaghetti Dinner  Silent Auction | December 12 and May 14 during play performances | Advanced Art Class Field Trips, Class T-shirt, End of Year Reception, Supplies, Awards, and supplies for lock in | Students and adults |
| Arts Program | SCMS Artist Greeting Cards & Calendars | November – End of School Year | Printing of artwork for parent Christmas gifts; staff/Teacher Christmas gifts | Students and adults |

1. Surplus Items

ECE Surplus Requests:

2 Computer Tables

1 Computer Hard Drive

1 iPad in three pieces

2 Tape Players

6 VHS videos

2 Random DVD’s

1 Touchscreen (broken)

2 Easy Ball Mouse (broken)

1 AlphaSmart Pro (developed 1995)

1 Alpha Smart 2000 (1997)

1 Alpha Smart 3000 (2000)

1. Non Resident Contract – N/A
2. Maternity Leave Requests – Amanda Simpson
3. Approval of Annual Vendors
   1. Musician’s Friend
   2. T&E Top Soil
   3. The Apparel & Awards Factory
   4. Music Theatre International
   5. Vanderbur Industrial Products, Inc.
   6. Game Day Graphics
4. SCHS Fee Request
   1. SCHS Archery: $35.00 Spirit Wear For Team
   2. Drama (SCMS/SCHS) $125 KTA Competition, performance cost,

Conference fee, two nights/hotel

**COMMUNICATIONS**

1. Board Members
   1. Dr. Lynn Shelburne shared information regarding a Tribunal Training she attended, allowing her to participate in surrounding districts.
2. SCEA Update – No Report
3. Written Communication

The following written communication was reviewed:

* 1. Attendance Report - Month Two
  2. Bus Maintenance Report
  3. Building Inspections
  4. SBDM Minutes
  5. Health Office Visits (Nurse Report)
  6. Field Trips (Local)
  7. FRYSC Minutes
  8. Perceptive Survey Results
  9. Community Education Presentation by Dr. Lynn Shelburne

**DIALOGUE AND FUTURE AGENDA TOPICS**

* Ms. Sandy Clevenger would like to see updates/reports on the following topics:
  + Athletic Trainer
  + Edgenuity Update
* Dr. Lynn Shelburne asked for the following updates/trainings:
  + Adam Edlen’s Report
  + Parliamentary Training
  + Open Records Training

**ORDER # 59**

**MOTION TO MAKE AGENDA PART OF THE OFFICIAL BOARD MINUTES**

A motion was made by Mr. Bart Stark and seconded by Ms. Janet Bonham to make the agenda dated October 26, 2015 part of the official board minutes.

Ms. Debbie Herndon Yes

Ms. Janet Bonham Yes

Ms. Sandy Clevenger Yes

Dr. Lynn Shelburne Yes

Mr. Bart Stark Yes

**ORDER # 60**

**ADJOURN BOARD MEETING**

A motion was made by Ms. Sandy Clevenger and seconded by Mr. Bart Stark to adjourn the meeting at 8:34 p.m**.**

Ms. Debbie Herndon Yes

Ms. Janet Bonham Yes

Ms. Sandy Clevenger Yes

Dr. Lynn Shelburne Yes

Mr. Bart Stark Yes