

Glenda Smith

Additional Work Responsibilities Due to Regional Schools Program

Glenda has been asked to do additional tasks due to the addition of the Regional Schools Program. Glenda has needed to stay after work on several occasions to update monthly attendance reports. She also helped with adding the Regional Schools, School Calendar, into our Infinite Campus System. She will continue to have to monitor the 10 attendance months and review the attendance codes, weather days, homebound information, T-codes, and assist in other Infinite Campus responsibilities with the Regional Schools Program. I would request that Glenda receive a \$1000 stipend for these responsibilities.